

TOWN OF CANTON BOARD OF SELECTMEN
Regular Meeting Agenda
Wednesday, October 23, 2013 at 7:00 pm
Community Center, 40 Dyer Avenue, Conference Room F
Consideration of and possible action on the following items

I. PLEDGE OF ALLEGIANCE

II. PUBLIC PARTICIPATION *(5 minute time limit per speaker on any item)*

The Board of Selectmen welcomes and encourages the public to speak during the Public Participation portion of the agenda. The purpose of public participation is to communicate to the Board of Selectmen any concerns or comments that members of the public may have. The public may speak on any topic, including items mentioned on the Agenda. There is a time limit of 5 minutes per speaker. The time limit cannot be yielded to another individual. In most circumstances this will be the public's only opportunity to comment. The Board of Selectmen will discuss the agenda items below with invited public officials and/or guests. It is important that the Selectmen allow this time for its exclusive use so that the agenda items can be properly presented and debated among members of the Board.

Most of the documents reviewed by the Board of Selectmen at tonight's meeting can be located at <http://www.townofcantonct.org/content/6662/default.aspx> or by scanning the QR code below.



III. ADOPTION OF CONSENT AGENDA

- A. Refund of Taxes pursuant to Connecticut General Statutes 12-129
- B. Disposition of 1,100 feet of fire hose located at the Canton Volunteer Fire Department s pursuant to Charter Section 6.05 (E) Disposition of Town Property

IV. CONSIDERATION OF OLD BUSINESS

- A. Review Mills Pond Pool renovation bid results and discuss possible options for additional funding

V. CONSIDERATION OF NEW BUSINESS

- A. Review STEAP Grant funding options
- B. Discuss request by the Parks & Recreation Commission to fund the Lawton Road Park project through bonding
- C. Review and possibly adopt Resolution amending the membership requirements for the POCD Update Committee
- D. Approve Board of Selectmen meeting schedule for the 2014 Calendar Year

VI. MINUTES OF PREVIOUS MEETINGS

- A. Board of Selectmen Minutes 10-09-13 Regular Meeting

VII. COMMUNICATIONS FROM THE CAO, TOWN AGENCIES, OFFICIALS AND/OR OTHER GOVERNMENTAL AGENCIES AND OFFICIALS

- A. First Selectman's Report
- B. CAO Report
- C. CAO Monthly Report – September 2013
- D. Absentee Record – September 2013
- E. Correspondence
 - 1) Letter to David Shepard, Town of Canton IWWA dated October 15, 2013

VIII. REMARKS BY SELECTMEN

XI. ADJOURNMENT



TOWN OF CANTON

FOUR MARKET STREET

P.O. BOX 168

COLLINSVILLE, CONNECTICUT 06022-0168

To : Board of Selectmen
From : Robert Skinner, Chief Administrative Officer
Date : October 23, 2013
Re : Refund of Taxes Pursuant to Connecticut General Statutes §12-129

The attached document provides a description of taxes previously paid that are submitted to the Board of Selectmen for purposes of authorizing refunds.



1st Half of October 2013 Tax Refunds to be Approved

REFUND TO BE SENT TO:	REFUNDED PARTY IS:	MAILING ADDRESS	NOTES	PROPERTY DESCRIP. or LAST 6 OF VIN # + REG	BILL # / GL ACCT #	TYPE OF TAX	REASON	AMOUNT
Toyota Lease Trust	Leasing Company	Box 105386 Atlanta, GA 30348	Bill paid prior to Certificate of Change	VIN 247774 REG 729ZNA	12-03-59087 / 31100	Motor Vehicle	Certificate of Change made by Assessor	\$ 32.29
Financial Ser Veh Trust	Leasing Company	5550 Britton Parkway Hilliard, OH 43026	Bill paid prior to Certificate of Change	VIN 384973 REG 251XZS	12-03-53036 / 31100	Motor Vehicle	Certificate of Change made by Assessor	\$ 290.87
Financial Ser Veh Trust	Leasing Company	5550 Britton Parkway Hilliard, OH 43026	Bill paid prior to Certificate of Change	VIN 252112 REG 307LEA	12-03-53057 / 31100	Motor Vehicle	Certificate of Change made by Assessor	\$ 635.88
Financial Ser Veh Trust	Leasing Company	5550 Britton Parkway Hilliard, OH 43026	Bill paid prior to Certificate of Change	VIN 379947 REG 520XUY	12-03-53044 / 31100	Motor Vehicle	Certificate of Change made by Assessor	\$ 465.25
Honda Lease Trust	Leasing Company	600 Kelly Way Holyoke, MA 01040	Bill paid prior to Certificate of Change	VIN 075303 REG 105YTD	12-03-54179 / 31100	Motor Vehicle	Certificate of Change made by Assessor	\$ 101.37
Honda Lease Trust	Leasing Company	600 Kelly Way Holyoke, MA 01040	Bill paid prior to Certificate of Change	VIN 033122 REG 875XBL	12-03-54179 / 31100	Motor Vehicle	Certificate of Change made by Assessor	\$ 40.77
TOTAL								\$1,566.43

Skinner, Robert

From: Richard Hutchings <hutch134@comcast.net>
Sent: Tuesday, October 08, 2013 3:39 PM
To: Skinner, Robert
Cc: Boyko, Harriet
Subject: RE: Meeting

Bob-

I start my vacation that day and will be in / out of the state the remained of the week. I can make a meeting anytime on the 21st if that works for you.

Also a note for you- We had our hose tested and ladders tested yesterday. We had no failed ladders. We did have 1,100 of 5 inch hose fail. The bulk of this was at its life time of 20 years. We had enough hose in reserve to replace this lost. However this means I will be asking for funds in the capital budget for monies for hose replacement. There is about a 1,000 feet of older hose that passed but could fail during the year or at next year's hose testing. Having bought and stocked the 5 inch hose we purchased with funds from the capital budget meant no down time in service and no lost in our abilities to carry out our mission.

Now I have 1,100 feet of useless hose. It is of no value as it cannot be used after it has failed a test. In the past we cut the end fittings off and sold them for scrap and disposed of the hose at the transfer station. I would like to do the same process this year. Do I have permission to dispose of the hose or do I need to ask permission from the BOS? Please advise.

Thank you for your help

Hutch



CANTON POLICE DEPARTMENT

45 River Road (Route 179), Canton, Connecticut 06019
(860) 693-0221 Fax: (860) 693-8493

Christopher G. Arciero
Chief of Police

Date: October 18, 2013

To: Robert Skinner - CAO

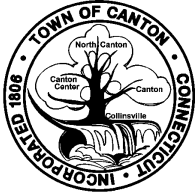
From: Chief Christopher Arciero

Re: Disposition of town property

Pursuant to Section 6.05 of the Town Charter and your memo of April 21, 2010, I am respectfully requesting permission to dispose of the following equipment:

Description of Property	Date of item received	Reason	Current Value	Transfer Station site disposal/other
Printer: Brother	10 years ago	Old, damaged, unusable-bad rollers/jams	Unknown	Disposal
Old handcuffs & cases, utility belts, OC spray holders,	unk	Old, damaged, not applicable to newer equipment	unknown	Disposal
Assorted computer cables, wires,	unk	N/A to current computer needs (reviewed by IT Dept)	Unknown	Disposal
Old uniforms	2010	Employee separation.		Disposal or donation

Christopher Arciero
Chief of Police
Canton Police Department
45 River Road
Canton, CT 06019
Tel. (860) 693-7872
Fax (860) 693-7695
carciero@cantonpd.org



TOWN OF CANTON

FOUR MARKET STREET
P.O. BOX 168
COLLINSVILLE, CONNECTICUT 06022-0168

OFFICE OF CHIEF ADMINISTRATIVE OFFICER

To : Board of Selectmen
From : Robert Skinner, Chief Administrative Officer
Date : 10-23-13
Re : **Pool Improvement Costs**

Last year the Town appropriated \$400,000 to fund pool improvements. The recommended improvements were based on a facility study performed by TLB Architecture. After discussions with Parks & Recreation, PMBC and the Board of Finance an action plan was developed for the best use of the \$400,000 (see attached memo dated 10-10-12). It involved replacing the pool mechanicals and moving them above ground, replacing the decking that surrounds the pool and repairing the pool shell. The estimated cost of the repairs was \$387,471. The remaining funds along with \$15,000 in CIP were to be utilized for engineering and architectural expenses. Most of the \$15,000 was later utilized to fund the pool enclosure study.

The project went out to bid in July and the bids came in significantly higher. The project was placed out to bid again and the results are attached. The pricing is still higher than the \$400,000 that was appropriated. The architectural fees total \$41,000 (see attached fee summary) thereby leaving \$359,000 for construction costs and contingencies. The low bid is \$450,900 leaving a deficiency of approximately \$91,900. This amount does not include a contingency.

Correspondence from TLB Architecture (see attached letter dated 10-14-13) recommends that the Town approve the base contract to complete updating the mechanicals and constructing the building that houses them and then seek approval to appropriate the additional funds necessary to complete replacement of the decking and the other bid alternates. The Architect suggests these could be added as a change order at a later date.

Canton Parks and Recreation Department

40 Dyer Ave
PO Box 168
Collinsville, CT 06022
860.693.5808

MEMO

To: Bob Skinner, Chief Administrative Officer
From: Brian Wilson, Director of Parks and Recreation
Re: Pool Capital Improvement Funding Request
Date: 10.10.12

At the September Board of Finance meeting the Board reviewed the Board of Selectmen request to transfer \$400,000 from the undesignated fund to the Pool Capital Improvements Account to fund renovations laid out in the recent TLBA Pool Study. The Board of Finance requested more detail in the action plan, and requested a review by PMBC as well as the presence of the architect and PMBC at the next Board of Finance meeting for discussion.

Per the request of the Board of Finance, Director of Parks and Recreation Brian Wilson and Mike Fortuna, representing TLBA, attended the September 20th PMBC meeting to discuss the best use of \$400,000. In reviewing a plan of action with the architect, it was determined the best use of that amount of funding would be to address the items with the highest probability of failure. Those items are detailed here:

Replacement of the Concrete Deck and Drainage Work

Short-Term Recommendation -A.5

Estimated Cost \$129,470

Reason- The current deck shows evidence of settlement and heaving creating poor drainage conditions and tripping and other injury hazards. It was the architect's recommendation that the entire deck be replaced, as areas all around high traffic areas like ladders, stairs, and diving areas are severely bad. The life of a deck is estimated to be 25 years.

Repairs to Pool and Pool Shell

Short-Term Recommendations – C.1, C.2, C.6, C.7

Estimated Cost \$34,959

Reason- The interior shell of the pool is in moderate condition. The major short-term recommendation (C.3 Remove Paint and Re-plaster the Pool \$156,541) was deemed more than necessary at this time, and could survive another 8-10 years by addressing more strategic repairs within the shell. This alternative to a total re-plaster is predicated on the idea that the Town would at some point in the 8-10 year range construct a new pool of different design. These repairs would be items C.1 Realign gutter, C.2 Repairs to Concrete Shell, C.6 Remove underwater lights, and C.7 Repair broken pipe at return converter. This would improve the existing shell and address annual issues of cracking along with water loss and water filtration efficiencies.

Move Existing Pool Systems to Above Ground Housing

Medium-Term Recommendations – A.1, A.2, B.2, C.1

Estimated Cost \$223,042

Reason- Above all else, the pool filtration systems and mechanics are in the worst condition at Mills Pond Pool. The existing systems are subterranean chambers that consist of a surge pit, filter pit, and pump and chemical pit. The issues with these areas are many, and failure of any number of mechanisms would result in closure of the facility. TLBA provided short-term recommendations to replace virtually all components (C.8-C.18) at a cost of \$60,380. Additionally, they provided a Medium-Term Recommendation to move all operations above ground, and modernize the systems. Operationally, the current system is a high maintenance, unsafe and highly hazardous, inefficient system. It was determined that if funding was available now, that it would be better to do the Medium-Term Recommendations instead of repairing existing fixtures. Though the cost is greater, a new above ground system would be able to stay in place and function for any pool design should the Town build another pool in place of the existing 50 meter shell in the future. Beyond that, modern systems would much improve work safety, pool efficiency, and routine maintenance.

Summary

The total of these recommended improvements is estimated at \$387,471. With additional architectural and engineering services and soft costs, the total project would use the total \$400,000 plus the remaining \$15,000 in the Pool CIP fund. The result would be a revitalized facility that could continue to serve the community for many years to come. Without addressing these major issues, the Town runs the risk of loss of operation, and further exposure to liability due to patron or employee injury under current conditions.

Long Range Planning

There have been many comments and discussions regarding the vision for Mills Pond Pool. TLBA was retained to provide an assessment of current conditions, cost to repair, and phasing of renovations over time. After review of the Pool Study, the Board of Selectmen voted to apply for a STEAP grant in 2013. This grant would seek funding for improvements to the pool house, bathroom renovations, ADA compliance, landscaping improvements and minor pool amenities such as spray ground features in the wading pool area, as well as shade structures. Many of these items are also addressed within the Pool Study but deemed less urgent than the other issues. With all the recent interest in the fate of the facility, some residents have taken great initiative in looking into viable options for the future. One option being proposed is to consider a temporary structure to cover the pool and allow for year round usage. This option has the potential to address several visions that have come forward during the course of the Pool Study. A 25 meter indoor pool facility is estimated to cost around \$6 million according to TLBA. However, alternatives are available to cover outdoor pool facilities with “bubble” or architectural membrane structures that are seasonal thus turning an outdoor pool into “convertible” facility.

Canton Parks and Recreation Department

40 Dyer Ave
PO Box 168
Collinsville, CT 06022
860.693.5808

Though there are not many of these types of facilities in Connecticut, they do exist throughout New England and have been shown to be sustainable breakeven year-round operations. Because of the variety of options available, more research would be necessary to get cost estimates for such structures. Initial research indicates that it would be considerably less than building an indoor pool itself. Regardless of what the Town decides to do with the facility in the future, there are pressing needs that require immediate attention to ensure that the facility remain operable for the next several seasons. The projects prioritized above could take place while a further vision is better established. The proposed \$400,000 capital improvement funding would extend the life of the majority of the pool facility for 10-15 years and allow for the necessary time to plan further improvements. By concentrating on the three major components of the decking, pool shell, and filtration system, further options such as a covered facility could still be implemented with little to no modifications.

Respectfully,

Brian Wilson, Director of Parks and Recreation

T L B A R C H I T E C T U R E

October 14, 2013

Mr. Brian Wilson
Director of Parks & Recreation / Senior Services
Town of Canton
P.O. Box 168
Collinsville, Connecticut 06022

Re: Mills Pond Pool
Bid Review and Recommendation

Dear Brian,

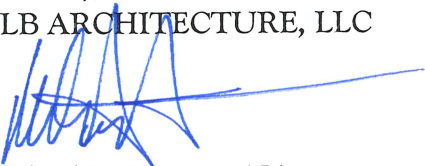
We have reviewed the two bids received on October 10, 2013 for the above captioned project. Attached is a summary of the Bids for reference. In reviewing the bids, the highest discrepancies in the line items are CSNE's building cost at \$132,000 compared to Millennium Builder's cost of \$97,900 (\$34,100 difference); and the Special Construction Cost of \$110,000 for CSNE and \$177,700 for Millennium Builders (\$67,700 difference). It's interesting to note that CSNE is primarily a Special Construction Contractor and Millennium Builders is primarily a Building Contractor, which may explain the variance.

Construction Services of New England's Base Bid, in the amount of \$345,000 appears to be a complete and responsible bid. With regard to their qualifications, we have completed several projects in the past 15-years with this firm and have found their work to be high quality and all projects were completed on time.

It is our recommendation that the Town of Canton enter into Contract with CSNE, Inc. for the Base Bid amount and Alternate #1, for a Contract Amount of \$353,100. Based on the TLBA Opinion of Cost, dated 9/12/13, we believe the Town's best value would be to accept the Base Bid, plus all Alternates, for a total amount of \$450,900. Should the Town be able to secure necessary funding for additional work, Alternate 2 (pool light removal) and 3 (deck replacement) can be accepted and added to the Contract by Change Order during the winter months for early spring construction.

Please feel free to call to discuss this recommendation.

Sincerely,
TLB ARCHITECTURE, LLC



Michael P. Fortuna, AIA
Principal

c: J. Shea, file
S:\PROJECTS\2013-03_Mills Pond Pool Renovation\RE-BIDDING\Bid Recommendations.doc

TLBA

O P I N I O N O F P R O B A B L E P R O J E C T C O S T

Mills Pond Pool - Canton, Connecticut

TLBA No. 13-003
 Bid Date: October 10, 2013

Construction Document Phase (Re-Bid)
 Page 1 of 1

FILTER PLANT REPLACEMENT and POOL DECK UPGRADES

Item	TLBA Opinion of Cost	CSNE Bid	Millenium Builders Bid
1 Building Construction (General Trades)	\$89,688.12	\$132,000.00	\$97,900.00
2 Mechanical and Plumbing Systems	\$20,169.07	\$40,000.00	\$30,700.00
3 Electrical Systems	\$16,135.26	\$19,000.00	\$24,000.00
4 Sitework	\$38,308.26	\$40,000.00	\$47,600.00
5 Site Utilities	\$12,729.26	\$4,000.00	\$9,800.00
6 Swimming Pool Systems and Equipment	\$100,353.50	\$110,000.00	\$177,700.00
Base Bid Totals	\$277,383.47	\$345,000.00	\$387,700.00
Alternate #1: Roof Overhang	\$22,245.30	\$8,100.00	\$9,700.00
Alternate #2: Remove Pool Lights	\$14,830.20	\$6,800.00	\$3,200.00
Alternate #3: Additional Pool Deck	\$127,406.87	\$91,000.00	\$126,000.00
Project Totals:	\$441,865.84	\$450,900.00	\$526,600.00

TLBA

hazardous materials be encountered, TLBA will provide a proposal for the technical specifications and construction administration of the removal of hazardous materials.

- The Town will provide necessary historical data including, but not limited to: original drawings, site improvements, renovation documents and past studies, to the extent they are available.
- Special Inspections and materials testing services may be required. The extent of testing will be determined in conjunction with the Building Official. We have included an Allowance for this Work, which is anticipated to include soils compaction testing and concrete testing. TLBA will coordinate the testing and inspections between the Contractor and the Inspector/Lab.

COMPENSATION FOR BASIC SERVICES

TLB Architecture, LLC proposes to provide Basic Services for a lump sum fee of \$32,000 (Thirty Two Thousand Dollars). A breakdown of this total fee by phase is projected as follows:

Schematic Design	\$ 5,000
Design Development	\$ 4,500
Construction Documents	\$ 15,500
Construction Administration	\$ 7,000
Basic Services:	\$ 32,000

ALLOWANCES:

Survey	\$ 1,000
Hazardous Materials Identification:	\$ 5,000
Special Inspections	\$ 2,000
Printing:	\$ 1,000

REIMBURSABLE EXPENSES

Reimbursable Expenses are included in the Basic Services noted above, with the exception of printing costs. Electronic copies of the final CD Documents are included within the Basic Services, but mylar copies shall be considered a Reimbursable Expense.

ADDITIONAL SERVICES

It is to our mutual benefit to achieve a clear understanding of the services that are *included* within our fee for Basic Services as well as those that may be necessary for the project, though are *excluded* from our proposal. Any task listed in the By Owner or Other Services category below can be provided by TLBA as a Change in Services.

EXISTING PERIMETER FENCE TO REMAIN, PROTECT FROM DAMAGE

ALT. #2: AT REMOVED EXISTING POOL LIGHTS, PATCH POOL WALLS AND PREP & PAINT TO MATCH EXISTING ADJACENT SURFACES, TYP. OF (10)

ALT. #3: RECALL LINE & (2) S.S.T. STANCHIONS AND ANCHORS AT EACH END

ALT. #3: DECK MARKER, REFER TO DETAIL, TYPICAL

ALT. #3: BACKSTROKE FLAG LINE & (2) S.S.T. STANCHIONS AND ANCHORS AT EACH END, TYPICAL BOTH SIDES OF POOL

ALT. #3: REINSTALL ANCHORS, PLATES, & BOLTS FOR RACING PLATFORMS; PROVIDE EMBEDS AND REINSTALL LADDER RAILS (AT RECESSED STEPS), AND (1) POOL LADDER, AND LIFE GUARD CHAIRS, TYPICAL

ALT. #3: NEW CONCRETE POOL DECK WITH EXPANSION AND CONTROL JOINTS, INDICATED BY HATCH, TYPICAL; COORDINATE WITH BASE BID DECKING FOR ALTERNATE PRICING

ALT. #3: PROVIDE DECK TRENCH DRAIN, TYPICAL

ALT. #3: 1-METER DIVING BOARD AND STAND TO MATCH EXISTING BOARD'S MAKE AND MODEL

EXISTING CONVERTER BOX WITHIN EXISTING GUTTER ASSEMBLY TO BE MODIFIED, REFER TO DETAIL

PROVIDE CHAIN-LINK FENCE, CONNECT TO EXISTING FENCE, BOTH SIDES TYPICAL

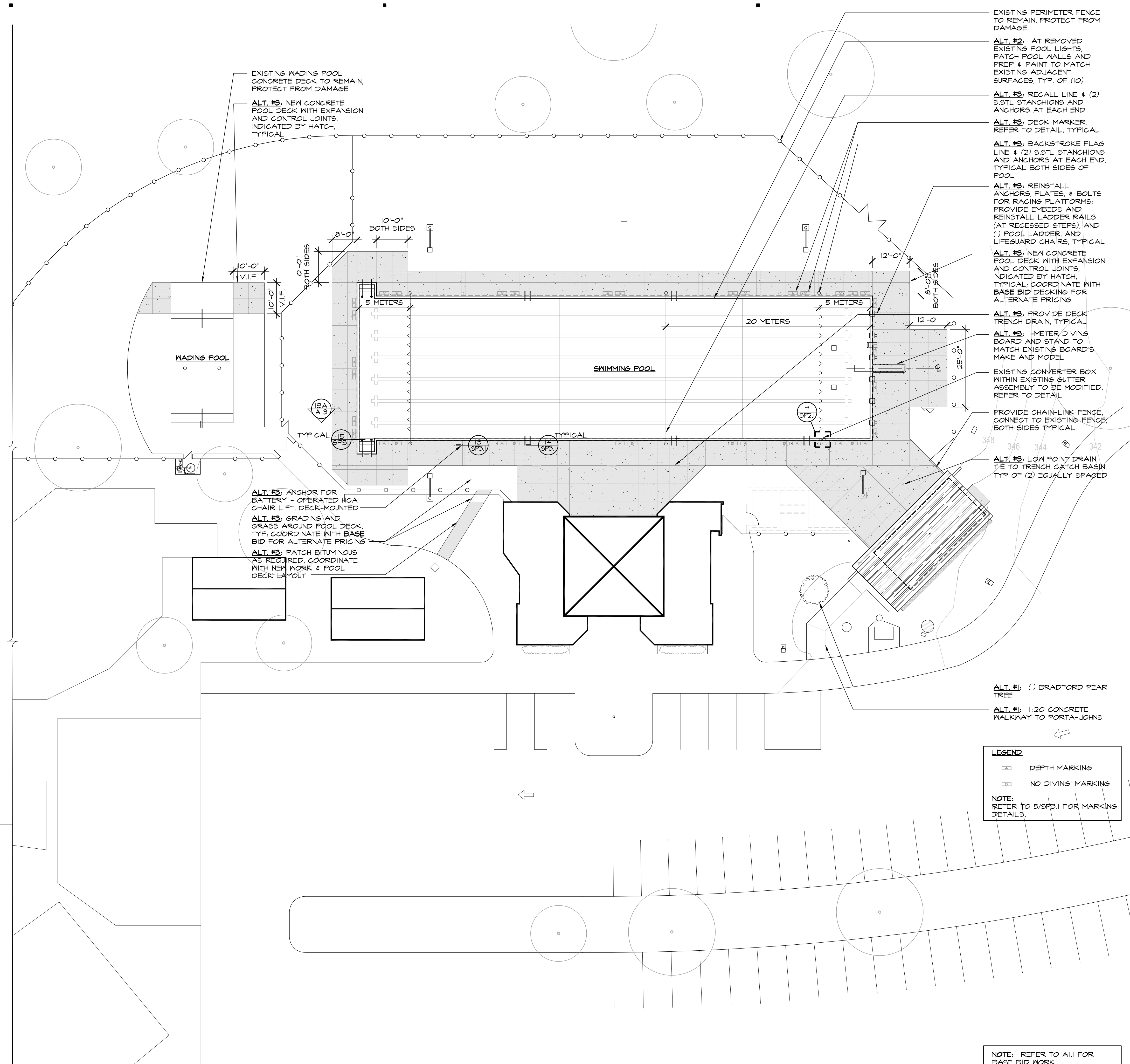
ALT. #3: LOW POINT DRAIN, TYP. OF (2) EQUALLY SPACED

TJB
ARCHITECTURE, LLC
 92 West Main Street
 Chester, Connecticut 06412
 860 526 9448

**AQUATIC FACILITY
 RENOVATIONS FOR
 MILLS POND POOL**
 10 EAST HILL ROAD
 CANTON, CT, 06019

DATE: 09/12/13
 PROJECT NO: 13.003
 DRAWN: MFC
 CHECKED: MPF
 ISSUED FOR:
**BIDDING & CONSTRUCTION
 REVISIONS:**

A1.1A
 ALT. #3
 SWIMMING POOL & SITE -
 PLAN



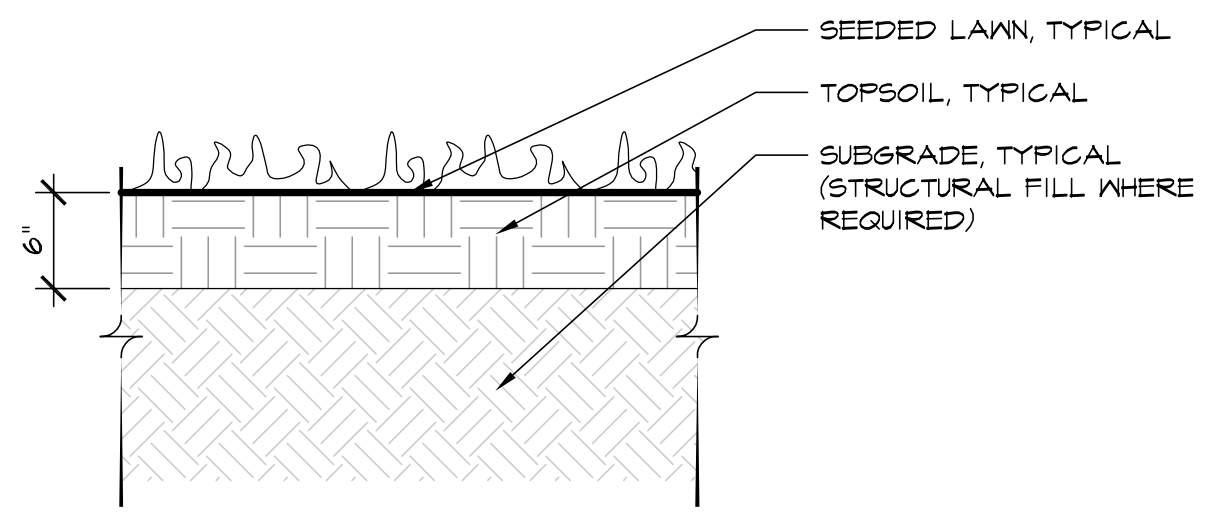
LEGEND

□ DEPTH MARKING

□ NO DIVING MARKING

NOTE:
 REFER TO S/SPS.1 FOR MARKING
 DETAILS.

