

Town of Canton - Board of Finance
Regular Meeting
Monday, June 20, 2016 7:00 pm
Community Center – Conference Room F

1. Call to order by Vice Chairman.
2. Public forum
3. Monthly Report - Finance Officer/Treasurer.
 - a. Year-to-Date Revenues – including Recreation, EMS, Transfer Station WPCA and Sewer Assessment Special revenue funds – May 2016
 - b. Investment Income Reports – May 2016
 - c. Cash and Investment Account Balances – May 2016
 - d. Tax Collection Report – May 2016
 - e. Year-to-Date Expenditure reports – BOS – May 2016
 - f. Year-to-Date Expenditure reports – BOF – May 2016
 - g. Year-to-Date Expenditure reports – special revenue funds – May 2016
 - h. Year-to-Date Expenditure reports – BOE - May 2016
 - i. Self-Insurance Fund – claims and administration expense report
4. Board of Selectmen's Updates and Referrals.
 - a. Authorization to accept and expend the Canton Community Health Fund Grant in the amount of \$750 to the Canton Police Department and BOE for the purchase of self-administering tourniquets for overall school safety as approved by the Board of Selectmen on June 8, 2016.
 - b. Authorization to accept and expend the Canton Community Health Fund Grant in the amount of \$5,000 to the Canton Park & Recreation Department for the purchase of a second shade structure for Mills Pond Pool as approved by the Board of Selectmen on June 8, 2016.
 - c. Authorization to accept and expend the Canton Community Health Fund Grant in the amount of \$1,000 to the Canton Senior & Social Services Department for the purchase of a media project & cart as approved by the Board of Selectmen on June 8, 2016.
 - d. Authorization to accept and expend FY 17 Department of Transportation Elderly Disabled Demand Response Grant in the amount of \$20,464 as approved by the Board of Selectman on June 8, 2016
 - e. Authorization to accept and expend the Canton Community Health Fund Grant in an amount up to \$1,350 grant to the Canton CERT for safety training as approved by the Board of Selectmen on June 8, 2016.
5. Board of Education Updates and Referrals.
6. New Business
Tax Suspense List
CAFR Award
Latest CT state budget developments
July Meeting

7. Old Business
Review/Discuss OPEB Valuation RFP Results and select firm
8. Approval of Minutes of the May 16, 2016 Regular Meeting
9. Informational items.
 - a. Board of Selectmen minutes.
 - b. Board of Education minutes.
10. Next Meeting - Regular Meeting - Monday, July 18, 2016 at 7:00pm
11. Adjournment.

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GENERAL FUND - MAY 2016

FOR 2016 11

ACCOUNTS FOR:	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
010 GENERAL FUND						

30 TAX COLLECTIONS						

1002080 31100 CURRENT YEAR TAX COL	31,480,965	31,480,965	31,688,009.87	43,082.14	-207,044.87	100.7%*
1002080 31101 CURRENT YR MOTOR VEC	200,000	200,000	290,532.12	7,569.36	-90,532.12	145.3%*
1002080 31900 PRIOR YEAR TAX COLLE	200,000	200,000	416,580.84	5,562.26	-216,580.84	208.3%*
1002080 31901 PRIOR YEAR SUSPENSE	4,000	4,000	2,476.90	30.06	1,523.10	61.9%*
1002080 31902 TAX INTEREST AND LIE	100,000	100,000	208,950.44	6,266.99	-108,950.44	209.0%*
TOTAL TAX COLLECTIONS	31,984,965	31,984,965	32,606,550.17	62,510.81	-621,585.17	101.9%
31 INVESTMENT INCOME						

1002090 36100 INTEREST REV- STIF	100	100	7,835.97	146.23	-7,735.97	7836.0%*
1002090 36101 INTEREST REV-PEOPLES	0	0	5,431.13	.00	-5,431.13	100.0%*
1002090 36104 INTEREST REV-WEBSTER	0	0	.92	.00	-.92	100.0%*
1002090 36106 INTEREST REV-WEBSTER	10,000	10,000	10,848.91	1,576.83	-848.91	108.5%*
1002090 36108 INTEREST INC-SCHOOL	0	0	11.27	1.76	-11.27	100.0%*
TOTAL INVESTMENT INCOME	10,100	10,100	24,128.20	1,724.82	-14,028.20	238.9%
32 PERMITS & LICENSES						

1000000 33120 TELECOMMUNICATION PR	28,000	28,000	26,952.06	.00	1,047.94	96.3%*
1000009 36615 BOE TUITION - PRESCH	10,000	10,000	17,125.00	155.00	-7,125.00	171.3%*
1000009 36620 BOE TUITION - HARTFO	110,000	110,000	.00	.00	110,000.00	.0%*
1001110 32240 HUNTING/FISHING LICE	100	100	86.00	4.00	14.00	86.0%*
1001110 32250 MISC PERMITS & LICEN	10,000	10,000	9,578.00	556.00	422.00	95.8%*
1001110 32260 DOG LICENSES	1,300	1,300	761.50	179.00	538.50	58.6%*
1004440 32210 F/M PERMITS & FIRE R	600	600	410.00	.00	190.00	68.3%*
1007065 32210 BUILDING LICENSES &	135,000	135,000	100,847.81	11,030.45	34,152.19	74.7%*
1007410 32000 LICENSES & PERMITS	3,000	3,000	901.00	77.00	2,099.00	30.0%*
1007430 32000 ZONING LICENSES & PE	5,000	5,000	1,650.00	450.00	3,350.00	33.0%*
1007430 34131 ZONING APPLICATIONS	7,000	7,000	5,069.34	400.00	1,930.66	72.4%*
1007430 34134 AQUIFER PROTECTION A	1,000	1,000	100.00	.00	900.00	10.0%*
1007431 34130 PLANNING APPLICATION	1,500	1,500	250.00	.00	1,250.00	16.7%*
1007432 34132 ZBA APPEAL FEE	600	600	540.00	-160.00	60.00	90.0%*
1007570 34133 INLAND WETLANDS	2,200	2,200	900.00	100.00	1,300.00	40.9%*
TOTAL PERMITS & LICENSES	315,300	315,300	165,170.71	12,791.45	150,129.29	52.4%

