

TOWN OF CANTON FREEDOM OF INFORMATION REQUESTS SUMMARY OF CHARGES		
1.	To review existing records	no charge
2.	A copy of an existing record, non-certified page [CGS§1-212(2)] <i>Two sided documents are two pages</i>	\$.50
3.	To certify a document [CGS§1-212(e)]	\$1.00
4.	Copies & Certified Copies of Land Records & Maps (Sec. 7-34a): Copies of documents (in any format) For one-occasion use of battery-powered scanner For certifying document Copies of maps & surveys (11" x 17") Copies of maps & surveys (Actual Size) For certifying maps	\$1.00 pp \$20.00 \$2.00 \$1.00 \$5.00 \$2.00
5.	A record or report from a computer run – per page (existing menu report)	\$.50
6.	Computer formatting and/or programming to produce a specialized report [CGS§1-212(b)(1)]	Actual salary of staff, plus \$.50 per page
7.	Copies of tapes, disks, or other electronic media [CGS§1-212(b)(3)]	Actual Cost
8.	Public request for Board and Commission agendas, minutes, and packets by mail	Actual Cost to mail and \$.50 per page
9.	Pre-payment of any fee estimated to be \$10 or more is required [CGS§1-212(c)]	

The fees are in accordance with CGS§1-212. FOI charges will not supersede those fees established in statutes such as fees for vital records.