NOTE: REFER TO A1.1 FOR
 BASE BID WORK.



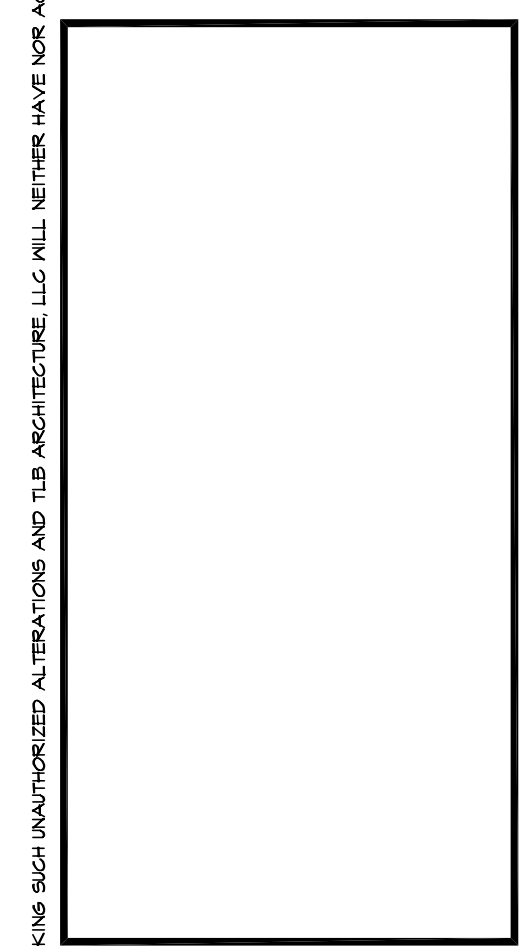
14 DETAIL at SEED LAWN, TYP.
 1" = 1'-0"

- SEED ALL AREAS AFFECTED BY NEW WORK, RE: SPECIFICATIONS.
- COORDINATE ALL SITE WORK WITH MEP DWGS AND REQUIREMENTS.

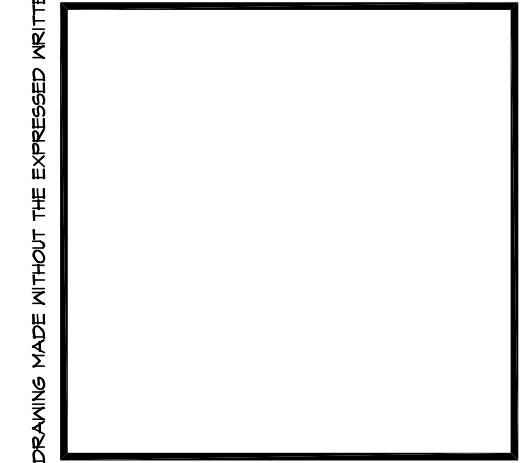
15 GENERAL NOTES
 NO SCALE

9 SWIMMING POOL & SITE - PLAN
 1/16" = 1'-0"

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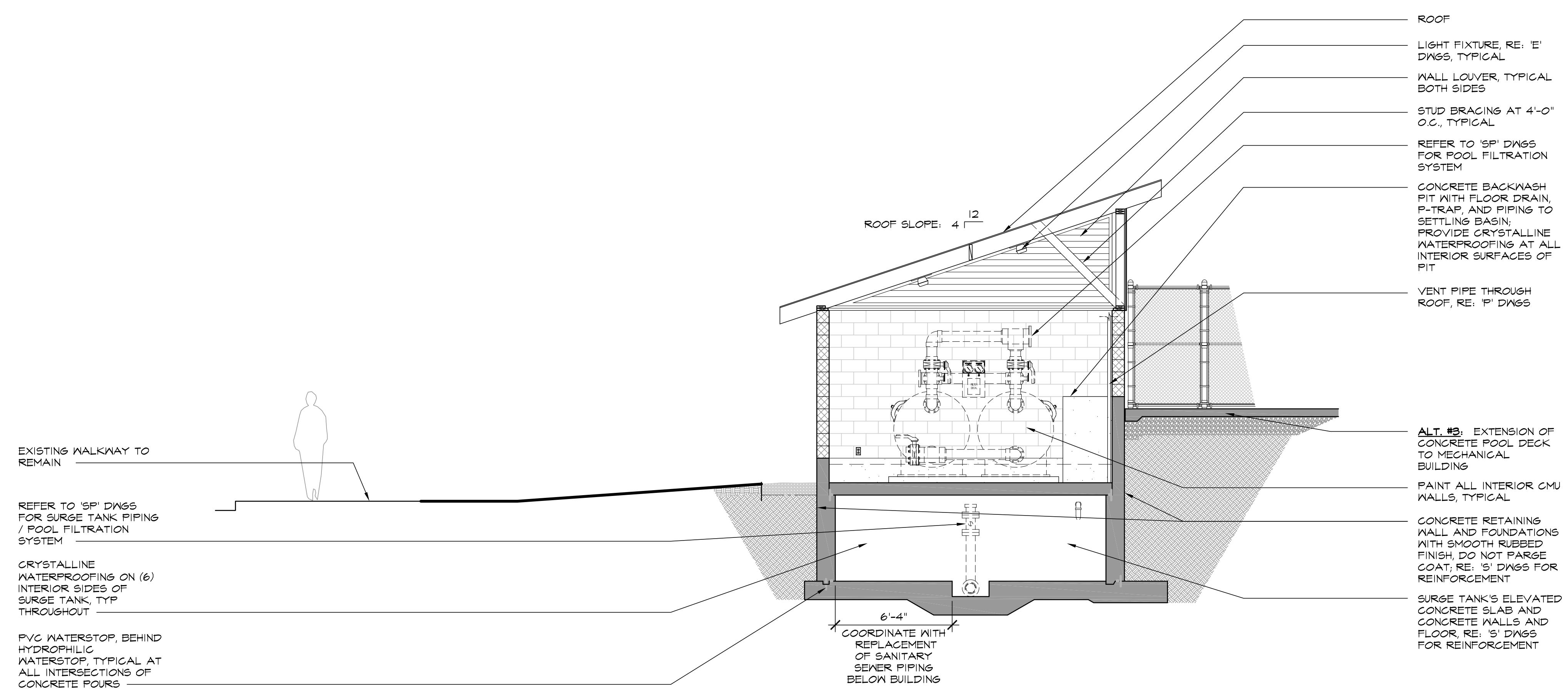


**AQUATIC FACILITY
 RENOVATIONS FOR
 MILLS POND POOL**
 10 EAST HILL ROAD
 CANTON, CT, 06019

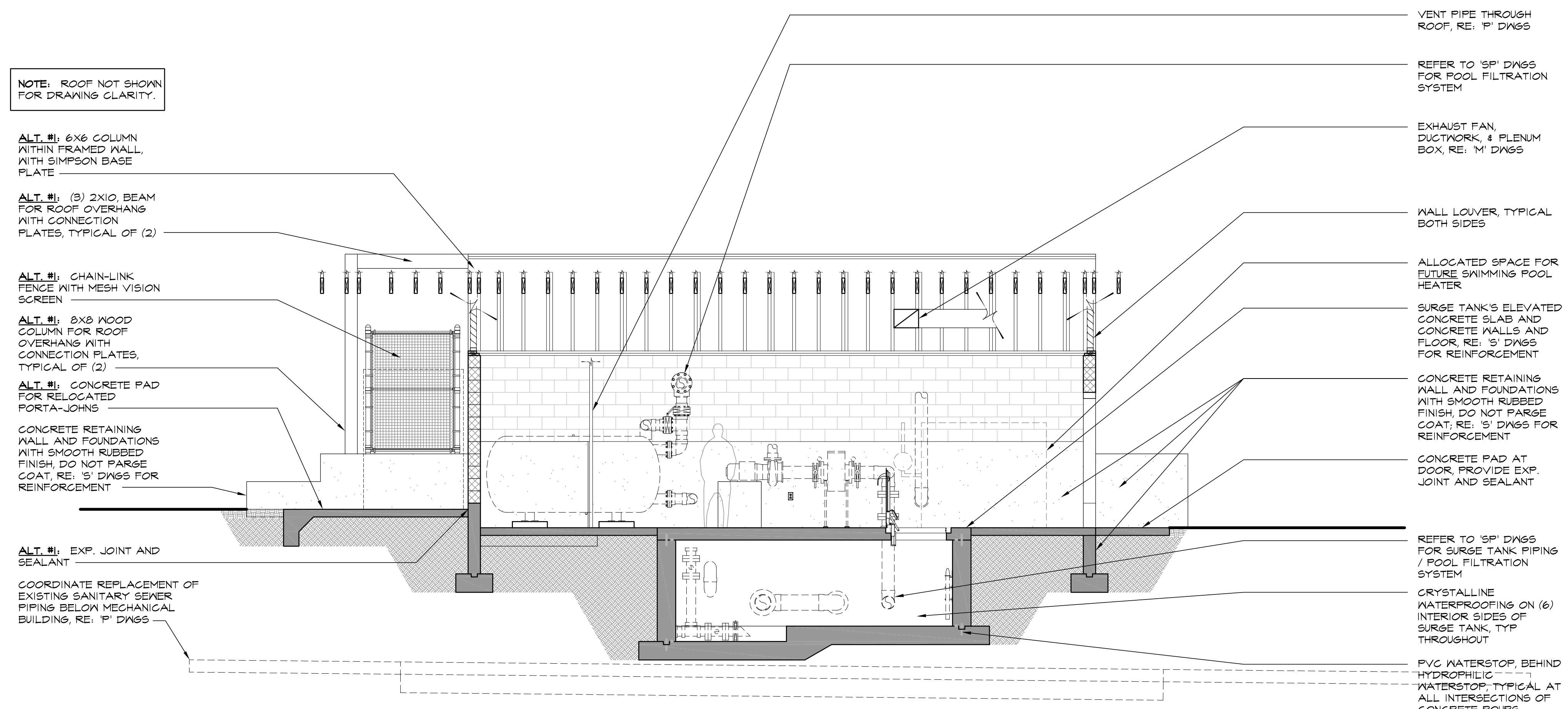


DATE: 09/12/13
 PROJECT NO: 13.003
 DRAWN: MFC
 CHECKED: MPF
 ISSUED FOR:
**BIDDING & CONSTRUCTION
 REVISIONS:**

A5.5
 MECHANICAL BUILDING -
 SECTIONS



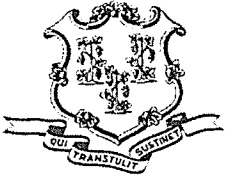
E SECTION



A SECTION

NOTE: NOT ALL PIPING IS SHOWN FOR DRAWING CLARITY. COORDINATE WITH MEP DWGS AND 'SP' DWGS.

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STATE OF CONNECTICUT
OFFICE OF POLICY AND MANAGEMENT
OFFICE OF THE SECRETARY

September 26, 2013

Dear Elected Official,

Governor Malloy has asked me to inform all municipalities eligible for the Small Town Economic Assistance Program (STEAP) that the Office of Policy and Management (OPM) is now accepting applications for funding under this program for fiscal year 2014. **Please note: only capital projects will be considered.** For more information on what is considered a capital project, please visit the OPM STEAP webpage at <http://www.ct.gov/opm/cwp/view.asp?Q=382970>. The webpage will be a useful tool to guide you through the application process and beyond.

Attached to this email is the required STEAP application, which has been revised. The application can also be found on the OPM STEAP webpage. Applications may be submitted anytime but must be received no later than April 15, 2014 for consideration this fiscal year. Please make sure that applications are either submitted electronically at opm.steapapplications@ct.gov or mailed to the Office of Policy and Management, 450 Capitol Avenue Hartford, Connecticut 06106 to the attention of Meagan Occhiogrosso. Decisions on awards will be announced periodically but no later than September 15, 2014.

We encourage you to submit your application(s) electronically, but if you would rather submit hard copies, please be advised that the applications are to be typed and **two** complete copies of the entire application package must be submitted. While towns are encouraged to submit only priority projects, if multiple projects are submitted, an application must be completed for each project. If more than one application is submitted, please indicate what your priorities are.

Similar to last year's format, the FY 2014 round will operate on a rolling basis with periodic award announcements throughout the year. Due to the increased volume of applications and limited amount of available funding, towns are encouraged to apply early. Upon receipt, OPM will review the applications with the appropriate state agencies to determine the eligibility of the proposed project and their readiness and consistency with the State Plan of Conservation and Development.

Our small towns are full of history and are a big reason why Connecticut is *Still Revolutionary*. We made a great deal of progress over the past three years, but there is more work to be done. As we continue to recover from hard economic times and a series of natural disasters, the Small Town Economic Assistance Program is needed now more than ever to help our towns rebuild, restore and revitalize. Therefore, this year, preference will be given to projects that promote economic development and demonstrate resiliency in the wake of natural disasters.

We look forward to reviewing your application and wish you the best of luck. If you have any questions, please contact Meagan Occhiogrosso of my staff at (860) 418-6381.

Sincerely,

A handwritten signature in black ink that reads "Benjamin Barnes".

Benjamin Barnes
Secretary

Office of Policy and Management

Small Town Economic Assistance Program (STEAP)

Program Description

The Small Town Economic Assistance Program (STEAP) funds economic development, community conservation and quality of life projects for localities that are ineligible to receive Urban Action (CGS Section 4-66c) bonds. This program is administered by the Office of Policy and Management.

Like Urban Action, STEAP funds are issued by the State Bond Commission and **can only be used for capital projects**. Programmatic expenditures or recurring budget expenditures are not eligible for STEAP or any other state bond program. However, some projects, while generally capital in nature, should not be funded with State bond money for various public policy reasons including but not limited to administrative improvements. Projects eligible for STEAP funds include:

- 1) economic development projects such as (a) constructing or rehabilitating commercial, industrial, or mixed-use structures and (b) constructing, reconstructing, or repairing roads, access ways, and other site improvements;
- 2) recreation and solid waste disposal projects;
- 3) social service-related projects, including day care centers, elderly centers, domestic violence and emergency homeless shelters, multi purpose human resource centers, and food distribution facilities;
- 4) housing projects;
- 5) pilot historic preservation and redevelopment programs that leverage private funds; and
- 6) other kinds of development projects involving economic and community development, transportation, environmental protection, public safety, children and families and social service programs.

Eligibility

Localities may receive up to \$500,000 per year if (1) they are not designated as a distressed municipality or a public investment community, and (2) the State Plan of Conservation and Development does not show them as having a regional center.

Public Act 05-194 allows an Urban Act Town that is not designated as a regional center under the State Plan of Conservation and Development to opt out of the Urban Action program and become a STEAP town for a period of four years. In order to effect this change, the Office of Policy and Management must receive a letter requesting the change from Urban Act to STEAP as well as proof that the legislative body has approved such a change. Minutes from the legislative session as well as a resolution are acceptable methods of verification of the approval.

See list of current STEAP eligible localities.

STEAP FISCAL YEAR 2014 ANNOUNCEMENT

FY 2014 STEAP APPLICATION

FY 2014 Grant Application Timeline: Applications must be received no later than April 15, 2014 for consideration this fiscal year. Please make sure that applications are either submitted electronically at opm.steapapplications@ct.gov or mailed to the Office of Policy and Management, 450 Capitol Avenue Hartford, Connecticut 06106 to the attention of Meagan Occhiogrosso. Decisions on awards will be announced periodically but no later than September 15, 2014.

Grant Activity:

Click to view list of [FY2013 awards](#), [FY2012 awards](#), [FY2011 awards](#)

Important Note to Award Recipients

Please do not proceed with any anticipated STEAP-funded project work until you are fully aware of any contractual terms required by the administering agency.

Statutory Authority

C.G.S. 4-66g as amended by PA 09-2, Section 1, of the September Special Session.

Eligible Towns

Andover	Avon	Barkhamsted	Berlin
Bethany	Bethel	Bethlehem	Bolton
Bozrah	Branford	Bridgewater	Brookfield
Burlington	Canaan	Canton	Cheshire
Chester	Clinton	Colebrook	Columbia
Cornwall	Coventry	Cromwell	Darien
Deep River	Durham	Eastford	East Granby
East Haddam	East Lyme	Easton	Ellington
Essex	Farmington	Fairfield	Franklin
Glastonbury	Goshen	Granby	Greenwich
Guilford	Haddam	Hartland	Harwinton
Hebron	Kent	Killingworth	Lebanon
Ledyard	Lisbon	Litchfield	Lyme
Madison	Mansfield	Marlborough	Middlebury
Middlefield	Milford	Monroe	Montville
Morris	New Canaan	New Fairfield	New Hartford
New Milford	Newington	Newtown	Norfolk
North Branford	North Haven	North Stonington	Old Lyme
Old Saybrook	Orange	Oxford	Pomfret
Preston	Prospect	Redding	Ridgefield
Rocky Hill	Roxbury	Salem	Salisbury
Scotland	Sharon	Sherman	Simsbury
Somers	Southbury	Southington	South Windsor
Stonington	Suffield	Tolland	Trumbull
Union	Wallingford	Warren	Washington
Waterford	Watertown	Westbrook	Weston
Westport	Willington	Wilton	Windsor Locks
Woodbridge	Woodbury	Woodstock	

STEAP Towns Pursuant to Public Act 05-194 Changes

The following towns have opted into the STEAP program.

Town	Effective Date	Town	Effective Date
Ashford	7/18/2012	Portland	9/15/2010
Beacon Falls	2/29/2008	Putnam	9/7/2010
Brooklyn	2/19/2013	Seymour	9/7/2010
Canterbury	2/19/2013	Sprague	2/19/2013
Chaplin	2/19/2013	Stafford	9/20/2010
Colchester	2/19/2013	Sterling	2/19/2013
East Hampton	2/19/2013	Thomaston	9/7/2010
Griswold	2/19/2013	Thompson	9/7/2010
Hampton	9/29/2009	Voluntown	9/7/2010
Milford	7/26/2013	Wethersfield	2/19/2013
North Canaan	9/30/2011	Windsor Locks	6/7/2011
Plainfield	9/3/2010	Winchester	9/8/2010
Plymouth	10/5/2010	Wolcott	9/21/2010

For more information contact:

Meagan Cowell

Phone: 860-418-6381 or

Email: Meagan.Cowell@ct.gov

Content Last Modified on 9/26/2013 4:22:58 PM

FY 2013 STEAP Awards

Town	Project Description	Award	Agency Administering
Andover	replace Times Farm Road Bridge	\$175,000	DOT
Barkhamsted	replace 2 emergency generators	\$230,000	OPM
Berlin	façade and landscape improvements to town businesses	\$500,000	OPM
Bethany	convert airport hangar to a community center/emerg shelter	\$500,000	DSS
Bethel	sidewalk project	\$250,000	OPM
Bolton	management plan for Bolton Lake	\$250,000	DEEP
Branford	renovate Thimble Island municipal building	\$500,000	DEEP
Burlington	reconstruct Farmington River bike path	\$214,000	DOT
Canaan	repair South Canaan Meeting House	\$200,000	DECD
Canterbury	construct public works garage	\$270,000	OPM
Chaplin	reconstruct Bedlam Road Bridge	\$450,000	DOT
Clinton	phase II of downtown revitalization project	\$500,000	DOT
Colebrook	renovate, paint Historical Society Museum	\$77,500	DECD
Columbia	improvement of local roads	\$250,000	OPM
Darien	remove sediment from Gorham's Pond	\$400,000	DEEP
Deep River	capital improvements to Plattwood Park	\$400,000	OPM
Durham	replace Picket Lane culverts	\$500,000	DEEP
East Haddam	develop an agricultural business incubator, community farm	\$431,200	DECD
East Hampton	replace the Epoch Arts building roof	\$250,000	DECD
East Lyme	repair Niantic Bay Boardwalk	\$500,000	DEEP
Ellington	construct addition to Human Services Department	\$250,000	OPM
Essex	improvements to the Essex "Civic Campus"	\$471,500	DECD
Fairfield	increase handicap accessibility at 4 coastal rec centers	\$275,000	DEEP
Glastonbury	public access for four open space parcels	\$250,000	OPM
Granby	construct a parking lot and upgrades for Holcomb Farm	\$500,000	OPM
Greenwich	upgrade town communication network	\$245,000	DESPP
Hampton	purchase and install a generator	\$100,000	OPM

Hebron	parking & pedestrian safety improvements to Hebron Center	\$500,000	DECD
Kent	repair Bulls Bridge	\$100,000	DOT
Killingworth	construct a new EOC	\$500,000	OPM
Litchfield	construct showers at Bantam Firehouse	\$160,000	OPM
Lyme	construct new public library and renovate existing town hall	\$500,000	OPM
Madison	streetscape improvements to business district	\$500,000	DECD
Marlborough	public water system expansion	\$500,000	DPH
Monroe	reclaim and repave Timothy Hill Road	\$110,000	OPM
Montville	sidewalks for Chesterfield Road	\$250,000	DOT
Newtown	to assist local businesses impacted by the SHES tragedy	\$500,000	DECD
North Canaan	reconstruct Canaan Union Station	\$400,000	DOT
North Haven	refurbish Carina Park	\$127,240	OPM
Old Lyme	expand, renovate Hains Park boathouse	\$478,000	DEEP
Plainfield	reconstruct and repair Green Hollow Road	\$500,000	DOT
Pomfret	design/plan/construct extension to Emergency Response Ctr	\$500,000	OPM
Portland	design,construct a salt/sand storage shed	\$227,000	DECD
Salisbury	demo, remediation for affordable housing	\$500,000	DECD
Seymour	phase III of town sidewalk replacement	\$168,000	DECD
Sherman	upgrade Sherman Playhouse	\$69,000	DECD
Somers	replace culverts and repave Mountain Road	\$500,000	DOT
South Windsor	construct an EOC	\$500,000	OPM
Suffield	construct roadway improvements on Canal Road	\$250,000	DOT
Thomaston	design and construct a public safety communication system	\$500,000	OPM
Tolland	design & installation of artificial field turf @ Tolland HS	\$500,000	DEEP
Trumbull	reconstruct Corporate Drive	\$500,000	DOT
Union	reconstruct Cemetery Road	\$261,000	DOT
Wallingford	road, parking improvements to Veteran's Memorial Park	\$181,000	DEEP
Westbrook	construct municipal parking lot	\$500,000	DECD
Woodmont	convert a firehouse into a borough town hall	\$500,000	OPM

Canton Parks and Recreation Department

40 Dyer Ave
PO Box 168
Collinsville, CT 06022
860.693.5808

MEMO

To: Bob Skinner, Chief Administrative Officer
Board of Selectmen
From: Brian Wilson, Director of Parks and Recreation
Re: Lawton Road Park Funding
Date: 10.7.13

At the Park and Recreation Commission's regular meeting on September 16th, 2013, a motion unanimously passed that I write a letter on behalf of the Commission to the Board of Selectmen requesting consideration for bonding the Lawton Road Park project at the next bonding period.