GENERAL FUND - MAY 2016

3a

FOR 2016 11

ACCOUNTS FOR:	ORIGINAL	REVISED	ACTUAL YTD	ACTUAL MTD	REMAINING	PCT
010 GENERAL FUND	ESTIM REV	EST REV	REVENUE	REVENUE	REVENUE	COLL

34 DEPARTMENTAL REVENUE						

1000000 34772 NEWSLETTER ADVERTISI	4,500	4,500	3,505.00	65.00	995.00	77.9%*
1000009 36600 BOE MISC REVENUE	0	0	522.15	522.15	-522.15	100.0%*
1001110 34120 TOWN CLERK CONVEYANC	250,000	250,000	193,165.52	43,040.98	56,834.48	77.3%*
1001110 34140 TN CLERK & TAX DUPLI	10,000	10,000	9,383.02	1,224.00	616.98	93.8%*
1002060 34140 ASSESSOR DEPT PRINTI	750	750	.00	.00	750.00	.0%*
1002080 34125 TAX - C PACE ADMIN F	500	500	500.00	.00	.00	100.0%*
1002090 35100 BAD CHECK FEES	150	150	280.00	20.00	-130.00	186.7%*
1003170 34140 POLICE PRINTING & DU	900	900	850.00	126.50	50.00	94.4%*
1003170 34210 PRIVATE DUTY-ADMINIS	45,000	45,000	51,907.72	3,100.78	-6,907.72	115.4%*
1003170 34211 POLICE GUN PERMITS	5,000	5,000	5,535.00	1,470.00	-535.00	110.7%*
1003170 34212 POLICE RAFFLE TICKET	100	100	.00	.00	100.00	.0%*
1003170 34213 ALARM REGISTRATION F	0	0	125.00	25.00	-125.00	100.0%*
1003170 34214 VENDOR PERMITS	200	200	100.00	50.00	100.00	50.0%*
1003170 34215 TRAFFIC FINES	2,000	2,000	3,170.00	420.00	-1,170.00	158.5%*
1003170 34216 FALSE ALARM FINES	0	0	450.00	.00	-450.00	100.0%*
1003170 34217 MISCELLANEOUS POLICE	0	0	2,508.46	110.00	-2,508.46	100.0%*
1003175 34540 DOG LICENSES/SHELTER	11,280	11,280	6,512.00	1,409.00	4,768.00	57.7%*
1003175 34542 DOG ADOPTION FEE	10	10	20.00	.00	-10.00	200.0%*
1005120 34450 INSURANCE REBATES	15,000	15,000	12,208.00	.00	2,792.00	81.4%*
1005120 36300 RENTAL TOWN PROPERTY	10,000	10,000	7,720.00	410.00	2,280.00	77.2%*
1005120 36301 AT&T WIRELESS TOWER	20,700	20,700	18,975.00	1,725.00	1,725.00	91.7%*
1005120 36600 BOS MISC REVENUE	1,000	1,000	2,647.57	709.17	-1,647.57	264.8%*
1006380 34141 DIAL A RIDE TICKETS	1,850	1,850	1,950.00	.00	-100.00	105.4%*
1006450 34720 SWIMMING POOL FEES	32,000	32,000	13,625.00	6,992.50	18,375.00	42.6%*
1006450 34721 POOL DAILY ATTENDANC	7,500	7,500	8,361.00	.00	-861.00	111.5%*
1007065 34140 BLDG PRINTING & DUPL	0	0	29.00	.00	-29.00	100.0%*
1007410 34140 LAND USE PRINTING &	200	200	232.00	.00	-32.00	116.0%*
1007430 34129 ZONING COMM REGULATI	50	50	.00	.00	50.00	.0%*
1010320 34140 LIBRARY PRINTING & D	2,704	2,704	2,253.16	304.95	450.84	83.3%*
1010320 34760 LIBRARY INCOME	11,380	11,380	10,276.52	844.05	1,103.48	90.3%*
TOTAL DEPARTMENTAL REVENUE	432,774	432,774	356,811.12	62,569.08	75,962.88	82.4%

35 INTERGOVERNMENTAL

1000000 33230 TOWN AID ROAD - IMPR	245,000	245,000	245,373.85	.00	-373.85	100.2%*
1000000 33231 TOWN AID ROADS - UNI	15,787	15,787	15,787.00	.00	.00	100.0%*
1000000 33310 EQUALIZED COST-SHARI	3,457,436	3,457,436	3,487,103.00	.00	-29,667.00	100.9%*

GENERAL FUND - MAY 2016

3a (3)

FOR 2016 11

ACCOUNTS FOR:	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
010 GENERAL FUND						
1000000 33311 TRANSPORTATION	44,944	44,944	39,749.00	39,749.00	5,195.00	88.4%*
1000000 33312 SPEC ED EXCESS COST/	0	0	497,316.00	62,931.00	-497,316.00	100.0%*
1000000 33414 MASHANTUCKET PEQUOT	20,843	20,843	14,303.04	.00	6,539.96	68.6%*
1000000 33415 FEMA GRANT PROCEEDS	0	0	5,175.50	.00	-5,175.50	100.0%*
1000000 33601 STATE PILOT-ELDERLY	61,000	61,000	61,827.86	.00	-827.86	101.4%*
1000000 33602 STATE PILOT - DISABL	750	750	957.80	.00	-207.80	127.7%*
1000000 33603 STATE PILOT - VETERA	2,000	2,000	2,977.38	.00	-977.38	148.9%*
1000000 33604 STATE PILOT - STATE	25,882	25,882	.00	.00	25,882.00	.0%*
1000000 33605 STATE PILOT-MANUFACT	7,518	7,518	.00	.00	7,518.00	.0%*
1000000 33606 PILOT - HOUSING AUTH	10,000	10,000	6,550.33	.00	3,449.67	65.5%*
TOTAL INTERGOVERNMENTAL	3,891,160	3,891,160	4,377,120.76	102,680.00	-485,960.76	112.5%
36 OTHER FIN SOURCES						
1000000 39000 USE OF FUND BALANCE	200,000	435,000	.00	.00	435,000.00	.0%*
TOTAL OTHER FIN SOURCES	200,000	435,000	.00	.00	435,000.00	.0%
TOTAL GENERAL FUND	36,834,299	37,069,299	37,529,780.96	242,276.16	-460,481.96	101.2%
TOTAL REVENUES	36,834,299	37,069,299	37,529,780.96	242,276.16	-460,481.96	