The property has been owned by the Town since 1962. During the 1980s the Parks and Recreation Commission formed a Fields Committee to study conditions and put forth recommendations for park expansion which were included in the Town's 1990 Plan of Conservation and Development. This included examining the Lawton Rd. parcel for potential use as a recreation site. In 1997, a Parks and Recreation Master Plan was conducted that identified a shortage of field space in Canton and provided basic renderings of the property as a park space. In 2003, the Canton Plan of Conservation and Development was updated and specified the need for additional athletic field space and specifically stated that additional demand can be met by developing the town-owned land along Lawton Rd which can accommodate additional athletic fields, basketball, tennis, and paddle courts, parking and support structures. Currently, the 2013 Plan of Conservation and Development is almost complete and continues to cite the Lawton Rd parcel's best use as recreational space. It has been well documented that additional field space is needed within Canton and the Lawton Road parcel has been and still is one of the only existing town-owned parcels that has viable active recreational value.

In the fall of 2012 the Town retained LADA Land Planners to provide site plans and cost estimates for the development of the parcel. Through a series of workshops with the Parks and Recreation Commission as well as Land Use, Recreation Staff, and adjacent property owners, a final plan was approved which has also been through Inland Wetlands, DRT, and Zoning approval. This project is shovel ready except for funding.

Cost Estimates were provided by LADA and are itemized within the project plans. The project can be broken into three main cost components. The road frontage, approximately 1600 ft, is planned to be an extension of the Farmington River Rail Trail. The cost of this portion is estimated to be \$339,174. It should be noted that a Recreation Trails Enhancement Grant has been applied for to cover this portion of the project and the Town is waiting on award results. The field, parking area, and other basic amenities are estimated to cost \$768,742. This will provide for 1 full-size multi-purpose sport field which can accommodate soccer, field hockey, lacrosse, and football as well as a smaller

Canton Parks and Recreation Department

40 Dyer Ave
PO Box 168
Collinsville, CT 06022
860.693.5808

practice field area which would serve as space for 10 and under sport groups. A parking area for 100 cars is planned in the center of the property to easily access the park. Lastly, additional components were considered for the park which include parking lot lighting, field irrigation, and a well supply and infrastructure for premium fields and safer, more inviting park. The cost estimate of this is \$140,000.

The total project budget would be \$1,108,056. This amount could be reduced should the Town receive the Recreation Trails Enhancement Grant.

The Parks and Recreation Commission feels that this project would be difficult at best to fund through the CIP process. Though the trail portion of the park has an opportunity to be grant funded, the remaining portions of the project are less likely to find grant funding that would be able to complete the entire project. Dividing the project up over phases will also increase the overall cost. Within the plans provided by LADA, efforts were made to utilize the existing materials as much as possible to reduce the addition and removal of materials. The design has an extremely efficient approach to it which ideally should be done all at once as opposed to piecing together over time.

The Parks and Recreation encourages the Board of Selectmen to consider this project favorably and recommend it to the Board of Finance for funding at the next time the Town bonds. They are happy to attend any meetings which would require further discussion in consideration of this matter.

Respectfully,

Brian Wilson, Director of Parks and Recreation

CC: Parks and Recreation Commission

BOARD OF SELECTMEN RESOLUTION REGARDING
MEMBERSHIP TO THE TEMPORARY POCD UPDATE COMMITTEE

In order to insure the continuity of the existing POCD Update Committee, the Board of Selectmen hereby adopts the following resolution.

WHEREAS, on September 15, 2010, the Board of Selectmen adopted a resolution which created the temporary POCD Update Committee;

WHEREAS, the Resolution called for representatives from both the Zoning Commission and the Planning Commission to be members of the POCD Update Committee;

WHEREAS on September 25, 2013, the Board of Selectmen adopted ordinance #236 entitled "Planning and Zoning Commission" which dissolved the existing Planning Commission and Zoning Commissions;

WHEREAS the Board of Selectmen is desirous of sustaining continuity for the existing POCD Update Committee;

NOW THEREFORE, the Board of Selectmen hereby amends the enabling resolution which created the temporary POCD Update Committee by removing the requirement for certain members to be from the Planning Commission and Zoning Commissions. It is further resolved that all current members of the POCD Update Committee, as of the date of this resolution, shall be considered current members of the POCD Update Committee and shall remain so unless removed by the Board of Selectmen, resignation or the termination of the POCD Update Committee.

Dated this 23rd day of October, 2013.

<p><i>MOTION: Move to adopt resolution regarding membership to the Temporary POCD Update Committee as presented.</i></p>



TOWN OF CANTON
FOUR MARKET STREET
P.O. BOX 168
COLLINSVILLE, CONNECTICUT 06022-0168
OFFICE OF CHIEF ADMINISTRATIVE OFFICER

To : Board of Selectmen
From : Robert Skinner, Chief Administrative Officer
Date : October 23, 2013
Re : **2014 BOS Meeting Dates**

2014 Board of Selectmen Meeting Dates

Regular meetings are held at 7:00 PM at the Community Center, Conference Room F every 2nd and 4th Wednesday of each month:

January	01/08/14 01/22/14
February	02/10/14 6:00 PM – Budget Workshop 02/11/14 6:00 PM – Budget Workshop 02/12/14 6:00 PM – Budget Workshop 02/12/14 Regular Meeting following Budget Workshop 02/26/14
March	03/12/14 03/26/14
April	04/09/14 04/23/14
May	05/14/14 05/28/14
June	06/11/14 06/25/14
July	07/09/14 07/23/14
August	08/13/14 08/27/14
September	09/10/14 09/24/14
October	10/08/14 10/22/14
November	11/12/14 11/25/14 Tuesday due to Thanksgiving holiday
December	12/10/14 12/23/14 Tuesday due to Christmas Eve

MOTION: Move to approve the 2014 Board of Selectmen meeting dates as presented.

DRAFT MINUTES
CANTON BOARD OF SELECTMEN
Wednesday, October 9, 2013, Regular Meeting
IMMEDIATELY following Special Town Meeting at 7:00 pm
Community Center, Conference Room F

Selectmen Present: First Selectman Richard Barlow, Selectmen: Deputy Stephen Roberto, David Gilchrist, Lowell Humphrey and Thomas Sevigny

Also Present: Chief Administrative Officer Robert Skinner, Town Planner Neil Pade, Executive Assistant JoAnn Martin and local media

R. Barlow called the regular meeting of the Board of Selectmen to order at 7:53 pm.

MOTION: S. Roberto moved to amend the agenda by adding under **NEW BUSINESS** item **D. Review and possibly approve the submission of the 2014 Emergency Management Performance Grant Program (EMPG) application in the amount of \$5,150.00**, item **E. Approve request by the Canton Fire and EMS Department to dispose of Engine 1 and Engine 6 pursuant to Charter Section 6.05 (E) Disposition of Town Property.** L. Humphrey seconded the motion. The motion passed unanimously, 5-0-0.

I. PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

II. PUBLIC PARTICIPATION – None

II. APPOINTMENTS / RESIGNATIONS

A. Appointment of Lansford Perry (R) to the Planning and Zoning Commission for a term to expire on 06/30/2015. An Application and resume was included in the Board's packet for their review. L. Perry was present. By consensus this item was deferred and incorporated with item B.

B. Appointments to the Planning and Zoning Commission from former Planning Commission and Zoning Commission. MOTION: R. Barlow moved to appoint Jonathan Thiesse (U) and John Huyghebaert (U) as regular members and Michael DiPinto (U) as an alternate member for a term to expire on 06/30/2015; David Bondanza (U), David Evens (R) and Keith August (R) as regular members and David Freeman (U) as an alternate member for a term to expire on 06/30/2016; and Lansford Perry (R) and Philip Pane (R) as regular members and William Sarmuk (R) as an alternate member for a term to expire on 06/30/2017. D. Gilchrist seconded the motion. The motion passed unanimously, 5-0-0.

C. Appointment of Rowena Okie (R) to the Canton Public Library Board of Trustees for a term to expire on 07/01/2017 – An application and letter of interest from R. Okie was included in the Board's packet for their review. R. Okie was present. MOTION: D. Gilchrist moved to appoint Rowena Okie (R) to the Canton Public Library Board of Trustees for a term to expire on 07/01/2017. T. Sevigny seconded the motion. The motion passed unanimously, 5-0-0.

D. Appointment of Thomas Bradley (D) to the Economic Development Agency for a term to expire on 07/01/2017 – An application and resume was included in the Board's packet for their review. T. Bradley was present. MOTION: L. Humphrey moved to appoint Thomas Bradley (D) to the Economic Development Agency for a term to expire on 07/01/2017. T. Sevigny seconded the motion. The motion passed unanimously, 5-0-0.

E. Appointment of Amy Parchen (R) as a regular member, to the Economic Development Agency for a term to expire on 07/01/2016 – MOTION: T. Sevigny moved to appoint Amy Parchen as a regular member, (R) to the Economic Development Agency for a term to expire on 07/01/2016 D. Gilchrist seconded the motion. The motion passed unanimously, 5-0-0.

F. Appointment of Frank Zizzamia (U) as an alternate member, to Zoning Board of Appeals for a term to expire on 01/03/2015 – An application was included in the Board's packet for their review. MOTION: T. Sevigny moved to appoint Frank Zizzamia (U) as an alternate member to the Zoning Board of Appeals for a term to expire on 01/03/2015. D. Gilchrist seconded the motion. The motion passed unanimously, 5-0-0.

R. Skinner swore in J. Thiesse, J. Huyghebaert, M. DiPinto, K. August, L. Perry, R. Okie, T. Bradley and F. Zizzamia.

III. ADOPTION OF CONSENT AGENDA

A. Refund of Taxes pursuant to Connecticut General Statutes 12-129

B. Disposition of various items located at the Department of Public Works pursuant to Charter Section 6.05 (E) Disposition of Town Property

MOTION: D. Gilchrist moved to approve the consent agenda items, as presented. T. Sevigny seconded the motion. The motion passed unanimously, 5-0-0.

IV. CONSIDERATION OF OLD BUSINESS

A. Acceptance of Blueberry Hill Subdivision Open Space parcel known as 10 High Valley Drive pursuant to Charter Section 6.05 (C) – Supporting documents were included in the Board's packet for their review. R. Barlow stated the acceptance of this property was approved by the Planning Commission twenty-five years prior. R. Skinner stated a title search was performed and no encumbrances were found on land records that would prevent accepting the property. MOTION: D. Gilchrist moved to accept Blueberry Hill Subdivision Open Space parcel known as 10 High Valley Drive pursuant to Charter Section 6.05 (C). T. Sevigny seconded the motion. The motion passed unanimously, 5-0-0.

B. Receipt of Final Pool Enclosure Study and Parks & Recreation Commission's recommendations. Supporting documents were included in the Board's packet for their review. R. Barlow acknowledged the Board was taking formal receipt of the document. T. Sevigny stated his disappointment with the recommendation as a long term plan for the pool is needed. R. Barlow suggested discussing at a future meeting, improvements to the whole Mills Pond Park complex. R. Skinner stated the STEAP grant will be on a future agenda and Mills Pond Park improvements may be a possible project for grant funding.

C. Review Request for Proposal for Planning and Design Services – A draft RFP was included in the Board's packet for their review. Town Planner N. Pade provided clarification regarding multi-use and the \$20,000 OPM grant. MOTION: T. Sevigny moved to authorize the Chief Administrative Office and Staff to move forward with advertising the RFP. D. Gilchrist seconded the motion. The motion passed unanimously, 5-0-0.

V. CONSIDERATION OF NEW BUSINESS

A. Approval to submit an Assistance Firefighters Program Grant in the amount of \$25,000 for the purpose of purchasing Rapid Intervention Team (RIT) equipment for the Canton Volunteer Fire Department – A memorandum was included in the Board's packet for their review. R. Skinner stated each year an application for this grant in a larger amount is submitted and never awarded. This application is for a sub-grant, referred to as the Micro Grant, which provides a better chance of success but eliminates the opportunity to apply for the larger grant. Chief Richard Hutchings explained details regarding the Micro Grant and provided details on the Rapid Intervention Team (RIT) equipment that would be purchased. MOTION: L. Humphrey moved to approve submission of an Assistance Firefighters Program Grant in the amount of \$25,000 for the purpose of purchasing Rapid Intervention Team (RIT) equipment for the Canton Volunteer Fire Department with a Town match of \$1,250. T. Sevigny seconded the motion. The motion passed unanimously, 5-0-0.

The consensus of the Board was to address item E. Approve request by the Canton Fire and EMS Department to dispose of Engine 1 and Engine 6 pursuant to Charter Section 6.05 (E) Disposition of Town Property under CONSIDERATION OF NEW BUSINESS.

E. Approve request by the Canton Fire and EMS Department to dispose of Engine 1 and Engine 6 pursuant to Charter Section 6.05 (E) Disposition of Town Property – R. Skinner stated it was determined that it would be more cost effective to sell the vehicles than to trade them in when the replacement vehicles are purchased. The trucks have been listed with a broker for sale and some Fire Department has expressed an interest in them. MOTION: S. Roberto moved to approve selling Engine 1 at a cost not less than \$5,000 and Engine 6 at a cost not less than \$40,000. L. Humphrey seconded the motion. The motion passed unanimously, 5-0-0.

B. Review and possibly approve submittal of an Intertown Capital Equipment Purchasing Incentive (ICE) Program Grant Application in the amount of \$65,000 for purchase of paving box pursuant to Charter Section 9.03(I)(1) Grants – An application and supporting documentation was included in the Board packet for their review. R. Skinner stated this is a new grant developed by the state and must be jointly applied for with other towns. R. Skinner stated DPW is interested in purchasing a paving box in conjunction with Burlington and the grant will pay for 30% and the balance will be split between Burlington and Canton. Discussion ensued regarding types of projects it would be used for; sharing with Burlington; storage of the item; and renting versus purchasing. D. Gilchrist expressed concern that the equipment would not be used a sufficient annual amount of time to justify purchase rather than rental. MOTION: R. Barlow moved to approve submittal of an Intertown Capital Equipment Purchasing Incentive (ICE) Program Grant Application in the amount of \$63,325 for the purchase of a paving box pursuant to Charter Section 9.03 (I)(1) Grants with a Town match of \$22,174. T. Sevigny seconded the motion. The motion passed unanimously, 4-1-0 with D. Gilchrist voting against the motion.

C. Acceptance of Capital Area Substance Abuse grant in the amount of \$2,400 for the Canton Youth Services Bureau for the purpose of funding local substance abuse prevention programs pursuant to Charter section 9.03 (D) (2) Acceptance of Grants – Supporting documents were included in the Board's packet for their review. R. Skinner stated this is an annual grant that helps to fund Youth Services Bureau programs. MOTION: S. Roberto moved to accept a Capital Area Substance Abuse grant in the amount of \$2,400 for the Canton Youth Services Bureau for the purpose of funding local substance abuse prevention programs pursuant to Charter section 9.03(D)(2) Acceptance of Grants and refer to Board of Finance for final approval. L. Humphrey seconded the motion. The motion passed unanimously, 5-0-0.

D. Review and possibly approve the submission of the 2014 Emergency Management Performance Grant Program (EMPG) application in the amount of \$5,150.00 – Supporting documentation was included in the Board's packet for their review. R. Skinner stated this is an annual grant that is used to offset the cost of the Emergency Management position. MOTION: L. Humphrey moved to approve submission of the 2014 Emergency Management Performance Grant Program (EMPG) application in the amount of \$5,150.00. D. Gilchrist seconded the motion. The motion passed unanimously, 5-0-0.

VI. MINUTES OF PREVIOUS MEETINGS

A. Board of Selectmen Minutes 09-25-13 Regular Meeting – MOTION: D. Gilchrist moved to approve the regular meeting minutes dated September 25, 2013 of the Board of Selectmen, as presented. T. Sevigny seconded the motion. The motion passed unanimously, 5-0-0.

VII. COMMUNICATIONS FROM THE CAO, TOWN AGENCIES, OFFICIALS AND/OR OTHER GOVERNMENTAL AGENCIES AND OFFICIALS

A. First Selectman's Report – R. Barlow stated Police Union negotiations are continuing.

B. CAO Report – R. Skinner provided an update on: the School Project regarding painting of the lines on the track and PMBC's site walk regarding security and buffers for adjacent property owners. Architectural/Engineering RFP responses for relocating the Public Works facility were reviewed with applicants interviewed. Silver/Petrucci was the firm approved by PMBC for an amount not to exceed \$55,000. The roof at Canton Intermediate School is complete and the Library/Community Center roof will begin on October 11th and take approximately six weeks. High Street has been paved and Tanglewood Drive will begin next week. The crack seal bid was awarded to Costello for \$33,000, and the paving of Mill, Hill, Gildersleeve, Jeff Lane, Pond Road, Pond View Drive, and Allen Place should be complete in the next two to four weeks. There is a new Pavement Management section on the Town website under the Public Works section that will provide updates as work is complete and roads are added. Phase II of Twenty-One Dowd is almost complete. Liberty Power was awarded the energy contract for the next three years at a rate 5% below what we are currently paying. HVAC services were put out to bid in conjunction with Avon and the BOE with the Town choosing New England Energy Controls. Henry Maskaitis and Dan Manyak were recognized for closing the Mills Pond Pool.

VIII. REMARKS BY SELECTMEN – R. Barlow thanked the members of the former Planning Commission and Zoning Commission for their service and he looks forward to working with the new Commission. D. Gilchrist requested an update on the Bridge Street traffic light. R. Skinner stated the final plans for DOT have not been received. T. Sevigny stated the Canton Main Street group had two meetings that were well attended and are looking for volunteers. S. Roberto stated he feels the tree screening abutters for the Track & Field property is not enough. Discussion ensued regarding various types of plantings, hedges, fencing and security. S. Roberto commented on a variety of equipment in the hallway at the Community Center for which R. Skinner stated is due to the work that is being done inside the building. R. Skinner stated DPW is working on a better system for getting the room setup for meetings.

XI. ADJOURNMENT

MOTION: T. Sevigny moved to adjourn the regular meeting of the Board of Selectmen at 9:14 pm. D. Gilchrist seconded the motion. The motion passed unanimously, 5-0-0.

Respectfully submitted,
JoAnn Martin, Executive Assistant

To: Board of Selectmen
 From: Robert Skinner, Chief Administrative Officer
 Date: October 17, 2013
 Re: **Monthly Report – September 2013**

ASSESSOR

- General administrative duties continue:
 - Field work
 - Real property ownership changes
 - Exemptions are being posted as needed
 - Assistance to the public
 - Preparing State Report
- Assist Staff and General Public with research requests for current and archival information concerning maps, land, buildings, title and motor vehicles.
- Field work for Building Permits and map changes are in process to update records for the 2013
- Deadline to apply for State Renters Rebate was October 1, 2013 - Total applications processed were 94.
- Personal Property information for new accounts is being collected for the 2013 Grand List – existing accounts are being reviewed – 750 Declarations were mailed in September (required completion/return date is November 1, 2013)
- Revaluation
 - **To Date the following are completed**
 - Preliminary Sales Ratio Study
 - Cost Analysis
 - Land Values & Depreciation Analysis
 - Field Review of Resident Properties
 - Review of New Construction
 - **Items to be completed**
 - Commercial Values
 - Final Sales Ratio Study
 - Assessment Change Notices are planned to be sent out the 3rd Week of November

BUILDING DEPARTMENT

- There were no permits issued for single family homes. Martel Transportation was issued a permit to construct a new office building at 140 Powder Mill Road. There were six permits issued for solar panels through the Solarize Canton Project.
- Certificates of Occupancy were issued to the units renovated at 21 Dowd.
- Mr. Rich conducted a total of 82 inspections.

Building/Renovation Permit Statistics

<u>Type of Permit</u>	<u>No. of Permits</u>	<u>Value of Permits</u>
Addition/Alteration	15	\$273,986
Deck	1	\$950
Electrical	27	\$98,593
Garage/Shed	1	\$19,400
HVAC/Woodstove	24	\$79,644
New Commercial	2	\$232,000
New Residential	0	\$0
Plumbing	5	\$6400
Pool	1	\$17,000
Roofing/Siding	12	\$117,617
Foundation	0	\$0
Total	88	\$845,590

BUILDING CONTINUED

Permit Value Comparison for September

	<u>2013</u>	<u>2012</u>
Value of Permits Issued	\$845,590	\$1,108,157
Building Permit Fees	\$10,087	\$11,641
Other Income Fees	\$4601	\$3738
Building Permits Issued	88	52

Total Value of Permits and Permit Fees

<u>July 2013- September 2014</u>		<u>July 2012- September 2013</u>	
Value	Permit Fees	Value	Permit Fees
\$2,692,293	\$37,236	\$2,559,897	\$36,177

FIRE MARSHAL / EMERGENCY MANAGEMENT

The following are highlights during the month of September 2013

Inspections	9
Inspection Follow-ups	10
Plan Review	3
Job Site Inspections	14
Fire Investigations	0
Blasting Permits	0
Burn Permits	3
Bomb Threats	0
Hazardous Materials	0

- Attended the annual Statewide Citizen's Corps Council Conference in Westbrook on September 4 & 5.
- Attended the CT Fire Marshals Association meeting in Westfield on September 10.
- Attended a career development class in East Hartford on September 12. The class topic was Propane Emergencies and was presented by the State of CT Division of Education and Data Management.
- Participated in the ShopRite 'Bag for Hunger' event on September 16.
- Participated in the emergency preparedness for special needs class at the Community Center on September 17.
- Held an information session on September 17 for residents interested in the proposed Community Emergency Response Team.
- Attended a meeting for the regional Natural Hazards Mitigation Plan in Manchester on September 18.
- Attended numerous fire drills at the public schools during the month.
- Attended school security safety drills on September 25.
- Presented public fire and life safety education to children at Stepping Stones on September 25.
- Attended a information meeting regarding the International Association of Emergency Managers Certified Emergency Manager/Associate Emergency Manager certification program in Windsor on September 27.

FIRE & EMS DEPARTMENT

Incident Activity Summary Included only

Incidents

Activity Summary

Date Range Start	09/01/2013
Choose date	
Date Range End	09/30/2013
Choose date	
View Report	

Category	Total	Present	Percent
CO Alarm	1	0	0.00%
Fire	2	0	0.00%
Fire Alarm	12	0	0.00%
Medical Call	48	0	0.00%
Medical Call - FD Assist	3	0	0.00%
Mutual Aid-EMS	5	0	0.00%
Mutual Aid-Fire	1	0	0.00%
MVA	1	0	0.00%
MVA with Injuries	3	0	0.00%
Public Service	2	0	0.00%
Smell of Gas	1	0	0.00%
Total Fire Only	23	0	0.00%
Total Incidents	79	0	

Apparatus

Apparatus	Role	Total	Percent
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Activity Role

Role	Total	Percent
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Training Summary

Category	Total	Present	Percent
Cadet Drill	3	0	0.00%
EMS Drill	1	0	0.00%
Fire Training	2	0	0.00%
Monday Drill	8	0	0.00%
Monthly Meeting	1	0	0.00%
Officer Meeting	1	0	0.00%
Outside Training	1	0	0.00%
Public Fire Education	2	0	0.00%
Total Activites	19	0	

Station Detail Summary

Category	Total	Present	Percent
Apparatus Maintenance	2	0	0.00%
Bike Trail Patrol	4	0	0.00%
Total Activites	6	0	

FINANCE

- Professional Development
 - New England States GFOA Conference
 - GASB 67/68 Workshop
- Closed FY 13 to report to BOS & BOF
- Met with Sovereign Bank Representative
- Attended BOF Regular Monthly Meeting
- Worked on FY 13 Audit

INVESTMENTS BY ACCOUNTING TYPE (Unaudited) 8/31/13

General Fund	\$ 9,630,971
Special Revenue Funds	\$ 2,268,300
Capital Projects Funds	\$ 1,950,391
Internal Service Funds	\$ 1,390,300
Trust and Agency Funds	\$ 237,393
TOTAL ESTIMATED BY FUND	\$ 15,477,355

INVESTMENTS BY INSTITUTION TYPE (Unaudited) 8/31/13

	Interest %		Interest \$		\$ Invested
	Current Month	Last Month	Current Month	Last Month	
Avg Monthly Yield, Annualized					
Class Plus	.00%	.00%			\$ 5,711,252
Webster	.15%	.15%	2,429	571	\$ 22,279,587
TD Bank			5	12	\$ 64,289
Reich & Tang					
Total Outstanding Investments			2,434	583	\$ 28,055,128

LIBRARY

No information available at time of printing.

PARKS AND RECREATION

- Programs that began this month: Musical Theater (full), Acrofitness (full with wait list), Acrofitness for Wee Ones, Meditation, Yoga, Yoga Fusion, Pick Up Basketball, Volleyball, Music with Miss Jean, Lil' Kickers Soccer, and 5th-6th Grade Field Hockey (new).
- Continued to promote upcoming programs with press releases, email blasts and flyers sent to BOE. Scheduled visit for Mad Science promoters to go to CBPS for demo.
- Farmington Valley Field Hockey League 5th and 6th Grade Canton Girls had their first game against Avon September 15th. The league consists of teams from Canton, Avon, Simsbury, Farmington, and Granby.
- Planning for Ski Bus is underway. Program is scheduled to start in January and registration is ongoing.
- Annual renewal of meeting schedules have begun and reservations are being input.
- Director Wilson attended a pre-bid meeting at Mills Pond Pool to review renovation plans with potential contractors.
- Director Wilson coordinated the closing of the pools in-house with Parks Department. Typically this has been contracted out and would cost \$2,200. It took 1.5 days of staff time and \$300 of materials to do in-house.
- Director Wilson coordinated with CHS Athletics on field preparations for fall sports.
- Director Wilson coordinated with Jeff Shea and CHS Athletics on details of the track and field construction process.
- The Parks and Recreation Commission made a motion to request the Board of Selectmen consider bonding for the Lawton Rd Park project at the September Regular Meeting.
- The Parks and Recreation Commission received the final report from Mythic Sports Group and made a recommendation to the Board of Selectmen that they feel that enclosing the pool and operating year round is not feasible at this time due to construction costs, operational costs, and park constraints.

PARK & RECREATION CONTINUED

- A new Recreation Program Specialist, Steve Byko, was hired. Main duties will be coverage of the Cave Teen Center.
- Director Wilson coordinated with Aquatics Director Chris Melite in the closing of Mills Pond Pool and collection of summer usage data. Data is currently being formatted for reporting;
- Planning for Winter Programs has begun.

POLICE DEPARTMENT

PERSONNEL

- Sep. 3: Officer Saucier promoted to rank of Sergeant.
- Sep. 8: Martin Miller started as Canton Police Officer.
- Sep. 11: Officer Lederman graduated from POST ACADEMY and started FTO program.
- Sep. 12: Off. Lederman's first day on patrol.
- Sep. 18: CPD held promotional and swearing in ceremony for Officers Saucier, Lederman, Gompper and Miller at the CPD.
- Sept. 23: CPD hosted ceremonial swearing in of Sgt. Saucier, Officers Lederman, Miller and Gompper.
- Sep. 26: Off. Miller completed his FTO period.

ADMINISTRATION

- Sep. 3: Chief Arciero attended project meeting at Town Hall for major paving project at High St with CVC.
- Sep. 9: Chief Arciero and Clerk Linda Smith updated CPD website to list new employee changes and additions.
- Sep. 10: Chief Arciero attended the Canton Chamber of Commerce meeting at the Community Center.
- Sep. 10: Capt. Terra attended the mandatory POST Chief's training in Meriden.
- Sep. 10: Chief Arciero attended Capitol Regions Chief meeting in Farmington.
- Sep. 11: Chief Arciero and Capt. Terra attended POST graduation for Off. Lederman.
- Sep. 13: Chief Arciero set up FTO testing for Sgt. Saucier with POST academy.
- Sep. 18: Chief Arciero attended the department head meeting at Town Hall.
- Sep. 19: Capt. Terra and AA Brodeur met with finance regarding payroll protocols.
- Sep. 19: Chief Arciero discussed with State DOT pending sign issues on various state highways in Canton.
- Sep. 23: Chief Arciero, Capt. Terra, Sgts. Penney, Messier and Saucier participated in a Sergeants meeting.
- Sep. 23: During week.CSP conducted fly-over eradication program for CPD.
- Sep. 24: Chief Arciero attended North Central Chief's meeting at Simsbury PD.
- Sep. 25: AA Brodeur attended the Chiefs of Police Secretary Association (COPSA) meeting.
- Sep. 25: Chief Arciero prepared MOUs between Canton and Newington/State DMV for the LPR program.
- Sep. 26: Chief Arciero attended the Lethality Assessment training program at the Connecticut Coalition against Domestic Violence in Wethersfield.

COMMUNITY POLICING

- Sep. 4: Chief Arciero met with new management team at 21 Housing Authority with Senior and Social Services Department.
- Sep. 5: Chief Arciero met with K. MacAllister regarding the monthly Canton Artist events and road closure issues.
- Sep. 9: Chief Arciero attended monthly TRIAD meeting at the Community Center.
- Sep. 11: Chief Arciero, Capt. Terra, Sgt. Penney, Off. Selander attended the 9/11 ceremony at the Senior Center luncheon at the Community Center.
- Sep. 16: Chief Arciero, Capt. Terra, Off. Colangelo and Lederman participated in the ShopRite 'Bagging for Hunger' event.
- Sep. 16: Chief Arciero participated in the Canton/Avon Rotary Annual Golf tournament.
- Sep. 21: Chief Arciero, Capt. Terra, Det. Wilkinson and Off. Lederman attended and manned the CPD booth at the Annual Sam Collins Day Event.
- Sep. 23: Sgt. Penney conducted safety talk at Stepping Stones Nursery School.

POLICE DEPARTMENT CONTINUED

OPERATIONS

- Sep. 1-3: CPD officers participated in Holiday traffic enforcement program.
- Sep. 4: Sgt. Penney and Det. Wilkinson met with Acura dealership representatives and arrested subject on outstanding warrants and on watch list.
- Sep. 13: CPD officers executed search warrant in connection with a sexual assault investigation.
- Sep. 20: Chief Arciero, Det. Wilkinson, Off. Gompfer on scene at a serious school bus accident vs. pick up on Rte. 44.
- Sep. 25: Chief Arciero, Sgt. Penney, Det. Wilkinson, Offs. Selander and Lederman, and F/M Libros participated in Code Red drills at all three Canton Public Schools.
- Sep. 30: CPD investigated motor vehicle accident involving an SUV towing a teenager on a long board.
- Sep. 30: CPD investigated a tractor trailer accident involving a bridge on West Rd.

INCIDENT SUMMARY:

Total Incidents for September: 937 Previous months - August: 1014

Domestic Disturbance	2	Motor Vehicle Stops	140
Driving Under Influe.	2	Motor Vehicle Accidents	26
Larceny-All	1	Suspicious Pers/Vehicle	29
Medical Calls	54	Directed Patrol	111
Fraud	5		

MV Infractions: 21; MV Summons: 7; Written Warnings: 31

PROJECT ADMINISTRATOR

- Prepared appropriate agenda and agenda materials, attended meeting and prepared minutes for one PMBC meeting.
- Prepared appropriate agenda and agenda material, attended meeting, and prepared minutes for one Energy Committee meeting.
- Attended progress meetings, monitor construction, and review and process payment requests for various vendors for Athletic Facilities, Parking Lot, and Entranceway Improvements at Canton High School.
- Conducted final walk through and prepared punch list for the 21 Dowd Housing Rehabilitation project as part of close out phase of the project. Processed grant reimbursement requests, quarterly reports, and reviewed and processed various vendor invoices related to the project.
- Attended pre-bid meeting and received bids for the Mills Pond Pool Renovations project.
- Completed field survey and wetlands investigation for preliminary engineering studies for the Rehabilitation of Town Bridge over the Farmington River project.
- Scheduled pre-construction meeting and initiated construction for the High Street Roadway Improvements project.
- Met with DOT officials to discuss final design and rights of way acquisition process for the Bridge Street / Main Street Traffic Signal project.
- Received bids and executed contract for Tanglewood Drive Roadway Improvements.
- Attended pre-proposal meeting for Engineering Services for the Town Highway Garage project.
- Met with BOE to discuss state reimbursement requirements for the Canton Intermediate School Roof Replacement project.
- Conducted site reviewed for scoping of engineering services required for Powder Mill Road, Indian Hill Road, and the Hanson Road /Bunker Hill Road Culvert Replacement Project.
- Advertised and received bids for Crack Sealing of Various Roadways.

PUBLIC WORKS

HIGHWAY DEPARTMENT

- Painting cross walks
- Dug test holes East Hill, Gracey rd ,Andrews Dr, case street, & powder mill
- Patched test holes; Pot hole patching; Repaired catch basin on east hill; Road side mowing

MAINTENANCE GARAGE

- Repaired road side mower
- Repaired truck #2

PARKS DEPARTMENT

- Continue mowing Schools, Parks, and Town Facilities
- Painting of sport fields
- Emptied garbage's around town; Started closing winterizing pool
- Rota-tilled millennium baseball fields; Set up field goals at football field
- Maintenance on machines; Fertilized
- Pruned shrubs at Town Hall

TRANSFER STATION

- New permits for sale
- Transfer Station Operational Improvements

BUILDING MAINTENANCE DEPARTMENT

- Filled water softener with tablets at North Canton fire house
- Checked and cleaned grease trap at Community Center
- Deliver 6 packages for Finance Dept
- Deliver 4 BOS packages; Replace 4 ballasts at Community Center
- Repair lower level exit doors at Senior Center
- Burnish Community Center floor; Install flapper in bathroom at Transfer Station
- Install air conditioner in Transfer Station office
- Replace mini-ballast in lunch room of Senior Center
- Install new blinds in Senior Center Director's office

PROFESSIONAL DEVELOPMENT

- Richard Lassen, Flagger Certification Training, Canton, CT
- Thomas Richardson, Flagger Certification Training, Canton, CT
- Christian Johnson, Flagger Certification Training, Canton, CT
- Daniel Manyak, Flagger Certification Training, Canton, CT
- Robert White, Flagger Certification Training, Canton, CT
- Brandon Shilosky, Flagger Certification Training, Canton, CT
- Henry Maskaitis, Flagger Certification Training, Canton, CT

WORK ORDERS RECEIVED

Work Request	Jul-13	Aug-13	Sep-13	FY Totals
Highway	3	4	4	11
Parks	2	2	2	6
Building Maintenance	40	45	50	135
Signs	8	3	4	15
Trees	4	6	2	12
Mailboxes	1	1	1	3
Pot Holes	18	15	12	45
Drainage	2	3	1	6
Curbing	350'	0	0	0
Lawn	0	0	0	0
Animal	2	3	2	7
Total	80	82	78	240

SENIOR & SOCIAL SERVICES

PROGRAMMING

- Canton Community Café: Open for 9 days, 377 meals served
- Dial A Ride:
 - Total # of passengers: 147
 - Total # of trips: 47
 - Enhanced DAR trips #: 44
 - Funds collected:
- CHOICES volunteer Paula had 0 appointments this month.
- “In The News” met: 2 times this month
- McLean Meals on Wheels: 26 Clients - 852 Meals
- Foot care clinic: 7
- Friday Walking Group: screenings:
- FVVNA:
 - Blood Pressure Wednesday clinic: 98
 - Bereavement Support Group: 0
- Senior Potluck: 25
- Cooking with Elaine- 0
- Medical Transportation: 47 trips coordinated- all being paid for by 0 Focus of Canton, and 47 paid by the Town of Canton
- Volunteer Transportation: coordinated 5 rts for one individual for Focus
- 911 Cell Phone Program: 1
- Vials of Life were given out: 11
- Yellow Dots were given out: 3
- Town of Canton Prescription Drug Discount Card:
 - Number of people who used the card: 25
 - Number of claims made: 39
 - Total Savings for all claims: \$740.59
 - Percentage of Savings for Canton residents: 32%

SPECIAL EVENTS

- HAPPY SENIOR CENTER MONTH!!! ☺ September is the National Senior Center month and Canton celebrated in a BIG way in a couple of ways:
 - On Wednesday, September 11th we held a 9/11 commemoration ceremony, having a moment of silence in honor of those who were lost/hurt 12 years ago. We also invited our Canton Police & Fire/EMS departments and presented our local heroes with roses to thank them for their service. Patriotic cupcakes were provided by Village Gate of Farmington and members of our SALT Committee were in attendance to hand out YELLOW DOT packets as well as VIALS OF LIFE to folks who participated/attended.
 - On Thursday, September 19th, Canton Senior Center hosted a Celebration in honor of National Senior Center month. Social Work Intern Donna Goeben made Mr. Happy very appropriate with “Factors of Aging Well” tips & tricks all around him.
 - Cherry Brook Healthcare sponsored our delicious menu and the celebration featured a performance by Scott Van Dyke, coordinated through Cutting Edge Entertainment. There were 100 Canton residents in attendance.

ADMINISTRATIVE

- Janet is being trained by Claire as the Administrative Assistant for the department. This is an on-going process.
- Janet took appointments for Medical Transportation and CRT Meals. Called in the meal count on Wednesdays and Fridays weekly.
- Janet updated and inputted data in Excel Spreadsheets for various programs in the department (daily).

SENIOR & SOCIAL SERVICES CONTINUED

- Janet collected money and receipted money for the departments varies programs as people walked in to sign up.
- Janet counted the money collected for programs and prepared the deposits for the department (weekly).
- Janet made reservations for the upcoming senior programs in the calendar system for the new fiscal year.
- Janet answered the department's telephone, routed and handled the calls as needed on a daily basis. Take message for the Director as needed (daily).
- As people come in the office answered questions and/or take care of what they need.
- Janet made up flyers and sign in sheets as needed for programs (daily).
- Janet made file folders in computer and arrange them in order and dragged scan documents in the file.
- Janet compiled data to put into Excel spreadsheet from DAR Enhanced reports for September 2013.
- Janet set-up distribution lists in the e-mail outlook program.
- Janet updated DAR spreadsheet when new members are added and then e-mailed the updated DAR spreadsheet to Managed Transportation Company staff.
- Janet set-up an Excel Spreadsheet for a mailing of over three hundred households who will receive energy assistance.
- Janet set-up a sign-up sheet in Excel to schedule people to meet with Claire or the Intern to fill out the Energy Assistance forms. When the people call in to make the appointments, Janet schedules them.
- Janet received new flyers for upcoming Getaway trips. Discussed with Claire what trips we will offer, then contact Getaway staff to let them know which ones we choose. Made sign out sheets for each upcoming trip and well as copying the flyers for distribution. Organized the flyers on the table and put the flyers and sign-up sheets in the Getaway black binder.
- Janet sent out Press Release and Q-Notify E-Mails.
- Janet posted events on the Canton Senior and Social Services Website.
- Janet sent out and faxed DSS documentation for clients and follow-up on the documentation as client's requested.
- Janet helped set-up for special events and helped clean up for the special event we had for Senior Center month.
- Janet coordinated the upcoming Getaway trips. Notified the attendees and tours company with the pertinent information.
- Janet scheduled and cancelled appointments for Claire utilizing the shared calendar in the outlook program.
- Janet reviewed and verified invoices received from Taxi Companies against our spreadsheet records to ensure accuracy of invoices. Input the charge of each trip on the spreadsheet.
- Janet logged telephone calls received in this office for the month of August.
- Janet faxed and scanned documentation to D.S.S. for client's that utilize the department's resources/services.
- Janet distributed the Farmer's Market Vouchers to a number of people.
- Janet prepared paperwork for invoices received from the department's clients requesting payment from Focus and Fuel Payment.
- Janet compiled the data for the top portion and my portion of this report.
- Janet filed documents and set-up new folders in the department's file system.
- Janet compiled a report for Claire for how much funding we received and used for fuel assistance utilizing the Expenditure Social Services spreadsheet.
- Janet performed any administrative duties as need throughout the department.
- Claire attended and participated in the Canton SPECIAL Commission on Aging meeting on Monday September 23rd

SENIOR & SOCIAL SERVICES CONTINUED

- Claire attended and coordinated and participated in the SALT committee meeting on Monday September 9th
- Claire attended and participated in the CANTON CONNECTIONS Board meeting on September 4th at Trinity Episcopal Church at 6:30PM
- Claire attended the “meet and greet” with the new Property Manager of 21 Dowd Ave in Canton on Wednesday, September 4th along with the Chief of Police who she invited
- Claire participated in ShopRite of Canton’s Hunger Awareness Event on Monday, September 16th by bagging groceries from 9-10am in the store
- Claire coordinated the “Patriot Day” celebration, commemoration ceremony, etc and MC’d the event on Wednesday, September 11th
- Claire coordinated the entire Senior Center Celebration on Thursday, September 19th
- Claire met with Dick Barlow & Robert Skinner on Tuesday, September 24th to discuss the Seniors Job Bank program
- Claire and Janet have streamlined some office practices, now using a shared calendar to set up appointments for Claire. This is working out well.
- Claire attended and participated in the Special Needs Emergency Preparedness Training on September 17th
- Claire met with many social services clients over the course of the month, including home visits for at-risk clients and in-office appointments.
- Abigail assisted and participated in Sam Collins Day on September 21st.
- Abigail attended the ceremony for Sargeant Saucier, Officer Gompper, Officer Lederman and Officer Miller on September 18th.
- Abigail and Claire attended the CCOA meeting on September 23rd.
- Abigail assisted with intakes for state energy assistance applications.
- Abigail, Donna and Claire attended and participated in TRIAD meeting on September 10th.
- Abigail took appointments for AARP Safe Driving, Energy Assistance and other various programs offered by Senior and Social Services.
- Donna participated in the 9/11 Commemoration Ceremony and Senior Safety/Local Heroes event on September 10th
- Donna researched aspects of “aging well” to assist the Senior Center in creating a themed event and décor in honor of National Senior Center month (theme was SENIORS CENTERS: EXPERTS AT LIVING WELL)
- Donna assisted the office by taking and making phone calls to confirm appointments
- Donna and Abigail provided intake services for clients whilst Claire was out of the office on 9/18 and provided appropriate and professional communication with Claire when there were “at risk” clients coming in.
- Donna and Claire met to go over Donna’s Learning Agreement
- Claire and Abigail met to go over Abigail’s Learning Contract
- Claire met with over 100 clients this month for energy assistance intake services

TAX COLLECTOR

- Tax collections for the current list were \$117,145.16. Prior year collections were \$20,757.07.
- Last year at the end of September we had collected 53.17% of the current year collectable balance and this year we collected 53.28% of the current year collectable balance.
- Sewer collections on the current list were \$10,173.60. Back year collections were \$1,438.13.
- Sewer Assessment collections were \$.00 and connection charges collected were \$0.00.
- 84 liens were placed on the land records for the sewer accounts that were unpaid from last year’s billing compared to 88 liens placed last year.
- Prepared and sent out 1,700 + sewer bills. Bills are due during the month of October..
- The Collection Agency collected \$250.00 during the month of September 2011. Year to date for this fiscal year is \$1,477.00.

TAX COLLECTOR CONTINUED

% OF COLLECTION

GL YEAR	TAXES COLLECTABLE	TAXES COLLECTED	% COLLECTED OF COLLECTABLE BALANCE	BUDGET AMOUNT	% COLLECTED OF BUDGETED AMOUNT
2012	\$29,688,650.35	\$16,132,325	52.84%	\$ 30,273,101	53.28%
2011	\$308,901.93	\$ 62,915.35	20.37%		
2010	\$109,066.60	\$ 21,028.13	19.28%		
2009	\$103,260.11	\$ 7,094.34	6.87%		
2008	\$ 76,295.94	\$ 749.47	.98%		
2007	\$ 38,001.62	\$ 56.46	0.00%		
2006	\$ 32,741.05	\$.00	0.00%		
2005	\$ 27,913.20	\$ 1,921.05	0.07%		
2004	\$ 21,614.02	\$ -	0.00%		
2003	\$ 21,625.18	\$ 217.41	0.01%		
2002	\$ 19,644.17	\$ -	0.00%		
2001	\$ 18,633.67	\$ -	0.87%		
2000	\$ 18,038.91	\$ -	0.00%		
1999	\$ 17,467.26	\$ -	0.15%		
1998	\$ 28,957.10	\$ -	0.00%		
1997	\$ 28,353.83	\$ -	0.00%		
TOTAL PRIOR YRS	\$870,511.59	\$ 93,982.21	10.80%	\$220,000.00	42.72%
		AMOUNT COLLECTED		BUDGETED AMOUNT	
INTEREST, LIENS & FEES		\$ 38,242.83		\$130,000.00	29.42%

TOWN CLERK

- Processed: 578 transactions and two marriage licenses.
- Real estate recordings: 10 residential home sales and 2 commercial Sales and one land sale.
- Largest home sale: 59 Garrett Road (\$862,000).
- Municipal Conveyance Tax collected on transfers was \$11,580.75.
- \$465 was collected via the Community Investment Act.
- To date, a total of 1313 households have purchased Transfer Station stickers for the 2013 calendar year.
- To date, 1139 dog licenses have been sold for the new 2013-2014 ‘dog’ year.
- Under Public Act No. 11-201, an Act Concerning Foreclosure Mediation, there were eight registrations of property in the process of/that completed foreclosure.
- Sept 11: The Town Clerk and Registrar of Voters conducted the Ballot Lottery for the November 2013 election.
- Sept 12: The town Clerk attended the Connecticut Town Clerk semi-annual conference in Westbrook CT.
- Sept 17: The Town Clerk attended the “Emergency Preparedness Training for People with Functional & Access Needs.”
- Sept 18: The Town Clerk swore in to duty four officers at the Canton Police Department.
- Sept 21: The Town Clerk, along with other town staff, attended the Sam Collins Day event and ‘manned’ the Town of Canton booth.
- Liens & lis pendens action:

Condo Fees lis pendens	0
Credit Cards/Debt Collectors	1
Commercial/tax liens/other	7
Medical related	1

TOWN CLERK CONTINUED

- Activity on the Town's website/social media:
 - **Website:** 4968 people made 7920 visits to www.townofcantonct.org during September 2013
 - The 'BOS Meeting Recordings' page had 70 hits
 - The most frequently visited website pages were:
Home Page, Assessor, Employment Opportunities, Agendas & Minutes, Request for Proposals, Police Dept, Dept of Public Works, Tax Dept, Town Clerk & Building Dept.
 - **Facebook:** Daily Total Reach (the number of people who have seen any content associated with the page) in September = 2399
 - **Twitter:** 30 tweets were sent out in the month of September for a grand total of 333 since Oct 26, 2012. Current 'Followers' total 240.