3a (4)

PARK & REC FUND - MAY 2016

FOR 2016 11

ACCOUNTS FOR:	ORIGINAL	REVISED	ACTUAL YTD	ACTUAL MTD	REMAINING	PCT
021 PARK & RECREATION REVENUE FUND	ESTIM REV	EST REV	REVENUE	REVENUE	REVENUE	COLL

2100000 PARK & RECREATION FUND						

2100000 34722 SWIMMING LESSONS	23,000	23,000	16,152.50	1,210.00	6,847.50	70.2%*
2100000 34742 CONCESSIONS	600	600	281.76	.00	318.24	47.0%*
2100000 34743 RESALE ITEMS REVENUE	100	100	39.48	.00	60.52	39.5%*
2100000 34772 BROCHURES	2,000	2,000	997.75	.00	1,002.25	49.9%*
2100000 34775 SPONSORSHIPS-PROGRAM	0	0	2,850.00	300.00	-2,850.00	100.0%*
2100000 34782 PROGRAM FEES	200,000	200,000	255,897.38	10,446.00	-55,897.38	127.9%*
2100000 36100 INTEREST REVENUE - S	0	0	290.63	33.98	-290.63	100.0%*
TOTAL PARK & RECREATION FUND	225,700	225,700	276,509.50	11,989.98	-50,809.50	122.5%
TOTAL PARK & RECREATION REVENUE F	225,700	225,700	276,509.50	11,989.98	-50,809.50	122.5%
TOTAL REVENUES	225,700	225,700	276,509.50	11,989.98	-50,809.50	

3a(5)

06/08/2016 16:09 | TOWN OF CANTON
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| P 1
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EMS FUND - MAY 2016

FOR 2016 11

ACCOUNTS FOR:	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
037 EMERGENCY SERVICES - FUND						

3704162 EMERGENCY SERVICES - FUND						

3704162 34000 PATIENT BILLING RECO	310,000	310,000	325,537.85	41,154.06	-15,537.85	105.0%*
3704162 36102 INTEREST REVENUE - O	0	0	108.51	15.65	-108.51	100.0%*
3704162 39100 SUBSIDY FROM TOWN	42,691	62,105	62,105.00	.00	.00	100.0%*
TOTAL EMERGENCY SERVICES - FUND	352,691	372,105	387,751.36	41,169.71	-15,646.36	104.2%
TOTAL EMERGENCY SERVICES - FUND	352,691	372,105	387,751.36	41,169.71	-15,646.36	104.2%
TOTAL REVENUES	352,691	372,105	387,751.36	41,169.71	-15,646.36	

3a (6)

FOR 2016 11

ACCOUNTS FOR:	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
130 DPW - TRANSFER STATION						

1300290 DPW -TRANSFER STATION						

1300290 34430 TRANSFER STATION FEE	202,500	202,500	196,030.50	4,613.00	6,469.50	96.8%*
1300290 34440 CRRR TRANSPORTATION	7,500	7,500	4,853.05	.00	2,646.95	64.7%*
1300290 34441 ELECTRONIC RECYCLING	0	0	1,251.93	375.18	-1,251.93	100.0%*
1300290 34442 SCRAP METAL	12,000	12,000	5,617.20	339.37	6,382.80	46.8%*
1300290 34443 WASTE DISPOSAL LIC F	2,000	2,000	1,500.00	.00	500.00	75.0%*
1300290 36100 INTEREST REVENUE - S	0	0	132.27	29.02	-132.27	100.0%*
TOTAL DPW -TRANSFER STATION	224,000	224,000	209,384.95	5,356.57	14,615.05	93.5%
TOTAL DPW - TRANSFER STATION	224,000	224,000	209,384.95	5,356.57	14,615.05	93.5%
TOTAL REVENUES	224,000	224,000	209,384.95	5,356.57	14,615.05	

300

FOR 2016 11

ACCOUNTS FOR:	ORIGINAL	REVISED	ACTUAL YTD	ACTUAL MTD	REMAINING	PCT
024 WATER POLLUTION CONTROL AUTHOR	ESTIM REV	EST REV	REVENUE	REVENUE	REVENUE	COLL

2400000 WATER POLLUTION CONTROL AUTHOR						

2400000 36100 INVESTMENT INTEREST	0	0	2,936.48	266.47	-2,936.48	100.0%*
2400000 39100 INTERFUND OPERATING	0	54,294	.00	.00	54,293.92	.0%*
TOTAL WATER POLLUTION CONTROL AUT	0	54,294	2,936.48	266.47	51,357.44	5.4%
2400031 WATER POLLUTION CONTROL AUTHOR						