Town Clerk Receipts – September 2013

<u>Title</u>	<u>Items</u>	<u>Amount</u>
Conveyance Tax	13	\$11,580.75
Recording Land Records (\$10+add'l pages)	155	\$3551.00
St of CT Historical Preservation (\$2)	155	\$310.00
Town Clerk Historical Preservation (\$1)	155	\$155.00
Town of Canton-Land Preservation (\$3)	155	\$465.00
St of CT-Land & Dairy Preservation (\$36)	155	\$5580.00
Town Clerk Land Preservation (\$1)	155	\$155.00
MERS-Grr/Gre-TOC (\$39+add'l pages)	17	\$1793.00
MERS-Grr/Gre-State Treasurer (\$110)	17	\$1870.00
MERS-Grr/Gre-Town Clerk (\$10)	17	\$170.00
MERS-Rel & Assign-TOC (\$32+add'l pages)	12	\$384.00
MERS-Rel & Assign-State Treasurer (\$127)	12	\$1524.00
Maps	4	\$40.00
Copies	155	\$961.50
St of CT DEP	12	\$263.00
Sport Licenses-Town of Canton	7	\$7.00
Miscellaneous	13	\$40.00
Vitals	42	\$770.00
Marriage/CU Licenses St of CT	2	\$38.00
Dog Licenses-Town of Canton	93	\$93
Dog Licenses-St of CT	93	\$951.00
Notary Fees	2	\$20.00
Bad Check Fees	0	\$0.00
Stone	0	\$0.00
Transfer Station	78	\$2172.00
Total	578	\$32,893.25

TOWN PLANNER

PERMITS ISSUED

- 9 Canton Springs Rd. – temporary liquor, Sam Collins Day.
- 7 Woodland Dr. – solar panel installation.
- 315 East Hill Rd. – solar panel installation.
- 14 Mohawk Dr. – solar panel installation.
- 7 Livingston rd. – solar panel installation.
- 24 Livingston Rd. – new single family house.
- 174 Morgan Rd. – barn.
- 6 Christmas Tree Hill Rd. – rear addition.
- 140 Powder Mill Rd. – office, bus repair facility.
- 30 High Hill Rd. – interior renovations.
- 40 Dyer Ave. – temporary banner, Library anniversary.

TOWN PLANNER CONTINUED

- 236 Barbourtown Rd. – solar panel installation.
- 23 West Simsbury Rd. – solar panel installation.
- 84 Lawton Rd. – solar panel installation.
- 20 Elizabeth St. – rear deck.
- 93 Atwater Rd. – inground pool.
- 47 Maple Ave. – psychotherapy home occupation.
- 220 Albany Tpke. – Interior renovations, UPS Store.
- 115 Albany Tpke. – Now leasing sign, medical office building.
- 104 Atwater Rd. – deck enclosure and addition.
- 270 East Hill Rd. – deck enclosure.

INSPECTIONS

- Robin Dr. – Cannon property trail for Eagle Scout project.
- 140 Powder Mill Rd. – office, bus repair facility.
- 7 Woodland Dr. – solar panel installation.
- 315 East Hill Rd. – solar panel installation.
- 7 Livingston Rd. – solar panel installation.
- 24 Livingston Rd. – new single family house.
- 315 East Hill Rd. – solar panel installation.
- 174 Morgan Rd. – barn.
- 14 Mohawk Dr. – solar panel installation.
- 361 Albany Tpke. – Site improvements.
- 88 East Mountain Rd. – possible wetlands in back yard.
- 30 High Hill Rd. – interior renovations.
- 9 Sweetheart Mountain Rd. – tree removal.
- 219 Albany Tpke. – Illegal wall sign.
- 366 Cherry Brook Rd. – 2 lot subdivision.
- 236 Barbourtown Rd. – solar panel installation.
- 23 West Simsbury Rd. – solar panel installation.
- 84 Lawton Rd. – solar panel installation.
- 20 Elizabeth St. – rear deck
- 327 Cherry Brook Rd. – installation of propane tank.
- 93 Atwater Rd. – in ground pool.
- 47 Maple Ave. – psychotherapy home occupation.
- 460 Albany Tpke. – check site plan & approval conditions, Saybrook Fish House
- 51 Lovely St. – illegal yard equipment sales.
- 220 Albany Tpke. – Interior renovations, UPS Store.
- 77 West Mountain Rd. – illegal signs for tree service.
- 104 Atwater Rd. – deck enclosure and addition.
- 270 East Hill Rd. – deck enclosure.
- 64 Country Lane – new house under construction.

AUTHORIZED WETLANDS AGENT APPROVALS

- 327 Cherry Brook Rd. – installation of propane tank.

CEASE AND DESIST ORDERS

- 100 Bahre Corner Rd. – Installation of composting bins without wetlands permits; no further use of bins
- 49 Church St. – vehicle parking on church lot, junkyard conditions at auto repair shop; cleaned up but Order to stay in place.
- 175 Albany Tpke. – Temporary signs at garden center; 4 signs still in place.

TOWN PLANNER CONTINUED

CITATIONS

- None

NOTICES OF VIOLATION

- 167 Albany Tpke. – Temporary sign, KJ’s Quality Consignment.
- 219 Albany Tpke. – Illegal wall sign porter’s Antique’s; sign removed.
- 51 Lovely St. – illegal yard equipment sales.
- 130 Dowd Ave. – temporary sign, Crossfit Legitimus.

ASSISTANT PLANNER

- Attended Zoning Re-write Committee 9/4, IWWA 9/12.
- Attended briefing on medical marijuana law at Legislative Office Building 9/19.
- Met with Larry Chase on proposed accessory apartment at 111 East Hill Rd.
- Continued weekly sign sweeps along major thoroughfares; over 840 signs removed since summer '09.
- Inspected with Town Planner, extension of trail into Cannon property for Eagle Scout project 9/3, 9/16.

TOWN PLANNER

- Preliminary walk-thru of trail construction at Cannon property 9/3
- Zoning Regulation Rewrite Workshop 9/4
- Met with concerned resident regarding development potential of specific lots on Route 44 9/6
- Met with commercial property owner and professional designer regarding development potential of specific lots on Route 44 9/6
- Met with Superintendent of Schools to review permitting history of Track and Field facility 9/6
- Attended Town of Simsbury Charrette/ Workshop on “The Hartford” 9/7
- Planning Commission meeting 9/9
- Special EDA meeting at “The Hartford” to review final product of charrette/ workshop and to evaluate process 9/10
- Staff evaluations/ goal setting 9/11
- Board of Selectman meeting 9/11
- Plan of Conservation and Development Update Committee meeting 9/16
- Final walk-thru and sign of trail construction at Cannon property (Eagle Scout project). 9/16
- Department Head Meeting/ POCD introduction 9/18
- Zoning Commission Meeting/ POCD update and outreach 9/18
- Sam Collins Day Town Booth/ POCD outreach 9/21
- CRCOG Transportation Committee meeting and MPO Certification Review 9/23
- Connecticut Bicycle Pedestrian Advisory Board meeting 9/24
- Board of Selectman Meeting 9/25
- CRCOG Transportation Committee COST Subcommittee review meeting (LOTICIP program) 9/27
- Safe Route to Schools
- Bond Pond discussion with Pond View residents
- State designation of Bristol’s Farm as a historic place
- Review directional signage needs for FRRT

TOWN PLANNER CONTINUED

PROJECT LOG

Project	July	August	Sept	2013 Yearly Total
Zoning Regulation Rewrite	7	9	6	161
Martinelli Subdivision	4	1	1	20
Design Overlays	6	5	3	30
POCD Update	37	29	24	180
Affordable Housing	5	3	1	35
On Call Consultant Services	5	3	2.5	24.5
CRCOG	0	2.5	6	13.5
Rail Trail	3	4	0	50
GIS Initiatives	1	0	0	15
EDA Initiatives	1	2	5	33
285 Albany Turnpike	1	1.15	0	14.15
310 Albany Turnpike	1	0	0	9
Konover/ Sussman	7	14	3	52
Martel Transportation Relocation	6	4.25	2.5	12.75
361 Albany Turnpike	3	1.25	1	10.25
Dunkin Donuts Reconstruction	1	0	0	7.5
Livingston Road	0	0.5	0.5	3
Main Street Program	12	0.25	3	35.25
Main Street Investment Fund	1	2	2	7
Shallot Meadow Subdivision	8	7	6	31
Brass Bed Boutique and Lawton Road	0.25	1	2.5	7.75
Donation Drop Boxes	1	1	1.5	12.5

ZONING:

- Regular meeting September 18, 2013
- **Discussion and approval:** Request for Pre-application Review; Attorney Paul E. Potanka, request for 20 Colonial Road, Assessor Map 3-4; Lot 99-1; Zone L-I; Francis Zacchera, manager; North Colonial Associates, LLC, owner
- **Discussion and approval:** File #156; Apln #1415; Zoning Regulation Amendment; Amend Section 9 Definitions to add Donation Drop Box and add to Section 8 Additional Standards, Section 8.7 Donation Drop Boxes; Canton Zoning Commission, applicant.
- **Discussion and approval:** File # 119; Apln # 1420; 75 Albany Turnpike, Assessor Map: 32; Parcel 1010075; Zone SB; Section 51.5; Amendment to an Approved Site Development Plan for installation of a fence; Avon Gateway, Inc d/b/a Acura of Avon, applicant; Canton Gateway, Inc., owner.
- **Discussion:** Review of Schedule-Plan of Conservation and Development; **Discussion:** Zoning Regulation Rewrite and Map Amendment; **Discussion:** Staff Report and ZEO Report

AQUIFER PROTECTION

- Regular meeting September 18, 2013; **Discussion:** Staff Report ; **Discussion:** Distribution/ review of Aquifer Protection Regulations

PLANNING:

Regular meeting September 9,, 2013

- **Discussion:** File #524; 180 Bahre Corner Road (Shallot Meadows); Assessor's Map 27; Parcel #1160180; Zone AR3; Review of Field Inspection Reports, Engineering Reports, Construction Status; Request to set Performance Bond Amount and Final Subdivision Status, Family Home Builders, applicant/owner.
- Set Public Hearing: File # 542; 366 Cherry Brook Road; Assessor Map #15, Lot #1850366; Zone AR-3; Proposed 2 Lot Re subdivision on 26.4 acres; Marji C. and Andrew C. Rose Applicant, Marji C. Rose Owner. Discussion: Discussion of Draft Zoning Regulation Re-write; Discussion: Discussion of Plan of Conservation and Development Update

TOWN PLANNER CONTINUED

Discussion: Staff Report:

Discussion: File #541; 58 High Valley Drive; Assessor's Map 12; Lot 3020058; Zone AR3; Request modification of Conservation Easement; Lori Savino, applicant/owner

Discussion: Subdivision Expiration Notification Form, for review and possible endorsement

Discussion: August 28, 2013 Board of Selectman Meeting Discussion – Consolidation of Planning and Zoning

- Special meeting/site walk September 23, 2013

Discussion: File #524; Bahre Corner Road; Shallot Meadow Open Space Re-subdivision;

Assessor's Map 4-5, Lot 105B; Zone AR-3; Request for a five-year extension from November 7, 2010 to November 7, 2015; Family Home Builders, LLC, applicant/owner

INLAND WETLANDS

- Regular meeting September 12, 2013: **Discuss and approve** File # 08-13-1094; 366 Cherry Brook Road; Assessor Map #15, Lot #1850366; Zone AR-3; Proposed 2 Lot Resubdivision on 26.4 acres;

Discuss and approve File # 09-13-1095; Request for Jurisdictional Determination: 150 Torrington Avenue; Assessor's Map 30: Lot 5300150; Zone AR1; Jurisdictional determination of a forest tree removal operation near Nepaug Reservoir Metropolitan District Commission; applicant/owner

Discussion: Authorized Agent: 12 Collins Road; **Discussion:** Update on Plan of Conservation and Development Update Committee; **Discussion:** Staff Report

ZONING BOARD OF APPEALS

- Regular meeting September 9, 2013 Cancelled

DESIGN REVIEW

- Regular meeting September 24, 2013 Cancelled

WPCA

OPERATIONS

- The plant achieved 98 % BOD removal and 98 % Suspended Solids removal.
- The Effluent plant flow, monthly average decreased from .620 MGD to .571MGD
- Rainfall total for the month is 3.3 inches; Plant is running well.

LABORATORY

- Analyzing Primary Tank solids, Secondary Solids, and sludge shipped by Synagro.
- Monthly Nitrogen and Phosphorus are analyzed and weekly Effluent Nitrogen to comply with the general permit for Nitrogen.
- Regular permit testing was done in house including pH, Temp, BOD, TSS, Alkalinity, and other tests as needed or required by the permit. All required permit parameters were met.
- Shipped sludge solids, averaged 2.3 % this month.
- Twelve loads of sludge were shipped by Synagro @ 78,000 gallons this month.

COLLECTION SYSTEM

- Lift station inspections were performed twice per week; Marked call before you dig locations.
- Inspection of sewer lateral connection, 12 Collins rd.

MAINTENANCE

- Monthly and weekly duties performed; Cleaning D.O. Probe in RBC Tank on a weekly basis
- 24 hour cleaning of sand filters; UV Disinfection system, 1 bank of bulbs cleaned weekly
- Russ's Septic in to clean wet wells at 3 pump stations.

SAFETY AND TRAINING

- Performed test of all emergency exits signs and lights; Calibrated 4 function gas meter.
- Safety Plan Training and Signoff "Hazard Communication Plan"

ADMINISTRATIVE

- Met with Engineers from Woodard & Curran and JHLapierre Electrical discuss in detail electrical work; Bid opening for Mechanical Upgrades, Solids Handling bldg.
- Collected 2 connection fees: 24 Livingston Rd. & 12 Collins Rd.; Held Pre construction meeting at WPCF with all contractors; Attended Department Head meeting; Covers delivery 9/30/2013
- CVC started work on the buried primary sludge piping.; Masons started work on Solids Handling Bldg. /tanks 9/23/2013

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:	ORIGINAL	REVISED				AVAILABLE	PCT
010 GENERAL FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED
1001010 BOARD OF SELECTMEN	51,775	51,775	22,517.70	3,856.48	5,323.54	23,933.76	53.8%
1001020 CHIEF ADMINISTRATIVE OFFICER	307,978	307,978	62,295.63	22,291.79	3,125.30	242,557.07	21.2%
1001030 ELECTIONS	26,215	26,215	4,735.42	2,183.84	399.00	21,080.58	19.6%
1001050 PROBATE COURT	2,561	2,561	2,627.00	.00	.00	-66.00	102.6%
1001100 TOWN COUNSEL	85,000	85,000	6,233.22	5,273.22	63,766.78	15,000.00	82.4%
1001110 TOWN CLERK	122,460	122,460	23,686.34	8,371.24	10,629.00	88,144.66	28.0%
1001150 EXP DONATIONS & CONTRIBUTIONS	34,555	34,555	32,950.00	.00	.00	1,605.00	95.4%
1001585 CONTINGENCY	77,774	77,774	.00	.00	.00	77,774.00	.0%
1001901 INFORMATION TECHNOLOGIES	61,027	61,027	878.10	146.77	3,671.85	56,477.05	7.5%
1002060 ASSESSMENT	127,125	127,125	13,685.57	5,082.67	2,669.00	110,770.43	12.9%
1002070 BOARD OF ASSESSMENT APPEALS	2,500	2,500	.00	.00	.00	2,500.00	.0%
1002080 TAX COLLECTOR	90,187	90,187	21,277.65	5,224.00	.00	68,909.35	23.6%
1002090 FINANCE OFFICER	201,815	201,815	41,292.72	13,574.28	1,091.27	159,431.01	21.0%
1003170 POLICE DEPT - ADMIN	290,755	290,755	61,540.79	18,035.33	11,502.00	217,712.21	25.1%
1003171 POLICE DEPT - PATROL	1,001,490	1,001,490	210,888.38	81,256.79	-103.16	790,704.78	21.0%
1003172 POLICE DEPT - DETECTIVE	83,502	83,502	17,138.93	7,073.27	.00	66,363.07	20.5%
1003173 POLICE DEPT - COMMUN/DISPATCH	283,217	283,217	52,379.86	17,688.04	-7,432.38	238,269.52	15.9%
1003174 POLICE DEPT - VEHICLE MAINT	51,717	51,717	11,098.72	5,484.50	285.74	40,332.54	22.0%
1003179 POLICE DEPT - FACILITIES	59,531	59,531	5,659.55	2,569.75	.00	53,871.45	9.5%
1004157 SERVICE INCENTIVE	33,900	33,900	33,900.00	.00	.00	.00	100.0%
1004158 FIRE SERVICES	250,296	250,296	25,208.94	10,987.62	10,727.12	214,359.94	14.4%
1004162 EMERGENCY SERVICES	60,392	60,392	20,085.00	.00	.00	40,307.00	33.3%
1004440 FIRE MARSHAL/EMERGENCY MGM'T	81,401	81,401	18,232.16	5,795.73	611.98	62,556.86	23.1%
1005120 TOWN HALL	283,929	283,929	51,464.49	18,420.75	15,744.79	216,719.72	23.7%
1005200 PARKS DEPARTMENT	87,337	87,337	21,483.91	10,048.47	307.35	65,545.74	25.0%
1005210 GENERAL HIGHWAY	913,038	913,038	165,248.99	57,875.03	193,543.32	554,245.69	39.3%
1005260 TOWN GARAGE	36,380	36,380	8,458.56	2,237.94	6,068.94	21,852.50	39.9%
1005470 UTILITIES	204,600	204,600	32,525.19	16,294.15	.00	172,074.81	15.9%
1005550 COMMUNITY CENTER	109,000	109,000	20,967.40	7,116.80	14,004.94	74,027.66	32.1%
1006300 HEALTH DISTRICT	51,500	51,500	25,750.00	.00	25,750.00	.00	100.0%
1006310 FV VNA	19,625	19,625	.00	.00	.00	19,625.00	.0%
1006380 SENIOR/SOCIAL SERVICES	140,744	140,744	26,252.21	10,481.73	49,270.89	65,220.90	53.7%
1006450 PARK AND RECREATION	198,916	198,916	73,762.03	18,002.50	1,781.46	123,372.51	38.0%
1007065 BUILDING OFFICIAL	57,595	57,595	9,418.39	3,361.53	.00	48,176.61	16.4%
1007410 TOWN PLANNER	241,651	241,651	45,583.41	17,291.94	4,482.92	191,584.67	20.7%
1008130 INSURANCE	280,894	280,894	146,611.91	62,179.08	130,606.96	3,675.13	98.7%
1009141 EMPLOYEE BENEFITS & INSURANCE	1,919,322	1,919,322	875,410.21	42,938.37	.00	1,043,911.79	45.6%
1010320 LIBRARY	573,343	573,343	137,809.75	38,488.38	40,175.73	395,357.52	31.0%
1011590 CIP/CAPITAL & NonRECURRING	873,331	873,331	873,331.00	.00	.00	.00	100.0%
TOTAL GENERAL FUND	9,378,378	9,378,378	3,202,389.13	519,631.99	588,004.34	5,587,984.53	40.4%

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:		ORIGINAL	REVISED				AVAILABLE	PCT
010	GENERAL FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED

1001010 BOARD OF SELECTMEN								

1001010	51120	FIRST SELECTMAN'S SA	15,000	15,000	3,173.06	1,153.84	.00	11,826.94 21.2%
1001010	56950	MTG. DUES/SUBSCRIPTI	21,975	21,975	16,492.00	.00	.00	5,483.00 75.0%
1001010	57200	PRINTING	1,100	1,100	.00	.00	.00	1,100.00 .0%
1001010	57500	ADVERTISING	1,000	1,000	41.18	41.18	.00	958.82 4.1%
1001010	59900	MISCELLANEOUS	1,500	1,500	150.00	.00	.00	1,350.00 10.0%
1001010	60050	NEWSLETTER	11,200	11,200	2,661.46	2,661.46	5,323.54	3,215.00 71.3%
TOTAL BOARD OF SELECTMEN		51,775	51,775	22,517.70	3,856.48	5,323.54	23,933.76	53.8%
1001020 CHIEF ADMINISTRATIVE OFFICER								

1001020	51000	FULL TIME SALARIES	139,703	139,703	29,552.54	10,746.38	.00	110,150.46 21.2%
1001020	51110	SUPERVISORY'S SALARI	122,286	122,286	25,114.69	9,132.62	.00	97,171.31 20.5%
1001020	51200	PART TIME	2,720	2,720	37.50	.00	.00	2,682.50 1.4%
1001020	51301	FULL TIME HOURLY	17,355	17,355	3,711.76	1,349.30	.00	13,643.24 21.4%
1001020	53000	EQUIPMENT PURCHASE	350	350	.00	.00	.00	350.00 .0%
1001020	53700	POSTAGE METER RENTAL	1,800	1,800	447.69	447.69	1,343.27	9.04 99.5%
1001020	55200	MILEAGE	3,100	3,100	43.51	43.51	.00	3,056.49 1.4%
1001020	56100	POSTAGE	1,200	1,200	203.30	61.39	.00	996.70 16.9%
1001020	56205	CELL PHONE	480	480	40.00	40.00	.00	440.00 8.3%
1001020	56820	MEDICAL DOCTORS	1,500	1,500	363.00	.00	.00	1,137.00 24.2%
1001020	56910	REFERENCES/TEXTS	600	600	.00	.00	.00	600.00 .0%
1001020	56920	CONSULTANT	5,366	5,366	995.00	.00	.00	4,371.00 18.5%
1001020	56950	MTG. DUES/SUBSCRIPTI	2,418	2,418	1,038.29	.00	.00	1,379.71 42.9%
1001020	57100	OFFICE SUPPLIES	3,700	3,700	699.60	470.90	1,782.03	1,218.37 67.1%
1001020	57105	POSTAGE METER SUPPLI	500	500	48.75	.00	.00	451.25 9.8%
1001020	57500	ADVERTISING	4,500	4,500	.00	.00	.00	4,500.00 .0%
1001020	57600	COMPUTER SUPPLIES	400	400	.00	.00	.00	400.00 .0%
TOTAL CHIEF ADMINISTRATIVE OFFICE		307,978	307,978	62,295.63	22,291.79	3,125.30	242,557.07	21.2%
1001030 ELECTIONS								

1001030	51130	REGISTRAR OF VOTERS	14,000	14,000	3,038.45	1,230.76	.00	10,961.55 21.7%
1001030	51140	REGISTRARS DEPUTIES	5,000	5,000	1,057.65	384.60	.00	3,942.35 21.2%
1001030	52020	ELECTION WORKERS	3,500	3,500	.00	.00	.00	3,500.00 .0%

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:			ORIGINAL	REVISED				AVAILABLE	PCT
010	GENERAL FUND		APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED

1001030	55000	MEMORY CARD CODING	600	600	.00	.00	.00	600.00	.0%
1001030	55200	MILEAGE	300	300	135.60	135.60	.00	164.40	45.2%
1001030	56090	CANVASSING LIST	125	125	.00	.00	.00	125.00	.0%
1001030	56100	POSTAGE	525	525	28.72	12.88	.00	496.28	5.5%
1001030	56720	MEALS	500	500	.00	.00	.00	500.00	.0%
1001030	56950	MTG. DUES/SUBSCRIPTI	1,440	1,440	475.00	420.00	.00	965.00	33.0%
1001030	57100	OFFICE SUPPLIES	225	225	.00	.00	399.00	-174.00	177.3%
		TOTAL ELECTIONS	26,215	26,215	4,735.42	2,183.84	399.00	21,080.58	19.6%
1001050 PROBATE COURT									

1001050	59100	DEPARTMENT EXPENSE	2,561	2,561	2,627.00	.00	.00	-66.00	102.6%
		TOTAL PROBATE COURT	2,561	2,561	2,627.00	.00	.00	-66.00	102.6%
1001100 TOWN COUNSEL									

1001100	52160	GENERAL	27,500	27,500	2,628.69	2,628.69	19,871.31	5,000.00	81.8%
1001100	52170	LABOR	35,000	35,000	1,560.00	600.00	28,440.00	5,000.00	85.7%
1001100	52210	ENVIRONMENTAL LAW/LA	22,500	22,500	2,044.53	2,044.53	15,455.47	5,000.00	77.8%
		TOTAL TOWN COUNSEL	85,000	85,000	6,233.22	5,273.22	63,766.78	15,000.00	82.4%
1001110 TOWN CLERK									

1001110	51110	SUPERVISORY'S SALARI	59,690	59,690	12,626.89	4,591.60	.00	47,063.11	21.2%
1001110	51200	PART TIME	298	298	.00	.00	.00	298.00	.0%
1001110	51301	Full TIME HOURLY	28,775	28,775	6,085.87	2,213.04	.00	22,689.13	21.1%
1001110	51400	OVERTIME	250	250	.00	.00	.00	250.00	.0%
1001110	55200	MILEAGE	400	400	65.54	65.54	.00	334.46	16.4%
1001110	55860	COPIER MAINTENANCE C	525	525	73.75	.00	.00	451.25	14.0%
1001110	55950	VITAL STATISTICS	700	700	.00	.00	.00	700.00	.0%
1001110	56100	POSTAGE	1,200	1,200	447.53	60.22	.00	752.47	37.3%
1001110	56205	CELL PHONE	480	480	80.00	40.00	.00	400.00	16.7%
1001110	56950	MTG. DUES/SUBSCRIPTI	1,185	1,185	262.90	42.90	.00	922.10	22.2%
1001110	57100	OFFICE SUPPLIES	1,140	1,140	28.36	.00	.00	1,111.64	2.5%
1001110	57200	BALLOTS	5,500	5,500	.00	.00	.00	5,500.00	.0%

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:			ORIGINAL	REVISED				AVAILABLE	PCT
010	GENERAL FUND		APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED

1001110	57500	ADVERTISING	950	950	.00	.00	.00	950.00	.0%
1001110	57600	COMPUTER SUPPLIES	720	720	27.69	.00	.00	692.31	3.8%
1001110	57700	PHOTOSTATING/BINDING	600	600	.00	.00	.00	600.00	.0%
1001110	57900	MICROFILMING/INDEXIN	19,147	19,147	3,767.19	1,284.40	10,629.00	4,750.81	75.2%
1001110	60040	COPIER LEASE	900	900	220.62	73.54	.00	679.38	24.5%
TOTAL TOWN CLERK			122,460	122,460	23,686.34	8,371.24	10,629.00	88,144.66	28.0%
1001150 EXP DONATIONS & CONTRIBUTIONS			-----						
1001150	53570	ANIMAL CONTROL	24,150	24,150	24,150.00	.00	.00	.00	100.0%
1001150	53575	YOUTH SERVICE BUREAU	8,800	8,800	8,800.00	.00	.00	.00	100.0%
1001150	53580	MEMORIAL DAY	905	905	.00	.00	.00	905.00	.0%
1001150	53610	OLD DYER CEMETERY	700	700	.00	.00	.00	700.00	.0%
TOTAL EXP DONATIONS & CONTRIBUTIO			34,555	34,555	32,950.00	.00	.00	1,605.00	95.4%
1001585 CONTINGENCY			-----						
1001585	59100	DEPARTMENT EXPENSE	77,774	77,774	.00	.00	.00	77,774.00	.0%
TOTAL CONTINGENCY			77,774	77,774	.00	.00	.00	77,774.00	.0%
1001901 INFORMATION TECHNOLOGIES			-----						
1001901	53100	COMPUTER EQUIPMENT	14,285	14,285	.00	.00	5,876.54	8,408.46	41.1%
1001901	53120	COMPUTER SOFTWARE PU	600	600	170.61	56.78	-295.25	724.64	20.8%
1001901	55830	COMPUTER SOFTWARE SU	2,395	2,395	597.50	.00	.00	1,797.50	24.9%
1001901	55840	COMPUTER HARDWARE SU	0	0	79.99	79.99	-1,909.44	1,829.45	100.0%
1001901	56340	CABLE/INTERNET	6,747	6,747	30.00	10.00	.00	6,717.00	.4%
1001901	56920	CONSULTANT	27,000	27,000	.00	.00	.00	27,000.00	.0%
1001901	60030	VOIP/WAN LEASE	10,000	10,000	.00	.00	.00	10,000.00	.0%
TOTAL INFORMATION TECHNOLOGIES			61,027	61,027	878.10	146.77	3,671.85	56,477.05	7.5%
1002060 ASSESSMENT			-----						
1002060	51301	FULL TIME HOURLY	56,788	56,788	12,012.98	4,418.12	.00	44,775.02	21.2%

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:			ORIGINAL	REVISED				AVAILABLE	PCT
010	GENERAL FUND		APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED

1002060	55200	MILEAGE	1,388	1,388	.00	.00	.00	1,388.00	.0%
1002060	55830	COMPUTER SOFTWARE SU	7,500	7,500	975.00	.00	2,925.00	3,600.00	52.0%
1002060	56100	POSTAGE	1,035	1,035	402.04	369.00	.00	632.96	38.8%
1002060	56910	REFERENCES/TEXTS	500	500	.00	.00	.00	500.00	.0%
1002060	56920	CONSULTANT	54,564	54,564	.00	.00	.00	54,564.00	.0%
1002060	56950	MTG. DUES/SUBSCRIPTI	100	100	.00	.00	.00	100.00	.0%
1002060	57100	OFFICE SUPPLIES	600	600	.00	.00	.00	600.00	.0%
1002060	57200	PRINTING	650	650	153.30	153.30	-256.00	752.70	15.8%
1002060	57210	GRAND LIST PROCESSIN	600	600	.00	.00	.00	600.00	.0%
1002060	57220	MAPPING MATERIALS	3,000	3,000	.00	.00	.00	3,000.00	.0%
1002060	57600	COMPUTER SUPPLIES	400	400	142.25	142.25	.00	257.75	35.6%
TOTAL ASSESSMENT			127,125	127,125	13,685.57	5,082.67	2,669.00	110,770.43	12.9%
1002070 BOARD OF ASSESSMENT APPEALS									

1002070	51200	PART TIME HOURLY	300	300	.00	.00	.00	300.00	.0%
1002070	56930	APPRAISALS	2,000	2,000	.00	.00	.00	2,000.00	.0%
1002070	57100	OFFICE SUPPLIES	100	100	.00	.00	.00	100.00	.0%
1002070	57500	ADVERTISING	100	100	.00	.00	.00	100.00	.0%
TOTAL BOARD OF ASSESSMENT APPEALS			2,500	2,500	.00	.00	.00	2,500.00	.0%
1002080 TAX COLLECTOR									

1002080	51110	SUPERVISORY'S SALARI	50,159	50,159	10,610.54	3,858.38	.00	39,548.46	21.2%
1002080	51200	PART TIME HOURLY	20,925	20,925	4,674.92	1,172.88	.00	16,250.08	22.3%
1002080	52100	BONDS	403	403	.00	.00	.00	403.00	.0%
1002080	53400	COLLECTION SERVICES	250	250	250.00	.00	.00	.00	100.0%
1002080	53401	STATE FEES	2,470	2,470	2,469.71	.00	.00	.29	100.0%
1002080	55200	MILEAGE	454	454	.00	.00	.00	454.00	.0%
1002080	56100	POSTAGE	7,325	7,325	752.74	42.74	.00	6,572.26	10.3%
1002080	56950	MTG. DUES/SUBSCRIPTI	1,907	1,907	188.00	150.00	.00	1,719.00	9.9%
1002080	57100	OFFICE SUPPLIES	638	638	.00	.00	.00	638.00	.0%
1002080	57110	BUSINESS FORMS	4,600	4,600	2,117.26	.00	.00	2,482.74	46.0%
1002080	57120	BINDING BOOKS	406	406	.00	.00	.00	406.00	.0%
1002080	57500	ADVERTISING	350	350	179.41	.00	.00	170.59	51.3%
1002080	57600	COMPUTER SUPPLIES	300	300	35.07	.00	.00	264.93	11.7%
TOTAL TAX COLLECTOR			90,187	90,187	21,277.65	5,224.00	.00	68,909.35	23.6%
1002090 FINANCE OFFICER									

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
010 GENERAL FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES		BUDGET	USED
1002090 51000 FULL TIME SALARIES	16,035	16,035	9,184.15	3,339.68	.00		6,850.85	57.3%
1002090 51110 SUPERVISORY'S SALARI	69,916	69,916	12,110.17	4,456.11	.00		57,805.83	17.3%
1002090 51200 PART TIME	18,746	18,746	3,845.00	1,350.00	.00		14,901.00	20.5%
1002090 51301 FULL TIME HOURLY	54,738	54,738	11,197.20	4,071.24	.00		43,540.80	20.5%
1002090 51400 OVERTIME	3,732	3,732	.00	.00	.00		3,732.00	.0%
1002090 55200 MILEAGE	625	625	.00	.00	.00		625.00	.0%
1002090 55830 COMPUTER SOFTWARE SU	28,823	28,823	3,450.00	.00	.00		25,373.00	12.0%
1002090 55860 COPIER MAINTENANCE C	500	500	58.73	33.73	386.27		55.00	89.0%
1002090 56100 POSTAGE	1,900	1,900	458.47	124.52	.00		1,441.53	24.1%
1002090 56950 MTG. DUES/SUBSCRIPTI	3,400	3,400	974.00	199.00	430.00		1,996.00	41.3%
1002090 57100 OFFICE SUPPLIES	3,000	3,000	15.00	.00	.00		2,985.00	.5%
1002090 57600 COMPUTER SUPPLIES	400	400	.00	.00	275.00		125.00	68.8%
TOTAL FINANCE OFFICER	201,815	201,815	41,292.72	13,574.28	1,091.27		159,431.01	21.0%

1003170 POLICE DEPT - ADMIN								
1003170 51110 SUPERVISORY'S SALARI	188,919	188,919	39,963.57	14,532.20	.00		148,955.43	21.2%
1003170 51200 PART TIME HOURLY	3,623	3,623	214.94	214.94	.00		3,408.06	5.9%
1003170 51301 FULL TIME HOURLY	45,285	45,285	9,578.89	3,483.23	.00		35,706.11	21.2%
1003170 51495 PRIVATE DUTY	0	0	900.30	-1,654.12	.00		-900.30	100.0%
1003170 53100 COMPUTER EQUIPMENT	3,500	3,500	.00	.00	-161.01		3,661.01	4.6%
1003170 53120 COMPUTER SOFTWARE	575	575	.00	.00	-181.00		756.00	31.5%
1003170 55810 OFFICE EQUIPMENT MAI	700	700	5.00	.00	.00		695.00	.7%
1003170 55830 COMPUTER SOFTWARE SU	13,500	13,500	.00	.00	.00		13,500.00	.0%
1003170 55860 COPIER MAINTENANCE C	1,260	1,260	.00	.00	.00		1,260.00	.0%
1003170 56100 POSTAGE	875	875	120.93	38.08	.00		754.07	13.8%
1003170 56205 CELL PHONE	960	960	220.86	140.88	.00		739.14	23.0%
1003170 56240 REGIONAL PROGRAMS	5,000	5,000	5,000.00	.00	.00		.00	100.0%
1003170 56700 UNIFORMS	2,216	2,216	113.95	.00	.00		2,102.05	5.1%
1003170 56820 MEDICAL DOCTORS	1,890	1,890	.00	.00	1,304.00		586.00	69.0%
1003170 56950 MTG. DUES/SUBSCRIPTI	1,165	1,165	795.00	35.00	251.90		118.10	89.9%
1003170 56951 TRAINING	1,500	1,500	1,500.00	.00	.00		.00	100.0%
1003170 57100 OFFICE SUPPLIES	2,550	2,550	299.45	111.35	852.37		1,398.18	45.2%
1003170 57430 VEHICLE LEASE/PURCHA	5,705	5,705	1,426.08	475.36	4,278.24		.68	100.0%
1003170 59910 MISC. EXPENSE PERSON	400	400	.00	.00	.00		400.00	.0%
1003170 59920 MISC. EXPENSE DEPART	2,000	2,000	15.00	15.00	-414.60		2,399.60	20.0%
1003170 60040 LEASED EQUIPMENT	9,132	9,132	1,386.82	643.41	5,572.10		2,173.08	76.2%
TOTAL POLICE DEPT - ADMIN	290,755	290,755	61,540.79	18,035.33	11,502.00		217,712.21	25.1%

1003171 POLICE DEPT - PATROL								
1003171 51303 FULL TIME HOURLY PAT	843,387	843,387	178,516.27	65,316.32	.00		664,870.73	21.2%

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:	ORIGINAL	REVISED				AVAILABLE	PCT
010 GENERAL FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED

1003171 51310 HOLIDAY BENEFITS/AFS	45,000	45,000	7,682.88	3,237.24	.00	37,317.12	17.1%
1003171 51400 OVERTIME/PATROL	75,000	75,000	21,540.67	12,341.23	.00	53,459.33	28.7%
1003171 51660 EDUCATIONAL INCENTIV	6,500	6,500	2,500.00	.00	.00	4,000.00	38.5%
1003171 55800 DEPT.EQUIP.MAINT/REP	4,437	4,437	87.48	.00	-1,278.00	5,627.52	26.8%
1003171 56700 UNIFORMS/PATROL	12,096	12,096	440.00	362.00	1,174.84	10,481.16	13.4%
1003171 56710 WEAPONS/AMMO	2,920	2,920	.00	.00	.00	2,920.00	.0%
1003171 56951 TRAINING	3,750	3,750	121.08	.00	.00	3,628.92	3.2%
1003171 57800 EDUCATION REIMB/PATR	8,400	8,400	.00	.00	.00	8,400.00	.0%
TOTAL POLICE DEPT - PATROL	1,001,490	1,001,490	210,888.38	81,256.79	-103.16	790,704.78	21.0%
1003172 POLICE DEPT - DETECTIVE							

1003172 51303 FULL TIME HOURLY AFS	73,382	73,382	15,523.20	5,644.80	.00	57,858.80	21.2%
1003172 51310 HOLIDAY BENEFITS/AFS	847	847	.00	.00	.00	847.00	.0%
1003172 51400 OVERTIME/DETECTIVE	3,745	3,745	304.29	145.53	.00	3,440.71	8.1%
1003172 51660 EDUCATIONAL INCENTIV	1,250	1,250	1,250.00	1,250.00	.00	.00	100.0%
1003172 56205 CELL PHONE	420	420	32.94	32.94	.00	387.06	7.8%
1003172 56230 CRIME LAB/PROCESSING	2,600	2,600	.00	.00	.00	2,600.00	.0%
1003172 56700 UNIFORMS/DETECTIVE	1,008	1,008	28.50	.00	.00	979.50	2.8%
1003172 56951 TRAINING	250	250	.00	.00	.00	250.00	.0%
TOTAL POLICE DEPT - DETECTIVE	83,502	83,502	17,138.93	7,073.27	.00	66,363.07	20.5%
1003173 POLICE DEPT - COMMUN/DISPAT							

1003173 51200 PART TIME/DISPAT	23,241	23,241	1,590.16	539.44	.00	21,650.84	6.8%
1003173 51302 FULL TIME HOURLY CIL	186,605	186,605	39,827.92	14,526.00	.00	146,777.08	21.3%
1003173 51311 HOLIDAY BENEFITS/CIL	9,968	9,968	1,950.84	706.96	.00	8,017.16	19.6%
1003173 51321 OVERTIME-DISPAT	40,000	40,000	7,798.94	1,622.64	.00	32,201.06	19.5%
1003173 55020 RADIO MAINTENANCE/DI	17,897	17,897	1,086.00	293.00	-5,470.00	22,281.00	24.5%
1003173 56250 COLLECT SYSTEM/DISPA	2,826	2,826	.00	.00	-1,962.38	4,788.38	69.4%
1003173 56700 UNIFORMS/DISPAT	1,680	1,680	126.00	.00	.00	1,554.00	7.5%
1003173 56951 TRAINING	1,000	1,000	.00	.00	.00	1,000.00	.0%
TOTAL POLICE DEPT - COMMUN/DISPAT	283,217	283,217	52,379.86	17,688.04	-7,432.38	238,269.52	15.9%
1003174 POLICE DEPT - VEHICLE MAINT							

1003174 54100 TIRES/POLICE VEH.MAI	5,217	5,217	.00	.00	.00	5,217.00	.0%

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:	ORIGINAL	REVISED				AVAILABLE	PCT
010 GENERAL FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED

1003174 54200 VEHICLE FUEL/POLICE	30,000	30,000	9,639.08	4,871.00	.00	20,360.92	32.1%
1003174 55010 VEHICLE MAINTENANCE/	16,500	16,500	1,459.64	613.50	285.74	14,754.62	10.6%
TOTAL POLICE DEPT - VEHICLE MAINT	51,717	51,717	11,098.72	5,484.50	285.74	40,332.54	22.0%
1003179 POLICE DEPT - FACILITIES							

1003179 55000 REPAIRS/MAINTENANCE	7,000	7,000	.00	.00	.00	7,000.00	.0%
1003179 55100 MAINTENANCE/CLEANING	7,021	7,021	317.81	.00	.00	6,703.19	4.5%
1003179 55300 HEATING/COOLING REPA	4,500	4,500	.00	.00	.00	4,500.00	.0%
1003179 55310 HEATING/COOLING CONT	1,470	1,470	183.75	.00	.00	1,286.25	12.5%
1003179 55500 LIGHT/POWER/POLICE F	23,500	23,500	3,921.43	2,026.28	.00	19,578.57	16.7%
1003179 56200 TELEPHONE	6,400	6,400	960.92	484.34	.00	5,439.08	15.0%
1003179 56340 CABLE/INTERNET	360	360	58.26	59.13	.00	301.74	16.2%
1003179 56500 FUEL OIL/HEAT	7,800	7,800	217.38	.00	.00	7,582.62	2.8%
1003179 56750 WATER/POLICE FACILIT	1,125	1,125	.00	.00	.00	1,125.00	.0%
1003179 56760 SEWER USE/POLICE FAC	355	355	.00	.00	.00	355.00	.0%
TOTAL POLICE DEPT - FACILITIES	59,531	59,531	5,659.55	2,569.75	.00	53,871.45	9.5%
1004157 SERVICE INCENTIVE							

1004157 52050 FIRE SERVICE DB/DC	33,900	33,900	33,900.00	.00	.00	.00	100.0%
TOTAL SERVICE INCENTIVE	33,900	33,900	33,900.00	.00	.00	.00	100.0%
1004158 FIRE SERVICES							

1004158 51200 OFFICER STIPENDS	11,200	11,200	634.59	230.76	.00	10,565.41	5.7%
1004158 51230 PAY PER CALL	21,600	21,600	.00	.00	.00	21,600.00	.0%
1004158 51301 FULL TIME HOURLY	4,605	4,605	937.22	340.81	.00	3,667.78	20.4%
1004158 53000 EQUIPMENT PURCHASE	41,000	41,000	965.45	684.45	5,032.00	35,002.55	14.6%
1004158 53100 COMPUTER EQUIPMENT	2,200	2,200	.00	.00	.00	2,200.00	.0%
1004158 53630 FIRE SERVICE AWARDS	1,600	1,600	.00	.00	.00	1,600.00	.0%
1004158 54100 TIRES	1,000	1,000	.00	.00	.00	1,000.00	.0%
1004158 54200 VEHICLE FUEL	9,800	9,800	1,335.70	653.87	.00	8,464.30	13.6%
1004158 55010 VEHICLE MAINTENANCE	50,000	50,000	2,965.40	1,155.77	1,769.57	45,265.03	9.5%
1004158 55020 RADIO MAINTENANCE	1,000	1,000	.00	.00	.00	1,000.00	.0%

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:			ORIGINAL	REVISED				AVAILABLE	PCT
010	GENERAL FUND		APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED

1004158	55030	EQUIPMENT MAINTENANC	4,000	4,000	1,294.04	1,294.04	.00	2,705.96	32.4%
1004158	55100	MAINTENANCE/CLEANING	15,000	15,000	3,685.72	2,162.50	3,537.50	7,776.78	48.2%
1004158	55500	LIGHT/POWER	18,500	18,500	3,750.99	1,391.11	.00	14,749.01	20.3%
1004158	55830	COMPUTER SOFTWARE SU	550	550	550.00	.00	.00	.00	100.0%
1004158	56200	TELEPHONE	4,200	4,200	1,690.74	587.20	.00	2,509.26	40.3%
1004158	56205	CELL PHONE	1,440	1,440	94.81	94.81	.00	1,345.19	6.6%
1004158	56340	CABLE/INTERNET	2,800	2,800	641.22	213.74	.00	2,158.78	22.9%
1004158	56500	FUEL OIL/HEAT	13,000	13,000	704.50	250.09	.00	12,295.50	5.4%
1004158	56750	WATER	500	500	32.08	32.08	.00	467.92	6.4%
1004158	56760	SEWER USE	351	351	.00	.00	.00	351.00	.0%
1004158	56820	PHYSICALS	11,000	11,000	572.00	182.00	.00	10,428.00	5.2%
1004158	56950	MTG. DUES/SUBSCRIPTI	1,200	1,200	835.00	50.00	.00	365.00	69.6%
1004158	57100	OFFICE SUPPLIES	900	900	213.07	.00	.00	686.93	23.7%
1004158	57550	RECRUITMENT	900	900	174.61	1.49	.00	725.39	19.4%
1004158	57800	TRAINING/EDUCATION	12,000	12,000	2,726.30	1,406.30	755.00	8,518.70	29.0%
1004158	57820	BSA CHARTER	350	350	.00	.00	.00	350.00	.0%
1004158	59930	NFPA COMPLIANCE	12,500	12,500	1,001.80	.00	893.05	10,605.15	15.2%
1004158	59950	CONSUMABLES	3,500	3,500	167.60	167.60	.00	3,332.40	4.8%
1004158	59980	RETENTION	3,600	3,600	236.10	89.00	-1,260.00	4,623.90	28.4%
TOTAL FIRE SERVICES			250,296	250,296	25,208.94	10,987.62	10,727.12	214,359.94	14.4%
1004162 EMERGENCY SERVICES			-----						
1004162	53480	EMS DEFICIT	24,707	24,707	.00	.00	.00	24,707.00	.0%
1004162	53490	EMS UCONN PARAMEDICS	15,600	15,600	.00	.00	.00	15,600.00	.0%
1004162	53500	EMS C-MED	20,085	20,085	20,085.00	.00	.00	.00	100.0%
TOTAL EMERGENCY SERVICES			60,392	60,392	20,085.00	.00	.00	40,307.00	33.3%
1004440 FIRE MARSHAL/EMERGENCY MGM'T			-----						
1004440	51000	FULL TIME SALARIES	58,210	58,210	12,313.74	4,477.73	.00	45,896.26	21.2%
1004440	51200	PART TIME	2,000	2,000	228.25	.00	.00	1,771.75	11.4%
1004440	51301	FULL TIME HOURLY	12,086	12,086	2,556.01	929.45	.00	9,529.99	21.1%
1004440	53000	EQUIPMENT PURCHASE	450	450	159.99	159.99	.00	290.01	35.6%
1004440	55200	MILEAGE	1,850	1,850	261.63	161.59	.00	1,588.37	14.1%
1004440	55800	DEPT. EQUIP.MAINT/RE	350	350	107.48	.00	.00	242.52	30.7%
1004440	55830	COMPUTER SOFTWARE SU	1,100	1,100	1,100.00	.00	.00	.00	100.0%
1004440	56100	POSTAGE	135	135	31.07	6.97	.00	103.93	23.0%