2400031 34400 CURRENT SEWER USE RE	850,000	850,000	892,776.65	47,308.05	-42,776.65	105.0%*
2400031 34402 SEWER USE PRIOR YR R	40,000	40,000	70,577.56	4,989.13	-30,577.56	176.4%*
2400031 34411 SEWER USE INT & LIEN	15,000	15,000	26,452.97	4,176.47	-11,452.97	176.4%*
2400031 34414 FOG Permit Fees	2,850	2,850	3,000.00	.00	-150.00	105.3%*
2400031 39000 USE OF RETAINED EARN	0	0	-814,990.00	-39,000.00	814,990.00	100.0%
TOTAL WATER POLLUTION CONTROL AUT	907,850	907,850	177,817.18	17,473.65	730,032.82	19.6%
TOTAL WATER POLLUTION CONTROL AUT	907,850	962,144	180,753.66	17,740.12	781,390.26	18.8%
TOTAL REVENUES	907,850	962,144	180,753.66	17,740.12	781,390.26	

3a 8

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SEWER ASSESSMENT - MAY 2016

FOR 2016 11

ACCOUNTS FOR:	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
033 SEWER ASSESSMENT						

3300000 SEWER ASSESSMENT FUND						

3300000 34093 REV 2013 ASSMT ALB T	0	0	18,457.10	.00	-18,457.10	100.0%*
3300000 34193 INT&LIENS 13 ASSMT A	0	0	48.00	.00	-48.00	100.0%*
3300000 36100 INVESTMENT INCOME	0	0	73.44	12.58	-73.44	100.0%*
3300000 36106 INTEREST REV-WEBSTER	0	0	17.90	.73	-17.90	100.0%*
3300000 39100 INTERFUND OPERATING	0	0	39,000.00	39,000.00	-39,000.00	100.0%*
TOTAL SEWER ASSESSMENT FUND	0	0	57,596.44	39,013.31	-57,596.44	100.0%
TOTAL SEWER ASSESSMENT	0	0	57,596.44	39,013.31	-57,596.44	100.0%
TOTAL REVENUES	0	0	57,596.44	39,013.31	-57,596.44	

TOWN OF CANTON
INVESTMENT INCOME
FISCAL YEAR 2016
MAY 2016

360

	NOV	DEC	JAN	FEB	MAR	APRIL	MAY
STIF AVG DAILY RATE	0.21%	0.27%	0.37%	0.40%	0.41%	0.36%	0.34%
WEBSTER INVEST DAILY RATE	0.12%	0.12%	0.37%	0.37%	0.37%	0.37%	0.37%
GENERAL FUND							
STIF GEN FUND	1,187.20	837.59	686.40	533.64	548.10	280.52	146.23
PEOPLE'S UNITED					5,431.13	0.00	0.00
WEBSTER GF INVEST ACNT.	303.21	170.12	1,103.12	2,257.06	2,283.22	1,712.63	1,576.83
WEBSTER SCHOOL REN.BOND	0.55	0.57	1.03	1.64	1.76	1.70	1.76
TOTAL GENERAL FUND	1,490.96	1,008.28	1,790.55	2,792.34	8,264.21	1,994.85	1,724.82
CAPITAL PROJECTS							
STIF CAPITAL IMPRVMT	379.27	446.33	380.96	386.65	438.08	421.92	403.50
STIF BOE-CAPITAL PROJS	219.26	291.54	378.52	384.12	408.78	336.99	322.28
STIF BOE-CIP-SCHL EXPAN	16.29	22.10	30.00	30.46	32.95	28.46	27.20
TOTAL CAPITAL PROJECTS	614.82	759.97	789.48	801.23	879.81	787.37	752.98
STIF WPCA	188.00	290.90	412.18	345.07	363.90	289.47	266.47
STIF WPCA CAPITAL PROJ.	52.04	71.10	184.71	260.18	264.86	190.95	182.62
TOTAL WPCA	240.04	362.00	596.89	605.25	628.76	480.42	449.09
STIF SEWER ASSESSMENT	3.82	9.24	11.30	9.22	7.81	4.75	12.58
WEBSTER-SEWER ASSESS INVEST	2.79	0.41	0.43	0.68	0.73	0.70	0.73
STIF RESERVE FUND-CAP&NON	34.58	46.85	63.47	64.39	69.74	60.22	57.59
STIF RSRV FND-GASB 43/45	134.48	182.40	247.79	251.47	272.26	235.11	224.82
STIF SELF INSURANCE	176.47	237.12	593.97	632.79	547.70	514.97	498.39
TD BANK INTEREST	10.41	13.24	5.52	12.43	14.30	7.10	15.65
STIF PARK & RECR.	17.47	24.30	34.78	35.29	39.03	35.50	33.98
STIF LIBRARY GIFTS	13.53	17.99	23.29	23.63	25.20	20.97	20.07
STIF ACQ.OPEN SPACE	9.82	13.29	18.07	18.35	19.83	17.16	16.39
STIF Non-Expend.Trust Fnd	3.97	5.32	7.24	7.39	7.96	6.88	6.59
STIF TRANSFER STATION	5.45	6.40	5.71	5.82	14.32	30.33	29.02
Program Proceeds - CSS	3.86	3.36	4.23	3.74	3.49	3.92	3.01
Misc.Trust Accts Collins.SS	1.02	0.89	1.12	0.99	0.92	1.08	0.99
	417.67	560.81	1,016.92	1,066.19	1,023.29	938.69	919.81
TOTAL MONTHLY INVEST INCOME	2,763.49	2,691.06	4,193.84	5,265.01	10,796.07	4,201.33	3,846.70

TOWN OF CANTON
 INVESTMENT INCOME COMPARISON
 FISCAL YEARS 2014, 2015, and 2016
 MAY 2016

362

	JAN'14	FEB'14	MARCH'14	APRIL'14	MAY'14
CLASS PLUS AVG DAILY RATE	0.01%	0.01%	0.01%	0.01%	0.01%
WEBSTER INVEST DAILY RATE	0.15%	0.12%	0.12%	0.12%	0.12%
GENERAL FUND					
CT-01-18-2001 CLASS PLUS	36	30	28	27	20
WEBSTER GF ACCOUNT	0	0	0	0	0
WEBSTER GF INVESTMENT ACCOUNT	321	988	862	668	684
WEBSTER SCHOOL RENOV.BOND PRCDs	1	1	1	1	1
TOTAL GENERAL FUND	357	1,018	890	696	705
Y T D	6,845	7,863	8,753	9,449	10,154
TD BANK INTEREST	19	7	11	13	6

	JAN'15	FEB'15	MARCH'15	APRIL'15	MAY'15
STIF AVG DAILY RATE			0.15%	0.15%	0.14%
CLASS PLUS AVG DAILY RATE	0.01%	0.01%	0.01%	0.01%	
WEBSTER INVEST DAILY RATE	0.12%	0.12%	0.12%	0.12%	0.12%
GENERAL FUND					
STIF - 1235588580	14	12	52	196	128
WEBSTER GF ACCOUNT	0	0	0	0	0
WEBSTER GF INVESTMENT ACCOUNT	584	1,249	1,218	880	892
WEBSTER SCHOOL RENOV.BOND PRCDs	1	1	1	1	1
TOTAL GENERAL FUND	598	1,261	1,271	1,076	1,020
Y T D	6,401	7,662	8,933	10,009	11,029
TD BANK INTEREST	3	6	10	16	21

	JAN'16	FEB'16	MARCH'16	APRIL'16	MAY'16
STIF AVG DAILY RATE	0.37%	0.40%	0.41%	0.36%	0.34%
WEBSTER INVEST DAILY RATE	0.37%	0.37%	0.37%	0.37%	0.37%
GENERAL FUND					
STIF - 1235588580	686	534	548	281	146
WEBSTER GF ACCOUNT	0	0	0	0	0
WEBSTER GF INVESTMENT ACCOUNT	1,103	2,257	2,283	1,713	1,577
WEBSTER SCHOOL RENOV.BOND PRCDs	1	2	2	2	2
PEOPLE'S BANK			5,431	0	0
TOTAL GENERAL FUND	1,791	2,792	8,264	1,995	1,725
Y T D	9,351	12,143	20,408	22,402	24,127
TD BANK INTEREST	6	12	14	7	16

300

TOWN OF CANTON
CASH and INVESTMENTS

ACCOUNT #		31-Jan-16	29-Feb-16	31-Mar-16	30-Apr-16	31-May-16
WEBSTER						
9454174	General Fund	2,430,628	2,057,518	2,309,250	2,266,324	782,314
9454291	GF Investment Account	11,009,166	8,011,423	6,513,707	5,515,419	2,516,996
9502989	School Renov Bond Proceeds	5,599	5,601	5,603	5,604	5,606
9454158	BOE- Payroll/Acct.Payable (ZBA)	-	-	-	-	-
9745508	TOWN-Payroll/Acct.Payable (ZBA)	-	-	-	-	-
9502424	BOE-Acct.Payable (ZBA)	-	-	-	-	-
10375079	TOWN/On-Line Pymnts (ZBA)	-	-	-	-	-
9502893	Sewer Assessments Fund	2,318	2,318	2,319	2,320	2,320
10374601	Performance Bonds	53,066	53,067	53,069	53,071	53,072
1918046065	Procurement Account	3,000	3,000	2,671	2,531	2,863
	Total WEBSTER	13,503,777	10,132,928	8,886,619	7,845,268	3,363,172
PEOPLES BANK						
62P500010	Town of Canton Peoples United Bank		5,000,000	5,000,000	5,000,000	5,000,000
	Total PEOPLES BANK	-	5,000,000	5,000,000	5,000,000	5,000,000
TD BANK						
425-0074683	Town of Canton (EMS Collections)	44,666	79,208	22,311	55,368	97,219
	Total TD BANK	44,666	79,208	22,311	55,368	97,219
COLLINSVILLE SAVINGS ACCOUNTS						
112002	J. Wheelock XMAS Charity Fund	1,087	1,087	1,087	1,087	1,087
135749	Amelia G. Dyer Bequest	3,676	3,676	3,677	3,677	3,677
252021	Cemetery Trust Account	6,486	6,487	6,487	6,488	6,488
293798	Canton Gate Trust	583	583	583	583	583
299882	Small Cities Program Proceeds Fund	44,841	44,845	44,848	36,172	36,175
	Total COLLINSVILLE	56,673	56,678	56,682	48,007	48,011
Grand Total Webster, Peoples,TD Bank, Collinsville		13,605,116	15,268,813	13,965,612	12,948,643	8,508,402
STIF INVESTMENTS:						
	"TOWN" STIF Investments	9,627,592	9,118,728	8,474,748	8,067,173	9,720,113
	Total STIF Investment	9,627,592	9,118,728	8,474,748	8,067,173	9,720,113
TOTAL CASH & INVESTMENT		23,232,708	24,387,541	22,440,360	21,015,816	18,228,515

Town of Canton
Short Term Investment Fund
Balances as of 5/31/16

300

Account Number	Account Name	Value
XX-XXX8580	General Fund	\$2,512,350.87
XX-XXX8590	Capital Improvement	1,413,684.43
XX-XXX8600	Non Recurring Reserve Func	201,801.21
XX-XXX8610	Park & Recreation	118,989.47
XX-XXX8620	Transfer Station	101,622.48
XX-XXX8630	WPCA	929,034.64
XX-XXX8640	WPCA Capital Projects	639,840.57
XX-XXX8650	Sewer Assessment	48,482.71
XX-XXX8660	Self Insurance	1,591,139.93
XX-XXX8670	GASB 43/45	787,775.13
XX-XXX8680	Non Expend Trust Fund	23,078.54
XX-XXX8690	Acquisition of Open Space	57,449.14
XX-XXX8700	Library Gifts	70,287.30
XX-XXX8710	BOE CIP School Projects	95,382.46
XX-XXX8770	BOE Capital Projects	1,129,194.22
		<u>\$9,720,113.10</u>