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:			ORIGINAL	REVISED				AVAILABLE	PCT
010	GENERAL FUND		APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED
1004440	56205	CELL PHONE	720	720	120.00	60.00	.00	600.00	16.7%
1004440	56700	UNIFORMS	150	150	.00	.00	.00	150.00	.0%
1004440	56910	REFERENCES/TEXTS	1,000	1,000	1,165.50	.00	.00	-165.50	116.6%
1004440	56950	MTG. DUES/SUBSCRIPTI	1,150	1,150	75.00	.00	.00	1,075.00	6.5%
1004440	57100	OFFICE SUPPLIES	200	200	93.49	.00	.00	106.51	46.7%
1004440	59900	MISCELLANEOUS	100	100	.00	.00	.00	100.00	.0%
1004440	59940	FIRE PREVENTION	1,100	1,100	.00	.00	611.98	488.02	55.6%
1004440	60000	EMERGENCY MANAGEMENT	800	800	20.00	.00	.00	780.00	2.5%
TOTAL FIRE MARSHAL/EMERGENCY MGM'			81,401	81,401	18,232.16	5,795.73	611.98	62,556.86	23.1%
1005120 TOWN HALL									
1005120	51200	PART TIME	0	0	5,154.40	963.75	.00	-5,154.40	100.0%
1005120	51304	FULL TIME HOURLY NAG	143,479	143,479	22,683.22	9,332.80	.00	120,795.78	15.8%
1005120	51400	OVERTIME	12,000	12,000	691.97	524.56	.00	11,308.03	5.8%
1005120	55000	REPAIRS/MAINTENANCE	17,000	17,000	904.68	-115.95	6,480.37	9,614.95	43.4%
1005120	55100	MAINTENANCE/CLEANING	15,000	15,000	4,246.24	187.35	1,664.42	9,089.34	39.4%
1005120	55200	MILEAGE	300	300	62.72	.00	.00	237.28	20.9%
1005120	55300	HEATING/COOLING REPA	5,000	5,000	.00	.00	5,000.00	.00	100.0%
1005120	55310	HEATING/COOLING CONT	2,600	2,600	.00	.00	2,600.00	.00	100.0%
1005120	55500	LIGHT/POWER	40,000	40,000	11,755.86	3,405.98	.00	28,244.14	29.4%
1005120	55600	ELEVATOR MAINTENANCE	900	900	.00	.00	.00	900.00	.0%
1005120	56200	TELEPHONE	22,500	22,500	4,691.90	3,095.94	.00	17,808.10	20.9%
1005120	56205	CELL PHONE	1,200	1,200	145.10	105.10	.00	1,054.90	12.1%
1005120	56500	FUEL OIL/HEAT	21,500	21,500	451.42	225.71	.00	21,048.58	2.1%
1005120	56750	WATER	1,700	1,700	676.98	695.51	.00	1,023.02	39.8%
1005120	56760	SEWER USE	500	500	.00	.00	.00	500.00	.0%
1005120	57100	OFFICE SUPPLIES	250	250	.00	.00	.00	250.00	.0%
TOTAL TOWN HALL			283,929	283,929	51,464.49	18,420.75	15,744.79	216,719.72	23.7%
1005200 PARKS DEPARTMENT									
1005200	51304	FULL TIME HOURLY NAG	55,682	55,682	11,778.80	4,283.20	.00	43,903.20	21.2%
1005200	51400	OVERTIME	3,600	3,600	1,521.15	1,798.89	.00	2,078.85	42.3%
1005200	55000	REPAIRS/MAINTENANCE	6,500	6,500	2,223.82	1,068.16	.00	4,276.18	34.2%
1005200	55500	LIGHT/POWER	800	800	136.98	66.50	.00	663.02	17.1%
1005200	56500	FUEL OIL/HEAT	1,900	1,900	123.25	.00	.00	1,776.75	6.5%
1005200	56750	WATER	4,000	4,000	98.09	89.09	307.35	3,594.56	10.1%

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:			ORIGINAL	REVISED			AVAILABLE	PCT
010	GENERAL FUND		APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	BUDGET	USED

1005200	56760	SEWER USE	355	355	.00	.00	355.00	.0%
1005200	58310	FIELD MAINTENANCE	14,500	14,500	5,601.82	2,742.63	8,898.18	38.6%
TOTAL PARKS DEPARTMENT			87,337	87,337	21,483.91	10,048.47	65,545.74	25.0%
1005210 GENERAL HIGHWAY								

1005210	51110	SUPERVISORY'S SALARI	75,949	75,949	16,066.15	5,842.24	59,882.85	21.2%
1005210	51200	PART TIME	15,524	15,524	4,409.76	1,900.48	11,114.24	28.4%
1005210	51304	FULL TIME HOURLY NAG	407,960	407,960	86,574.70	31,398.32	321,385.30	21.2%
1005210	51400	OVERTIME	55,000	55,000	6,478.36	64.27	48,521.64	11.8%
1005210	51650	LONGEVITY	400	400	.00	.00	400.00	.0%
1005210	53710	HEAVY EQUIPMENT RENT	1,500	1,500	1,559.00	.00	-59.00	103.9%
1005210	54100	TIRES	5,500	5,500	283.00	25.00	1,500.00	72.7%
1005210	54200	VEHICLE FUEL	4,500	4,500	1,335.54	636.86	3,164.46	29.7%
1005210	54210	DIESEL FUEL	40,000	40,000	7,414.65	4,348.56	32,585.35	18.5%
1005210	54220	OIL	3,800	3,800	.00	.00	3,800.00	.0%
1005210	54230	TREE CARE	20,000	20,000	5,950.00	3,000.00	5,000.00	75.0%
1005210	54500	SNOW REMOVAL	153,860	153,860	4,759.99	.00	11,364.01	92.6%
1005210	55000	REPAIRS/MAINTENANCE	40,000	40,000	13,522.61	5,088.40	16,175.08	59.6%
1005210	55020	RADIO MAINTENANCE	2,425	2,425	525.00	175.00	.00	100.0%
1005210	55110	TOWN MAINTENANCE/SUP	14,000	14,000	5,897.71	1,574.72	11,449.98	18.2%
1005210	55130	STREET SWEEPING	5,000	5,000	1,150.00	.00	3,850.00	23.0%
1005210	55140	STREET LINE PAINTING	750	750	270.00	270.00	480.00	36.0%
1005210	55510	ROAD MAINTENANCE	30,000	30,000	8,259.32	3,366.78	20,554.98	31.5%
1005210	56205	CELL PHONE	1,600	1,600	240.00	100.00	1,360.00	15.0%
1005210	56340	CABLE/INTERNET	1,020	1,020	253.20	84.40	766.80	24.8%
1005210	56920	CONTRACT SERV-PLOW R	33,000	33,000	.00	.00	.00	100.0%
1005210	56950	MTG. DUES/SUBSCRIPTI	1,250	1,250	300.00	.00	950.00	24.0%
TOTAL GENERAL HIGHWAY			913,038	913,038	165,248.99	57,875.03	554,245.69	39.3%
1005260 TOWN GARAGE								

1005260	55000	REPAIRS/MAINTENANCE	4,000	4,000	2,286.57	981.77	1,321.68	67.0%
1005260	55100	MAINTENANCE/CLEANING	400	400	51.20	.00	348.80	12.8%
1005260	55500	LIGHT/POWER	5,500	5,500	832.92	234.25	4,667.08	15.1%
1005260	56500	FUEL OIL/HEAT	8,800	8,800	116.03	.00	8,683.97	1.3%
1005260	56700	UNIFORMS	12,500	12,500	3,445.25	777.32	3,395.91	72.8%
1005260	56720	MEALS	2,925	2,925	1,000.00	.00	1,925.00	34.2%

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:			ORIGINAL	REVISED				AVAILABLE	PCT
010	GENERAL FUND		APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED

1005260	56750	WATER	1,300	1,300	303.77	194.75	18.35	977.88	24.8%
1005260	56760	SEWER USE	355	355	.00	.00	.00	355.00	.0%
1005260	57100	OFFICE SUPPLIES	600	600	422.82	49.85	.00	177.18	70.5%
TOTAL TOWN GARAGE			36,380	36,380	8,458.56	2,237.94	6,068.94	21,852.50	39.9%
1005470 UTILITIES									

1005470	55500	LIGHT/POWER	30,000	30,000	4,486.55	2,274.83	.00	25,513.45	15.0%
1005470	56750	WATER	174,600	174,600	28,038.64	14,019.32	.00	146,561.36	16.1%
TOTAL UTILITIES			204,600	204,600	32,525.19	16,294.15	.00	172,074.81	15.9%
1005550 COMMUNITY CENTER									

1005550	55000	REPAIRS/MAINTENANCE	5,500	5,500	1,963.83	1,788.29	.00	3,536.17	35.7%
1005550	55100	MAINTENANCE/CLEANING	20,000	20,000	3,477.17	827.72	7,921.72	8,601.11	57.0%
1005550	55300	HEATING/COOLING REPA	3,000	3,000	524.44	.00	2,475.56	.00	100.0%
1005550	55310	HEATING/COOLING CONT	3,400	3,400	417.25	.00	2,982.75	.00	100.0%
1005550	55500	LIGHT/POWER	44,000	44,000	11,699.15	3,582.41	.00	32,300.85	26.6%
1005550	55600	ELEVATOR MAINTENANCE	1,200	1,200	575.09	.00	624.91	.00	100.0%
1005550	56200	TELEPHONE	5,500	5,500	1,370.96	918.38	.00	4,129.04	24.9%
1005550	56500	FUEL OIL/HEAT	20,000	20,000	864.51	.00	.00	19,135.49	4.3%
1005550	56750	WATER	5,500	5,500	.00	.00	.00	5,500.00	.0%
1005550	56760	SEWER USE	900	900	75.00	.00	.00	825.00	8.3%
TOTAL COMMUNITY CENTER			109,000	109,000	20,967.40	7,116.80	14,004.94	74,027.66	32.1%
1006300 HEALTH DISTRICT									

1006300	59100	DEPARTMENT EXPENSE	51,500	51,500	25,750.00	.00	25,750.00	.00	100.0%
TOTAL HEALTH DISTRICT			51,500	51,500	25,750.00	.00	25,750.00	.00	100.0%
1006310 FV VNA									

1006310	59100	DEPARTMENT EXPENSE	19,625	19,625	.00	.00	.00	19,625.00	.0%

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:	ORIGINAL	REVISED				AVAILABLE	PCT
010 GENERAL FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED

TOTAL FV VNA	19,625	19,625	.00	.00	.00	19,625.00	.0%
1006380 SENIOR/SOCIAL SERVICES							

1006380 51110 SUPERVISORY'S SALARI	52,217	52,217	10,968.97	4,016.68	.00	41,248.03	21.0%
1006380 51200 PART TIME	23,179	23,179	4,760.25	1,731.00	.00	18,418.75	20.5%
1006380 54420 DIAL-A-RIDE	46,547	46,547	7,774.00	3,887.00	38,870.00	-97.00	100.2%
1006380 55200 MILEAGE	175	175	13.00	.00	.00	162.00	7.4%
1006380 55860 COPIER MAINTENANCE C	500	500	89.46	25.00	410.46	.08	100.0%
1006380 56100 POSTAGE	1,600	1,600	274.15	69.84	.00	1,325.85	17.1%
1006380 56205 CELL PHONE	400	400	33.33	.00	399.96	-33.29	108.3%
1006380 56720 MEALS	3,708	3,708	617.53	290.23	3,090.47	.00	100.0%
1006380 56950 MTG. DUES/SUBSCRIPTI	618	618	405.00	.00	.00	213.00	65.5%
1006380 57100 OFFICE SUPPLIES	300	300	159.42	127.96	.00	140.58	53.1%
1006380 57200 PRINTING	3,000	3,000	.00	.00	3,000.00	.00	100.0%
1006380 57600 COMPUTER SUPPLIES	200	200	143.98	.00	.00	56.02	72.0%
1006380 59030 SENIOR ACTIVITIES	1,300	1,300	500.00	.00	.00	800.00	38.5%
1006380 59050 MEALS ON WHEELS	3,500	3,500	.00	.00	3,500.00	.00	100.0%
1006380 59100 GENERAL ASSISTANCE	3,500	3,500	513.12	334.02	.00	2,986.88	14.7%
TOTAL SENIOR/SOCIAL SERVICES	140,744	140,744	26,252.21	10,481.73	49,270.89	65,220.90	53.7%
1006450 PARK AND RECREATION							

1006450 51110 SUPERVISORY'S SALARI	48,255	48,255	12,323.08	4,481.12	.00	35,931.92	25.5%
1006450 51150 PART TIME SEASONAL	51,757	51,757	38,658.30	8,763.22	.00	13,098.70	74.7%
1006450 51200 PART TIME WAGES	19,476	19,476	5,126.65	1,853.83	.00	14,349.35	26.3%
1006450 55100 MAINTENANCE/CLEANING	5,810	5,810	1,172.80	233.54	.00	4,637.20	20.2%
1006450 55200 MILEAGE	300	300	.00	.00	.00	300.00	.0%
1006450 55500 LIGHT/POWER	6,000	6,000	5,430.78	1,571.45	.00	569.22	90.5%
1006450 55800 REPAIRS/MAINTENANCE	13,400	13,400	1,385.17	.00	454.35	11,560.48	13.7%
1006450 55860 COPIER MAINTENANCE C	300	300	.00	.00	.00	300.00	.0%
1006450 56100 POSTAGE	100	100	26.42	16.56	.00	73.58	26.4%
1006450 56340 CABLE/INTERNET	300	300	80.80	40.40	.00	219.20	26.9%
1006450 56440 SPECIAL EVENTS	8,400	8,400	4,515.93	509.22	.00	3,884.07	53.8%
1006450 56500 FUEL OIL/HEAT	600	600	193.85	80.16	.00	406.15	32.3%
1006450 56760 SEWER USE	2,235	2,235	.00	.00	.00	2,235.00	.0%
1006450 56950 MTG. DUES/SUBSCRIPTI	1,500	1,500	99.00	99.00	.00	1,401.00	6.6%
1006450 57100 OFFICE SUPPLIES	500	500	26.73	.00	.00	473.27	5.3%

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:			ORIGINAL	REVISED				AVAILABLE	PCT
010	GENERAL FUND		APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED

1006450	58400	CHEMICALS	6,000	6,000	3,234.50	354.00	517.65	2,247.85	62.5%
1006450	58410	MILLS POND OPENING/C	17,000	17,000	.00	.00	.00	17,000.00	.0%
1006450	58420	MILLS POND POOL REPA	4,000	4,000	1,354.48	.00	.00	2,645.52	33.9%
1006450	58430	MILLS POND WATER	12,100	12,100	60.00	.00	.00	12,040.00	.5%
1006450	60040	COPIER LEASE	883	883	73.54	.00	809.46	.00	100.0%
TOTAL PARK AND RECREATION			198,916	198,916	73,762.03	18,002.50	1,781.46	123,372.51	38.0%
1007065 BUILDING OFFICIAL									

1007065	51110	SUPERVISORY'S SALARI	30,900	30,900	3,842.30	1,258.46	.00	27,057.70	12.4%
1007065	51301	FULL TIME HOURLY	23,595	23,595	5,026.83	1,827.94	.00	18,568.17	21.3%
1007065	55200	MILEAGE	2,100	2,100	507.94	260.47	.00	1,592.06	24.2%
1007065	56100	POSTAGE	300	300	41.32	14.66	.00	258.68	13.8%
1007065	56910	REFERENCES/TEXTS	200	200	.00	.00	.00	200.00	.0%
1007065	56950	MTG. DUES/SUBSCRIPTI	300	300	.00	.00	.00	300.00	.0%
1007065	57100	OFFICE SUPPLIES	200	200	.00	.00	.00	200.00	.0%
TOTAL BUILDING OFFICIAL			57,595	57,595	9,418.39	3,361.53	.00	48,176.61	16.4%
1007410 TOWN PLANNER									

1007410	51000	FULL TIME SALARIES	66,418	66,418	14,049.74	5,109.00	.00	52,368.26	21.2%
1007410	51110	SUPERVISORY'S SALARI	97,574	97,574	20,640.38	7,505.60	.00	76,933.62	21.2%
1007410	51200	PART TIME	5,000	5,000	194.81	57.94	.00	4,805.19	3.9%
1007410	51301	FULL TIME HOURLY	41,882	41,882	6,770.35	3,391.08	.00	35,111.65	16.2%
1007410	55200	MILEAGE	1,400	1,400	107.92	.00	.00	1,292.08	7.7%
1007410	55860	COPIER MAINTENANCE C	2,700	2,700	51.47	51.47	.00	2,648.53	1.9%
1007410	56000	MARKETING	5,650	5,650	.00	.00	.00	5,650.00	.0%
1007410	56100	POSTAGE	1,200	1,200	193.61	106.85	.00	1,006.39	16.1%
1007410	56910	REFERENCES/TEXTS	300	300	252.00	.00	.00	48.00	84.0%
1007410	56950	MTG. DUES/SUBSCRIPTI	3,345	3,345	1,401.00	270.00	.00	1,944.00	41.9%
1007410	57100	OFFICE SUPPLIES	1,400	1,400	.00	.00	.00	1,400.00	.0%
1007410	57200	PRINTING	300	300	.00	.00	.00	300.00	.0%
1007410	57220	MAPPING MATERIALS	4,050	4,050	800.00	800.00	.00	3,250.00	19.8%
1007410	57500	ADVERTISING	6,200	6,200	668.84	.00	893.21	4,637.95	25.2%
1007410	57600	COMPUTER SUPPLIES	500	500	.00	.00	.00	500.00	.0%
1007410	60040	COPIER LEASE	3,732	3,732	453.29	.00	3,589.71	-311.00	108.3%
TOTAL TOWN PLANNER			241,651	241,651	45,583.41	17,291.94	4,482.92	191,584.67	20.7%
1008130 INSURANCE									

1008130 INSURANCE

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:			ORIGINAL	REVISED				AVAILABLE	PCT
010	GENERAL FUND		APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED

1008130	52000	PROPERTY/CASUALTY	134,713	134,713	68,186.03	28,760.05	57,518.87	9,008.10	93.3%
1008130	52010	WORKMAN'S COMPENSATI	132,681	132,681	74,063.41	27,656.56	55,315.94	3,301.65	97.5%
1008130	52030	UNEMPLOYMENT	7,500	7,500	.00	.00	.00	7,500.00	.0%
1008130	53560	RECOVERABLE EXPENSE	6,000	6,000	4,362.47	5,762.47	17,772.15	-16,134.62	368.9%
TOTAL INSURANCE			280,894	280,894	146,611.91	62,179.08	130,606.96	3,675.13	98.7%
1009141 EMPLOYEE BENEFITS & INSURANCE									

1009141	52110	LIFE INSURANCE	10,000	10,000	2,252.55	.00	.00	7,747.45	22.5%
1009141	52120	MEDICAL INSURANCE	789,400	789,400	190,514.30	.00	.00	598,885.70	24.1%
1009141	52130	SECTION 125 ADMINIST	1,500	1,500	263.00	263.00	.00	1,237.00	17.5%
1009141	52140	LT DISABILITY & ADD	8,200	8,200	1,862.97	.00	.00	6,337.03	22.7%
1009141	52145	HEART AND HYPERTENSI	43,576	43,576	10,894.00	3,352.00	.00	32,682.00	25.0%
1009141	52300	PENSION	752,376	752,376	592,709.62	14,504.65	.00	159,666.38	78.8%
1009141	52400	F.I.C.A.	312,500	312,500	75,266.77	23,171.72	.00	237,233.23	24.1%
1009141	56820	EMPLOYEE ASSISTANCE	1,770	1,770	1,647.00	1,647.00	.00	123.00	93.1%
TOTAL EMPLOYEE BENEFITS & INSURAN			1,919,322	1,919,322	875,410.21	42,938.37	.00	1,043,911.79	45.6%
1010320 LIBRARY									

1010320	51110	SUPERVISORY'S SALARI	80,380	80,380	17,003.29	6,183.02	.00	63,376.71	21.2%
1010320	51200	PART TIME HOURLY	181,961	181,961	35,085.13	12,283.53	.00	146,875.87	19.3%
1010320	51300	FULL TIME SALARY	190,404	190,404	40,107.81	14,584.66	.00	150,296.19	21.1%
1010320	53110	COMPUTER HARDWARE PU	3,100	3,100	.00	.00	.00	3,100.00	.0%
1010320	53120	COMPUTER SOFTWARE PU	970	970	.00	.00	.00	970.00	.0%
1010320	55200	MILEAGE	820	820	.00	.00	.00	820.00	.0%
1010320	55800	DEPT. EQUIP.MAINT/RE	700	700	177.58	107.88	.00	522.42	25.4%
1010320	55860	COPIER MAINTENANCE C	870	870	117.70	.00	752.30	.00	100.0%
1010320	56100	POSTAGE	270	270	.00	.00	.00	270.00	.0%
1010320	56950	MTG. DUES/SUBSCRIPTI	1,285	1,285	820.00	.00	.00	465.00	63.8%
1010320	57100	OFFICE SUPPLIES	5,000	5,000	1,071.14	412.68	.00	3,928.86	21.4%
1010320	57310	ELECTRONIC SERVICES	29,488	29,488	29,290.80	22.95	.00	197.20	99.3%
1010320	57320	PUBLICATIONS	71,569	71,569	13,464.50	4,878.66	37,789.23	20,315.27	71.6%
1010320	57600	COMPUTER SUPPLIES	1,200	1,200	.00	.00	.00	1,200.00	.0%
1010320	57800	TRAINING/EDUCATION	1,000	1,000	15.00	15.00	.00	985.00	1.5%
1010320	59010	PROGRAMS	2,665	2,665	380.00	.00	250.00	2,035.00	23.6%
1010320	60040	COPIER LEASE	1,661	1,661	276.80	.00	1,384.20	.00	100.0%

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:	ORIGINAL	REVISED				AVAILABLE	PCT
010 GENERAL FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED

TOTAL LIBRARY	573,343	573,343	137,809.75	38,488.38	40,175.73	395,357.52	31.0%
1011590 CIP/CAPITAL & NonRECURRING							

1011590 59100 CIP/CNR - CAPITAL IM	873,331	873,331	873,331.00	.00	.00	.00	100.0%
TOTAL CIP/CAPITAL & NonRECURRING	873,331	873,331	873,331.00	.00	.00	.00	100.0%
TOTAL GENERAL FUND	9,378,378	9,378,378	3,202,389.13	519,631.99	588,004.34	5,587,984.53	40.4%
TOTAL EXPENSES	9,378,378	9,378,378	3,202,389.13	519,631.99	588,004.34	5,587,984.53	

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:	ORIGINAL	REVISED				AVAILABLE	PCT
130 DPW - TRANSFER STATION	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED

1300290 DPW -TRANSFER STATION							

1300290 51200 PART TIME	9,545	9,545	2,074.82	668.40	.00	7,470.18	21.7%
1300290 51304 FULL TIME HOURLY NAG	51,542	51,542	13,804.88	5,668.80	.00	37,737.12	26.8%
1300290 51400 OVERTIME	750	750	.00	.00	.00	750.00	.0%
1300290 52400 F.I.C.A.	4,850	4,850	709.19	709.19	.00	4,140.81	14.6%
1300290 55000 REPAIRS/MAINTENANCE	3,000	3,000	2,899.04	1,760.27	10,120.12	-10,019.16	434.0%
1300290 55500 LIGHT/POWER	2,200	2,200	546.74	133.64	.00	1,653.26	24.9%
1300290 56340 CABLE/INTERNET	0	0	209.91	209.91	.00	-209.91	100.0%
1300290 56750 WATER	600	600	9.00	.00	.00	591.00	1.5%
1300290 57100 OFFICE SUPPLIES	800	800	.00	.00	.00	800.00	.0%
1300290 59100 DEPARTMENT EXPENSE	1,547	1,547	.00	.00	.00	1,547.00	.0%
1300290 59425 CREDIT CARD FEES	0	0	31.72	31.72	.00	-31.72	100.0%
1300290 59920 PERMIT FEE	800	800	.00	.00	.00	800.00	.0%
1300290 59960 HAULING	55,000	55,000	7,250.00	3,625.00	51,265.00	-3,515.00	106.4%
1300290 59970 TIPPING - TRANSFER S	116,076	116,076	22,820.07	12,748.39	91,086.49	2,169.44	98.1%
TOTAL DPW -TRANSFER STATION	246,710	246,710	50,355.37	25,555.32	152,471.61	43,883.02	82.2%
TOTAL DPW - TRANSFER STATION	246,710	246,710	50,355.37	25,555.32	152,471.61	43,883.02	82.2%
TOTAL EXPENSES	246,710	246,710	50,355.37	25,555.32	152,471.61	43,883.02	

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:		ORIGINAL	REVISED				AVAILABLE	PCT
021	PARK & RECREATION REVENUE FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED

2100045 PARK & RECREATION REVENUE FUND								

2100045	51110	SUPERVISORY'S SALARI	10,000	10,000	.00	.00	10,000.00	.0%
2100045	51150	PART TIME SEASONAL	51,694	51,694	40,512.65	4,057.59	11,181.35	78.4%
2100045	51200	PART TIME	16,247	16,247	929.25	42.00	15,317.75	5.7%
2100045	51210	FINANCIAL SERVICES	10,834	10,834	1,978.59	741.72	8,855.41	18.3%
2100045	52200	FRINGE BENEFITS	4,717	4,717	3,643.25	.00	1,073.75	77.2%
2100045	52400	F.I.C.A.	5,644	5,644	2,871.50	272.46	2,772.50	50.9%
2100045	55200	MILEAGE	50	50	120.91	.00	-70.91	241.8%
2100045	55830	COMPUTER SOFTWARE SU	5,586	5,586	3,944.00	3,944.00	1,642.00	70.6%
2100045	56100	POSTAGE	50	50	.00	.00	50.00	.0%
2100045	56950	MTG. DUES/SUBSCRIPTI	550	550	200.00	200.00	350.00	36.4%
2100045	57200	PRINTING	500	500	.00	.00	500.00	.0%
2100045	57360	MATERIALS/SUPPLIES	3,500	3,500	22.49	22.49	3,477.51	.6%
2100045	59010	PROGRAMS	100,000	100,000	32,733.06	13,821.04	66,063.19	33.9%
2100045	59020	SPECIAL NEEDS	500	500	75.00	.00	425.00	15.0%
2100045	59425	CREDIT CARD FEES	3,500	3,500	1,927.95	391.60	1,572.05	55.1%
2100045	59920	LICENSE FEE	340	340	.00	.00	340.00	.0%
TOTAL PARK & RECREATION REVENUE F		213,712	213,712	88,958.65	23,492.90	1,203.75	123,549.60	42.2%
TOTAL PARK & RECREATION REVENUE F		213,712	213,712	88,958.65	23,492.90	1,203.75	123,549.60	42.2%
TOTAL EXPENSES		213,712	213,712	88,958.65	23,492.90	1,203.75	123,549.60	

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:			ORIGINAL	REVISED				AVAILABLE	PCT
037	EMERGENCY SERVICES - FUND		APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED

3704162 EMERGENCY SERVICES - FUND									

3704162	51200	OFFICER STIPENDS	5,650	5,650	.00	.00	.00	5,650.00	.0%
3704162	51210	FINANCIAL SERVICES	10,834	10,834	2,030.78	741.72	.00	8,803.22	18.7%
3704162	51230	PAY PER CALL	22,850	22,850	.00	.00	.00	22,850.00	.0%
3704162	52000	PROPERTY/CASUALTY IN	17,787	17,787	6,431.04	3,215.52	6,429.06	4,926.90	72.3%
3704162	52200	FRINGE BENEFITS	20,000	20,000	21,143.25	.00	.00	-1,143.25	105.7%
3704162	52400	F.I.C.A.	4,635	4,635	.00	.00	.00	4,635.00	.0%
3704162	53000	EQUIPMENT PURCHASE	11,000	11,000	457.41	59.95	3,930.00	6,612.59	39.9%
3704162	53100	COMPUTER EQUIPMENT	2,500	2,500	.00	.00	.00	2,500.00	.0%
3704162	53400	BILLING SERVICES-EMS	10,500	10,500	.00	.00	.00	10,500.00	.0%
3704162	53500	EMERGENCY SERVICES C	7,500	7,500	7,496.73	.00	.00	3.27	100.0%
3704162	54200	VEHICLE FUEL	9,000	9,000	1,344.11	680.00	.00	7,655.89	14.9%
3704162	55010	VEHICLE MAINTENANCE	9,000	9,000	4,131.77	4,131.77	.00	4,868.23	45.9%
3704162	55020	RADIO MAINTENANCE EM	1,000	1,000	.00	.00	.00	1,000.00	.0%
3704162	55030	EQUIPMENT MAINTENANC	1,000	1,000	.00	.00	330.00	670.00	33.0%
3704162	55100	MAINT/CLEANING SUPPL	4,000	4,000	986.73	187.50	937.50	2,075.77	48.1%
3704162	55500	LIGHT/POWER EM	5,000	5,000	1,049.75	302.60	.00	3,950.25	21.0%
3704162	55830	COMPUTER SOFTWARE SU	3,400	3,400	791.21	8.07	.00	2,608.79	23.3%
3704162	56200	TELEPHONE EMS	1,200	1,200	659.20	231.04	.00	540.80	54.9%
3704162	56205	CELL PHONE	2,500	2,500	148.30	148.30	.00	2,351.70	5.9%
3704162	56340	CABLE/INTERNET	600	600	174.18	58.06	.00	425.82	29.0%
3704162	56500	FUEL OIL/HEAT	2,500	2,500	265.23	146.32	.00	2,234.77	10.6%
3704162	56750	WATER	450	450	32.09	32.09	.00	417.91	7.1%
3704162	56760	SEWER USE	351	351	.00	.00	.00	351.00	.0%
3704162	56800	FIRST AID SUPPLIES E	25,000	25,000	21,313.63	6,134.05	4,056.12	-369.75	101.5%
3704162	56820	MEDICAL DOCTORS	1,350	1,350	142.00	142.00	.00	1,208.00	10.5%
3704162	57100	OFFICE SUPPLIES EM	600	600	53.68	.92	.00	546.32	8.9%
3704162	57550	RECRUITMENT - EMS	500	500	174.63	1.50	.00	325.37	34.9%
3704162	57800	TRAINING/EDUCATION	11,000	11,000	10.00	10.00	1,575.00	9,415.00	14.4%
3704162	59100	DEPARTMENT EXP EMS	140,000	140,000	40,399.39	14,216.43	74,777.08	24,823.53	82.3%
3704162	59980	RETENTION	3,000	3,000	93.02	.00	.00	2,906.98	3.1%
TOTAL EMERGENCY SERVICES - FUND			334,707	334,707	109,328.13	30,447.84	92,034.76	133,344.11	60.2%
TOTAL EMERGENCY SERVICES - FUND			334,707	334,707	109,328.13	30,447.84	92,034.76	133,344.11	60.2%
TOTAL EXPENSES			334,707	334,707	109,328.13	30,447.84	92,034.76	133,344.11	

FY 2013-14

FOR 2014 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
024 WATER POLLUTION CONTROL AUTHOR	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES		BUDGET	USED

2400031 WATER POLLUTION CONTROL AUTHOR								

2400031 51110 SUPERVISORY'S SALARI	162,431	162,431	35,472.64	12,917.20	.00		126,958.36	21.8%
2400031 51200 PART TIME WAGES	20,969	20,969	3,387.20	959.56	.00		17,581.80	16.2%
2400031 51210 FINANCIAL SERVICES	30,160	30,160	5,292.62	1,912.10	.00		24,867.38	17.5%
2400031 51304 FULL TIME HOURLY NAG	55,688	55,688	11,778.80	4,283.20	.00		43,909.20	21.2%
2400031 51400 OVERTIME	9,279	9,279	1,389.95	548.24	.00		7,889.05	15.0%
2400031 52000 PROPERTY/CASUALTY	7,000	7,000	3,346.93	1,673.43	3,347.07		306.00	95.6%
2400031 52200 FRINGE BENEFITS	92,000	92,000	38,299.69	2,540.47	3,531.06		50,169.25	45.5%
2400031 52220 LEGAL FEES	2,500	2,500	.00	.00	.00		2,500.00	.0%
2400031 52400 F.I.C.A.	22,075	22,075	4,186.25	1,378.97	.00		17,888.75	19.0%
2400031 54200 VEHICLE FUEL	1,300	1,300	320.38	123.94	.00		979.62	24.6%
2400031 55000 REPAIRS/MAINTENANCE	12,000	12,000	2,660.31	670.55	.00		9,339.69	22.2%
2400031 55030 EQUIPMENT MAINTENANC	3,000	3,000	792.50	.00	.00		2,207.50	26.4%
2400031 55100 MAINTENANCE/CLEANING	12,000	12,000	1,478.21	967.12	155.00		10,366.79	13.6%
2400031 55150 TOXICITY TESTS	12,000	12,000	748.00	400.00	.00		11,252.00	6.2%
2400031 55160 LABORATORY	2,500	2,500	658.02	589.41	.00		1,841.98	26.3%
2400031 55200 MILEAGE	500	500	.00	.00	.00		500.00	.0%
2400031 55500 LIGHT/POWER	75,000	75,000	11,769.40	348.81	.00		63,230.60	15.7%
2400031 55830 COMPUTER SOFTWARE SU	5,500	5,500	1,285.00	.00	.00		4,215.00	23.4%
2400031 56100 POSTAGE	2,000	2,000	782.78	739.56	.00		1,217.22	39.1%
2400031 56200 TELEPHONE	2,500	2,500	528.31	354.79	.00		1,971.69	21.1%
2400031 56205 CELL PHONE	1,200	1,200	90.93	90.93	.00		1,109.07	7.6%
2400031 56500 FUEL OIL/HEAT	18,000	18,000	362.97	.00	.00		17,637.03	2.0%
2400031 56700 UNIFORMS	2,500	2,500	352.14	97.29	.00		2,147.86	14.1%
2400031 56750 WATER	500	500	.00	.00	.00		500.00	.0%
2400031 56760 SEWER USE	320	320	.00	.00	.00		320.00	.0%
2400031 56950 MTG. DUES/SUBSCRIPTI	1,000	1,000	.00	.00	.00		1,000.00	.0%
2400031 57100 OFFICE SUPPLIES	2,500	2,500	680.84	119.94	.00		1,819.16	27.2%
2400031 57400 EQUIPMENT PURCHASES	30,000	30,000	28,496.65	9,274.81	.00		1,503.35	95.0%
2400031 57500 ADVERTISING	800	800	.00	.00	.00		800.00	.0%
2400031 58400 CHEMICALS	4,000	4,000	.00	.00	815.00		3,185.00	20.4%
2400031 58700 ENGINEERING	18,000	18,000	2,407.65	.00	.00		15,592.35	13.4%
2400031 58701 PROJECT ENGINEERING	25,000	25,000	.00	.00	.00		25,000.00	.0%
2400031 58710 AUDITOR	4,100	4,100	1,750.00	1,750.00	2,350.00		.00	100.0%
2400031 59100 DEPARTMENT EXPENSE	10,000	10,000	.00	.00	.00		10,000.00	.0%
2400031 59210 FARMINGTON USE CHARG	35,000	35,000	8,513.13	.00	26,486.87		.00	100.0%
2400031 59220 NPDS PERMIT	1,723	1,723	1,722.50	.00	.00		.50	100.0%
2400031 59230 FLUSHING	10,000	10,000	525.00	.00	3,755.00		5,720.00	42.8%
2400031 59240 SLUDGE/GRIT REMOVAL	57,280	57,280	12,178.71	5,807.58	44,165.45		935.84	98.4%
2400031 59250 NITROGEN CREDITS	28,045	28,045	21,395.00	.00	.00		6,650.00	76.3%
TOTAL WATER POLLUTION CONTROL AUT	780,370	780,370	202,652.51	47,547.90	84,605.45		493,112.04	36.8%

TOWN OF CANTON - BOARD ABSENTEE RECORD FOR PAST 12 MONTHS

Board of Finance																																		
Oct-12	Nov-12			Dec-12		Jan-13		Feb-13					Mar-13				Apr-13		May-13		Jun-13		Jul-13		Aug-13		Sep-13		# Days Absent	# Mtgs	% Absent			
10/15/12	11/19/12	11/26/12		12/3/12	12/17/12	1/15/13		2/19/13							3/19/13	3/19/13	3/20/13	3/25/13	4/2/13	4/15/13	Special 5/20/13	5/20/13	Special 5/22/13	6/17/13			8/27/13		9/16/13					
Bill Canny																			1	1									1			3	20	15%
Richard Eickenhorst																															0	20	0%	
Brian First																					1	1	1								3	20	15%	
Kenneth Humphrey																															0	20	0%	
Richard Ohanesian																				1									1		2	20	10%	
Mary Tomolonius	1				1	1			1														1							5	20	25%		
# OF MEETINGS CANCELLED DUE TO LACK OF QUORUM																													0					

Board of Selectmen																																		
Oct-12	Nov-12			Dec-12		Jan-13		Feb-13					Mar-13				Apr-13		May-13		Jun-13		Jul-13		Aug-13		Sep-13		# Days Absent	# Mtgs	% Absent			
10/10/12	11/14/12	11/26/12	11/28/12	12/12/12	12/26/12	1/9/13	1/23/13	2/6/13 Special	2/11/13	2/12/13	Special 2/13/13	2/13/13	Special 2/20/13	2/27/13	Special 2/27/13	Special 3/6/2013	3/13/13	3/27/13		Special 4/3/13	4/10/13	5/8/13	5/22/13		6/12/13	6/26/13	7/2/13	7/10/13	7/24/13	8/28/13		9/11/13	9/25/13	
Richard Barlow																															0	31	0%	
Lowell Humphrey																															0	31	0%	
David Gilchrist																															0	31	0%	
Stephen Roberto					1						1											1				1	1				5	31	16%	
Tom Sevigny						1												1								1				3	31	10%		
# OF MEETINGS CANCELLED DUE TO LACK OF QUORUM																													0					

Canton Center Historic District Commission																																	
Oct-12	Nov-12			Dec-12		Jan-13		Feb-13					Mar-13				Apr-13		May-13		Jun-13		Jul-13		Aug-13		Sep-13		# Days Absent	# Mtgs	% Absent		
10/17/12	11/21/12			12/19/12		1/16/13		2/20/13							3/20/13						5/15/13			6/19/13			7/10/13			9/11/13			
Kim Bowen																															0	8	0%
Sandra Bridgman																															0	8	0%
Marianne Burbank																															0	8	0%
Nora Hillman-Goeler																															0	8	0%
Stephen Jonson																										1			1		2	8	25%
VACANT																															0	8	0%
VACANT																															0	8	0%
VACANT																															0	8	0%
# OF MEETINGS CANCELLED DUE TO LACK OF QUORUM																													1				

Canton Housing Authority																																	
Oct-12	Nov-12			Dec-12		Jan-13		Feb-13					Mar-13				Apr-13		May-13		Jun-13		Jul-13		Aug-13		Sep-13		# Days Absent	# Mtgs	% Absent		
10/17/12	11/21/12			12/19/12		1/16/13		2/20/13							3/20/13						5/15/13			6/19/13			8/21/13		9/18/13				
Sarah Cheney																											1				1	12	8%
Bette Lowell																															0	10	0%
Dale Munroe								1																							1	12	8%
Arthur Rote																															0	12	0%
Linda Spiers																											1			1	10	10%	
# OF MEETINGS CANCELLED DUE TO LACK OF QUORUM																													0				

Canton Public Library Board of Trustees																																	
Oct-12	Nov-12			Dec-12		Jan-13		Feb-13					Mar-13				Apr-13		May-13		Jun-13		Jul-13		Aug-13		Sep-13		# Days Absent	# Mtgs	% Absent		
10/10/12 No Quorum	11/14/12			12/12/12		1/9/13		2/13/13							3/4/13	3/13/13				4/10/13		5/8/13		6/12/13			9/11/13						
Marjorie Clark								1																							1	10	10%
Nancy Donoghue																						1						1			2	2	100%
Walter Gillette																															0	10	0%
Bonita Hansen																1				1											2	10	20%
Michael Leonard																						1									1	10	10%
Richard Matos		1			1			1														1									5	10	50%
Patricia McGarry																1															1	10	10%
David Owen																															0	10	0%
Sue Ann Ucello		1																						1				1		3	10	30%	
VACANT																															0	10	0%
# OF MEETINGS CANCELLED DUE TO LACK OF QUORUM																													2				

Collinsville Historic District Commission																																	
Oct-12	Nov-12			Dec-12		Jan-13		Feb-13					Mar-13				Apr-13		May-13		Jun-13		Jul-13		Aug-13		Sep-13		# Days Absent	# Mtgs	% Absent		
Sylvia Cancela																															1	8	13%
Mary Ellen Cosker																															1	8	25%
Eric Jackson																															0	8	0%
Walter Kendra																															0	8	0%
David Leff																															1	8	13%
Kenton McCoy																															1	8	13%
Stephen Veillette																															0	8	0%
Kathleen Woolam																															0	8	0%
# OF MEETINGS CANCELLED DUE TO LACK OF QUORUM																													0				

TOWN OF CANTON - BOARD ABSENTEE RECORD FOR PAST 12 MONTHS

Juvenile Review Board																																		
	Oct-12	Nov-12			Dec-12		Jan-13			Feb-13					Mar-13			Apr-13		May-13			Jun-13		Jul-13		Aug-13		Sep-13			# Days Absent	# Mtgs	% Absent
	10/17/12						1/16/13		2/20/13						3/20/13			4/17/13		5/15/13			6/19/13		7/17/13			9/18 cancel						
Lee Brown-Egan																							1								0	9	0%	
Kelly Conway																							1								1	9	11%	
Ben Mills																				1			1								2	9	22%	
Ruth Small																							1								1	9	11%	
Elizabeth Taylor-Huey																															0	9	0%	
Tracy Whittingslow	1																								1					2	9	22%		
VACANT																																	#DIV/0!	
# OF MEETINGS CANCELLED DUE TO LACK OF QUORUM																													0					
Parks & Recreation Commission																																		
	Oct-12	11/19 no quorum	11/28 no quorum		Dec-12	Jan-13			Feb-13					Mar-13			Apr-13		May-13			Jun-13		Jul-13		Aug-13		Sep-13			# Days Absent	# Mtgs	% Absent	
	Oct-12				Dec-12	Jan-13		2/11 no quorum						3/25/13			4/22/13		5/20/13			6/17/13		7/15/13		8/26/13	9/9/13	9/30/13						
Rebecca Andrews																			1									1			2	10	20%	
Christopher Eckert																			1			1						1			3	10	30%	
Julius Fialkiewicz																															0	10	0%	
Ben Holden																															0	10	0%	
Todd Jacobs	1					1								1																3	10	30%		
VACANT																															0		#DIV/0!	
VACANT																															0		#DIV/0!	
VACANT																															0		#DIV/0!	
# OF MEETINGS CANCELLED DUE TO LACK OF QUORUM																													5					
Pension Committee																																		
	Oct-12	Nov-12			Dec-12		Jan-13			Feb-13					Mar-13			Apr-13		May-13			Jun-13		Jul-13		Aug-13		Sep-13			# Days Absent	# Mtgs	% Absent
		11/14						2/13/13										5/8/13						Jul-13										
Matthew Carman																								1							1	2	50%	
David Chellgren																															0	5	0%	
Michael "Ken" Griffin																															0	5	0%	
Darrin Tulley		1																													1	5	20%	
VACANT																															0		#DIV/0!	
# OF MEETINGS CANCELLED DUE TO LACK OF QUORUM																													0					
Permanent Municipal Building Committee																																		
	Oct-12	Nov-12			Dec-12		Jan-13			Feb-13					Mar-13			Apr-13		May-13			Jun-13		Jul-13		Aug-13		Sep-13			# Days Absent	# Mtgs	% Absent
	10/23/12	11/19/12			12/4/12	1/8/13	2/5/13							3/6/13			4/10/13	5/7/13				6/4/13	7/2/13	7/15/13	7/25/13	8/19/13	9/3/13							
Karen Berry																									1						1	14	7%	
Ronald Dymicki					1																										1	14	7%	
David Madigan																								1							1	14	7%	
Peter Reynolds																								1							1	14	7%	
# OF MEETINGS CANCELLED DUE TO LACK OF QUORUM																													0					
Temporary EMS Study Committee																																		
	Oct-12	Nov-12			Dec-12		Jan-13			Feb-13					Mar-13			Apr-13		May-13			Jun-13		Jul-13		Aug-13		Sep-13			# Days Absent	# Mtgs	% Absent
	10/12/12 No Quorum																																	
Myles Angell																															0	4	0%	
David Bondanza																															0	4	0%	
Julius Fialkiewicz																															0	4	0%	
Peter Getz																															0	4	0%	
Stephen Johnson																															0	4	0%	
Ryan Kerr																															0	4	0%	
Alex Morisano																															0	4	0%	
Colin Narducci																															0	4	0%	
Joseph Vacca																															0	4	0%	
# OF MEETINGS CANCELLED DUE TO LACK OF QUORUM																													2					
Temporary Plan of Conservation and Development Update Committee																																		
	Oct-12	Nov-12			Dec-12		Jan-13			Feb-13					Mar-13			Apr-13		May-13			Jun-13		Jul-13		Aug-13		Sep-13			# Days Absent	# Mtgs	% Absent
	10/22/12				12/3/12	no qrm	2/25/13							3/25/13			4/22/13	5/29/13						7/22/13	8/5/13	8/26/13	9/16/13	9/26/13-Cancelled						
Rosemary Aldridge					1									1			1									1	1				5	15	33%	
Susan Carr					1												1		1							1					4	15	27%	
Michael DiPinto	1				1									1				1								1	1				6	15	40%	
David Evens	1																							1						3	15	20%		
Julius Fialkiewicz																														1	15	7%		
Johnathan Thiesse																															0	15	0%	
Bruce Mortimer														1			1							1		1	1				6	15	40%	
Kristin Oswald					1												1														2	15	13%	
Philip Pane					1																										1	15	7%	
Lansford Perry																															0	15	0%	
Peter Reynolds																															1	15	7%	
David Shepard							1							1			1									1	1				5	15	33%	
VACANT																															0	0	#DIV/0!	
# OF MEETINGS CANCELLED DUE TO LACK OF QUORUM																													1					

TOWN OF CANTON - BOARD ABSENTEE RECORD FOR PAST 12 MONTHS

Water Pollution Control Authority																																				
	Oct-12	Nov-12			Dec-12	Jan-13					Feb-13					Mar-13			Apr-13		May-13			Jun-13		Jul-13			Aug-13		Sep-13			# Days Absent	# Mtgs	% Absent
	10/2/12	11/6/12			12/4/12	1/8/13	2/5/13								3/5/13			4/2/13		5/7/13		6/4/13				8/6/13		9/10/2013 special meeting								
Paul Balavender																										1		1			2	10	20%			
Stuart Greacen																															0	10	0%			
Matthew Stone	1																					1									2	10	20%			
Robert Suttmiller							1								1																1	10	10%			
VACANT																															0		#DIV/0!			
# OF MEETINGS CANCELLED DUE TO LACK OF QUORUM																											1									
Youth Services Bureau																																				
	Oct-12	Nov-12			Dec-12	Jan-13					Feb-13					Mar-13			Apr-13		May-13			Jun-13		Jul-13			Aug-13		Sep-13			# Days Absent	# Mtgs	% Absent
	no quorum				12/10/12	12/21/12	1/14/13	2/11/13							3/11/13			4/1/13		5/13/13		6/10/13				8/19/13		9/9/13								
Glenn Barger							1											1													2	10	20%			
Stan Krzanowski																															0	10	0%			
Patricia Maloy					1	1														1						1		1			5	10	50%			
Laura Meheran																															0	10	0%			
Sue Saidel							1																								1	10	10%			
Lorinda Snow															1																1	10	10%			
VACANT																															0		#DIV/0!			
# OF MEETINGS CANCELLED DUE TO L																											4									
Zoning Board of Appeals																																				
	Oct-12	Nov-12			Dec-12	Jan-13					Feb-13					Mar-13			Apr-13		May-13			Jun-13		Jul-13			Aug-13		Sep-13			# Days Absent	# Mtgs	% Absent
		11/19/12			12/10/12	no mtg	no mtg								no mtg			4/9/13		5/13/13		no mtg				8/12/13		9/9/13-Cancelled								
Robert Brainard Jr.																										Cancelled					0	7	0%			
Jay Eustace																															0	7	0%			
Christopher Kerr																															0	2	0%			
David Martin																				recused											0	7	0%			
Theodore Matthews																															0	7	0%			
Robert Sigman					1																										9	7	129%			
VACANT																															0	0	#DIV/0!			
VACANT																															0	0	#DIV/0!			
# OF MEETINGS CANCELLED DUE TO LACK OF QUORUM																											0									



TOWN OF CANTON
FOUR MARKET STREET
P.O. BOX 168
COLLINSVILLE, CONNECTICUT 06022-0168
OFFICE OF THE FIRST SELECTMAN

October 15, 2013

Mr. David Shepard, Chairman
Town of Canton Inland Wetlands and Watercourses Agency
4 Market Street, P.O. Box 168
Collinsville, CT 06022

Dear Chairman Shepard:

Pursuant to CGS 1-212 on behalf of the Town of Canton, I hereby request copies of all written, photographic and/or or electronic documents which identify specific violations of the Town of Canton Inland Wetlands and Watercourses Agency regulations which served as the basis for the cease and desist ordered issued to the Town of Canton related to the application of approved herbicides to roadside right-of-ways owned by the Town of Canton.

Sincerely,

Richard J. Barlow
First Selectman