TAX COLLECTOR
SUMMARY OF COLLECTIONS
COMPARISON BETWEEN FISCAL YEARS
REPORTING PERIOD: 5/1/2013 - 5/31/2016

	<u>FY 2012-2013</u>	<u>FY 2013-2014</u>	<u>FY 2014-2015</u>	<u>FY 2015-2016</u>	<u>DOLLAR DIFFER.</u>	<u>PERCENTAGE DIFFERENCE</u>
CURRENT YEAR COLLECTIONS	\$ 29,358,590	\$ 29,978,326	\$ 30,698,685	\$ 31,688,010	\$ 989,325	3.22%
CURRENT YEAR MV-SUPPLEMENTAL	241,612	247,886	273,621	290,532	\$ 16,911	0.00%
PRIOR YEARS COLLECTIONS	317,585	231,838	377,505	419,058	\$ 41,553	11.01%
INTEREST AND LIENS	181,993	142,282	213,874	208,950	\$ (4,923)	-2.30%
TOTAL COLLECTIONS	\$ 30,099,781	\$ 30,600,332	\$ 31,563,684	\$ 32,606,550	\$ 1,042,866	3.30%
BUDGETED PERCENT COLLECTED	100.43%	99.91%	101.11%	101.94%		0.00%
TOTAL BILLED CURRENT YEAR	\$ 29,684,627	\$ 30,343,797	\$ 31,017,875	\$ 31,917,791	\$ 899,916	2.97%
CURRENT YR PERCENT COLLECTED	98.90%	98.80%	98.97%	99.28%		0.18%
LAWFUL CORRECTIONS - ADDITIONS	44,881	34,551	33,134	26,086	\$ (7,048)	-20.40%
LAWFUL CORRECTIONS - DELETIONS	(51,962)	(48,073)	(63,115)	(72,910)	\$ (9,795)	-20.38%
TAXES COLLECTABLE	\$ 29,677,546	\$ 30,330,274	\$ 30,987,894	\$ 31,870,967	\$ 883,072	2.91%
"ADJ" CURRENT YR PERCENT COLLECTED	98.93%	98.84%	99.07%	99.43%		0.23%
TOTAL BILLED MV-S (Billed Jan 1st)	\$ 266,765	\$ 269,444	\$ 297,256	\$ 317,131	\$ 27,812	
MV-S PERCENT COLLECTED	90.57%	92.00%	92.05%	91.61%	0.05%	
TOTAL OUTSTANDING ALL PRIOR YRS @ June 30th - Audited	\$ 885,969	\$ 944,868	\$ 821,502		\$ (123,366)	-13.92%
PRIOR YRS PERCENT COLLECTED	34.45%	26.17%	39.95%			13.79%

	<u>FY 2016 BUDGET</u>	<u>ACTUAL REVENUES</u>	<u>AMOUNT OVER/(UNDER) BUDGET</u>	<u>BUDGET PERCENT COLLECTED</u>
CURRENT YEAR COLLECTIONS	31,480,965	31,688,010	207,045	100.66%
MV-SUPPLEMENTAL (Billed 1/01/16)	200,000	290,532	90,532	145.27%
PRIOR YEARS COLLECTIONS	204,000	419,058	215,058	205.42%
INTEREST AND LIENS	100,000	208,950	108,950	208.95%
	31,984,965	32,606,550	621,585	101.94%

30

FY 2015-2016

FOR 2016 11

ACCOUNTS FOR:		ORIGINAL	REVISED				AVAILABLE	PCT
010	GENERAL FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED
1001010	BOARD OF SELECTMEN	44,743	44,743	38,554.34	10,781.84	4,030.49	2,158.17	95.2%
1001020	CHIEF ADMINISTRATIVE OFFICER	243,696	245,341	200,602.94	16,806.61	1,650.00	43,088.06	82.4%
1001030	ELECTIONS	29,725	29,725	27,717.02	3,738.67	.00	2,007.98	93.2%
1001050	PROBATE COURT	2,801	2,801	2,719.00	.00	.00	82.00	97.1%
1001100	TOWN COUNSEL	70,000	70,000	21,108.65	1,654.00	19,624.35	29,267.00	58.2%
1001110	TOWN CLERK	127,370	130,866	118,336.96	11,970.44	2,815.00	9,714.04	92.6%
1001585	CONTINGENCY	72,000	41,385	.00	.00	.00	41,385.00	.0%
1001901	INFORMATION TECHNOLOGIES	134,376	134,376	108,842.84	5,635.27	6,738.39	18,794.77	86.0%
1002060	ASSESSMENT	121,180	123,667	97,686.98	4,651.00	.00	25,980.02	79.0%
1002080	TAX COLLECTOR	90,718	90,718	70,103.23	5,696.44	.00	20,614.77	77.3%
1002090	FINANCE OFFICER	205,333	210,036	198,340.99	18,786.93	.00	11,695.01	94.4%
1003170	POLICE DEPT - ADMIN	314,269	317,142	291,034.96	24,236.08	2,022.25	24,084.79	92.4%
1003171	POLICE DEPT - PATROL	1,064,682	1,064,682	931,796.91	79,132.09	.00	132,885.09	87.5%
1003172	POLICE DEPT - DETECTIVE	92,835	92,835	82,832.00	7,550.16	.00	10,003.00	89.2%
1003173	POLICE DEPT - COMMUN/DISPATCH	302,665	302,665	278,329.61	38,620.41	298.40	24,036.99	92.1%
1003174	POLICE DEPT - VEHICLE MAINT	61,000	61,000	35,540.71	2,880.08	.00	25,459.29	58.3%
1003175	POLICE - ANIMAL CONTROL	24,893	24,893	9,144.53	691.67	.00	15,748.47	36.7%
1003179	POLICE DEPT - FACILITIES	41,293	41,293	28,774.85	1,778.99	.00	12,518.15	69.7%
1004157	SERVICE INCENTIVE	23,785	23,785	23,785.00	.00	.00	.00	100.0%
1004158	FIRE SERVICES	277,763	277,975	188,411.44	13,724.89	55,104.36	34,459.20	87.6%
1004162	EMERGENCY SERVICES	81,091	100,505	99,656.27	.00	.00	848.73	99.2%
1004440	FIRE MARSHAL	66,244	66,823	59,891.35	5,060.04	.00	6,931.65	89.6%
1005120	TOWN HALL	280,303	280,303	269,310.96	21,376.15	.00	10,992.04	96.1%
1005200	PARKS DEPARTMENT	102,899	102,899	88,082.97	9,168.64	.00	14,816.03	85.6%
1005210	GENERAL HIGHWAY	1,095,333	1,098,992	931,606.19	62,738.39	13,939.84	153,445.97	86.0%
1005260	TOWN GARAGE	37,443	37,443	33,068.45	2,652.78	355.00	4,019.55	89.3%
1005270	GRANGE	6,480	6,480	1,371.76	400.80	.00	5,108.24	21.2%
1005470	UTILITIES	209,000	209,000	177,167.55	18,279.60	.00	31,832.45	84.8%
1005550	COMMUNITY CENTER	96,944	96,944	75,929.82	2,575.70	1,035.00	19,979.18	79.4%
1006340	COMMUNITY AGENCIES	94,668	94,668	90,823.86	1,016.36	3,467.50	376.64	99.6%
1006380	SENIOR/SOCIAL SERVICES	163,215	170,936	147,928.13	12,606.44	9,400.28	13,607.59	92.0%
1006450	PARK AND RECREATION	212,085	212,085	174,229.37	15,744.77	8,434.99	29,420.64	86.1%
1007065	BUILDING OFFICIAL	59,124	60,262	42,556.36	3,214.51	.00	17,705.64	70.6%
1007410	TOWN PLANNER	258,063	258,063	223,137.05	17,930.51	.00	34,925.95	86.5%
1008130	INSURANCE	278,141	278,141	257,204.03	.00	.00	20,936.97	92.5%
1009141	EMPLOYEE BENEFITS & INSURANCE	1,893,735	1,893,735	1,866,823.09	46,997.43	.00	26,911.91	98.6%
1010320	LIBRARY	592,420	594,522	523,901.53	41,854.81	6,993.58	63,626.89	89.3%
1011590	CIP/CAPITAL & NonRECURRING	1,110,500	1,326,086	1,326,086.00	.00	.00	.00	100.0%
TOTAL GENERAL FUND		9,982,815	10,217,815	9,142,437.70	509,952.50	135,909.43	939,467.87	90.8%

3F

FY 2015-2016

FOR 2016 11

ACCOUNTS FOR:			ORIGINAL	REVISED				AVAILABLE	PCT
010	GENERAL FUND		APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED

1012600 BOARD OF FINANCE									

1012600	51200	PART TIME	1,000	1,000	1,465.63	143.34	.00	-465.63	146.6%*
1012600	56100	POSTAGE	150	150	.00	.00	.00	150.00	.0%
1012600	57200	BUDGET MAILER	2,000	2,000	1,366.79	.00	.00	633.21	68.3%
1012600	58710	AUDITOR	39,000	39,000	37,405.00	.00	.00	1,595.00	95.9%*
TOTAL BOARD OF FINANCE			42,150	42,150	40,237.42	143.34	.00	1,912.58	95.5%
1012611 BOF - CAPITAL CONTRIBUTION									

1012611	59450	CAPITAL & NON-RECURR	65,000	65,000	65,000.00	.00	.00	.00	100.0%*
TOTAL BOF - CAPITAL CONTRIBUTION			65,000	65,000	65,000.00	.00	.00	.00	100.0%
1012620 BOF - DEBT SERVICE									

1012620	59300	DEBT SERVICE PRINCIP	1,235,000	1,235,000	935,000.00	.00	.00	300,000.00	75.7%
1012620	59400	DEBT SERVICE INTERES	607,538	607,538	365,337.52	.00	.00	242,200.48	60.1%
TOTAL BOF - DEBT SERVICE			1,842,538	1,842,538	1,300,337.52	.00	.00	542,200.48	70.6%
TOTAL GENERAL FUND			1,949,688	1,949,688	1,405,574.94	143.34	.00	544,113.06	72.1%
TOTAL EXPENSES			1,949,688	1,949,688	1,405,574.94	143.34	.00	544,113.06	

39
glytdbud

FOR 2016 11

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
021 PARK & RECREATION REVENUE FUND							
2100045 PARK & RECREATION REVENUE FUN	224,174	224,174	216,683.11	18,172.45	5,746.05	1,744.84	99.2%
TOTAL PARK & RECREATION REVENUE F	224,174	224,174	216,683.11	18,172.45	5,746.05	1,744.84	99.2%

P 1
glytdbud

FOR 2016 11

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
037 EMERGENCY SERVICES - FUND							
3704162 EMERGENCY SERVICES - FUND	352,691	372,105	402,246.73	40,700.83	36,003.18	-66,144.91	117.8%
TOTAL EMERGENCY SERVICES - FUND	352,691	372,105	402,246.73	40,700.83	36,003.18	-66,144.91	117.8%

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FOR 2016 11

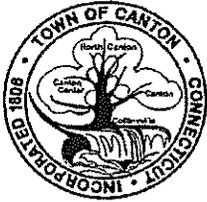
ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
130 DPW - TRANSFER STATION							
1300290 DPW -TRANSFER STATION	224,000	224,000	189,805.41	16,914.05	16,369.34	17,825.25	92.0%
TOTAL DPW - TRANSFER STATION	224,000	224,000	189,805.41	16,914.05	16,369.34	17,825.25	92.0%

P 1
glytdbud

FOR 2016 11

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
024 WATER POLLUTION CONTROL AUTHOR							
2400031 WATER POLLUTION CONTROL AUTHO	817,700	871,994	744,241.94	102,093.06	30,036.61	97,715.37	88.8%
TOTAL WATER POLLUTION CONTROL AUT	817,700	871,994	744,241.94	102,093.06	30,036.61	97,715.37	88.8%

4a(1)



TOWN OF CANTON
FOUR MARKET STREET
P.O. BOX 168
COLLINSVILLE, CONNECTICUT 06022-0168
OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

**BOARD OF SELECTMEN MEETING AGENDA
SUBMISSION FORM**

Title of Submission:

Acceptance of CCHF grant funds in the amount of \$750 to purchase self-administering tourniquets.

Date of Submission:

06/2/2016

Date of Board Meeting:

06/08/2016

Individual or Entity making the submission:

Chief Christopher Arciero, Canton Police Department/Emergency Management Director and Jordan Grossman, Canton Board of Education.
Chief Christopher Arciero

1. **Action requested of the Board of Selectmen (Acceptance of gift, approval to submit grant application, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**

The Individual or Entity making the submission requests that the Board of Selectmen:

The above individuals request that the BOS accept the \$750 grant award from the Canton Community Health Fund.

2. **Individual(s) responsible for submission (Please include complete contact information. If requested, the identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.)**

Chief Christopher Arciero, Canton Police Department/Emergency Management Director, town of Canton & Co-Coordinator, Canton CERT carciero@townofcantonct.org 860.693.7872

3. Summary of Submission (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Canton; (iv) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.) In March 2016, the BOS approved the submission of the grant application to the CCHF to purchase self-administering tourniquets. The tourniquets would be used in the overall school safety and security plan for responding first responders.

The need for the tourniquets resulted from specialized training and included an acronym to describe the needed response to active shooter and intentional mass casual events. The acronym is THREAT.

- T - threat suppression.
- H - hemorrhage control.
- RE - rapid extrication to safety.
- A - assessment by medical providers.
- T - transport to definitive care.

Within the framework of THREAT, there exists the opportunity to improve survival outcomes for the victims of active shooter and intentional mass casualty events through mutual collaboration and reinforcing responses. Medical training for external hemorrhage control techniques is essential for all law enforcement officers. In addition, certain school personnel will also be offered this training. This training should play a key role as the bridge between the law enforcement phase of the operation and the integrated rescue response. The interval from wounding to effective hemorrhage control can be minimized by law enforcement officers/ school personnel trained in hemorrhage control

4. Description of documents included with submission (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

Letter of approval from CCHF

4a(3)

May 26, 2016

Canton Police Dept/Canton BOE
Christopher Arciero/Dr. Jordan Grossman
PO Box 168
Collinsville, CT 06022

Thank you for your recent grant application submission to The Canton Community Health fund. The CCHF Selection Committee is impressed with the response from the community. There were 14 grant applications received totaling over \$35,000.00 for 2016.

It has been difficult to choose among so many deserving organizations, but we have chosen thirteen programs. The CCHF is pleased to have the opportunity to support your organization this year.

Congratulations on being one of the 2016 Canton Community Health Fund recipients! The CCHF is proud to acknowledge your passion, hard work and commitment to promoting and preserving the well-being of our Canton citizens. **Presentation of your \$750.00 check, for your program, will made on June 7th, 7:00 pm, at the Canton Community Center.**

All organizations awarded funds through CCHF are required to complete an outcome report form online at our website within 6 months of the award, or no later than November 30. This report shows the grant committee how funds are utilized during the fiscal year and the outcome of programs funded by our organization. In order to be eligible for future funding this report **must** be completed in a timely manner. **We will refuse to review all future applications for funding unless we receive this report completed entirely.**

The Canton Community Health Fund is constantly revising and striving to find ways to reach, serve and be accessible to our community.

Please visit us at <http://www.cantoncommunityhealthfund.org>

Should you have any questions, please do not hesitate to send us a message via our website or contact Lynn Miner, Chair at 860-693-4886.

Thank you,
Frances Steers, Board Member

460



TOWN OF CANTON
FOUR MARKET STREET
P.O. BOX 168
COLLINSVILLE, CONNECTICUT 06022-0168
OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

**BOARD OF SELECTMEN MEETING AGENDA
SUBMISSION FORM**

Title of Submission:

Date of Submission:

Date of Board Meeting:

Individual or Entity making the submission:

1. **Action requested of the Board of Selectmen (Acceptance of gift, approval to submit grant application, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**

The Individual or Entity making the submission requests that the Board of Selectmen:

2. **Individual(s) responsible for submission (Please include complete contact information. If requested, the identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.)**

3. Summary of Submission (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Canton; (iv) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.)

In an effort to continue to improve Mills Pond Pool and provide quality services and facilities, shade structures were identified as a feature that would be of great benefit to the patrons that use the pool facility. We received a grant from Canton Community Health fund to purchase a shade structure which was installed summer 2015.

In November 2015, Director Medeiros requested an additional \$5,000 to purchase a second shade structure for the wading pool section of the facility. The initial shade structure was very well received and there is significant demand for additional structures in order to fully protect pool users from the sun.

In May 2016 we were informed that Canton Community Health Fund would be awarding the Town of Canton Parks and Recreation Department with a \$5,000 grant for this project.

At this time we are asking the Board of Selectmen to accept this grant donation so the structure can be ordered and work can move forward on this project as soon as possible so patrons can enjoy the structure this summer.

4. Description of documents included with submission (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

- Letter from CCHF approving the grant
- Application for CCHF Grant

4b(3)

May 26, 2016

Town of Canton-Parks and Recreation Dept.
Joshua T. Medeiros, Director
40 Dyer Avenue
Canton, CT 06019

Thank you for your recent grant application submission to The Canton Community Health fund. The CCHF Selection Committee is impressed with the response from the community. There were 14 grant applications received totaling over \$35,000.00 for 2016.

It has been difficult to choose among so many deserving organizations, but we have chosen eleven programs. The CCHF is pleased to have the opportunity to support your organization this year.

Congratulations on being one of the 2015 Canton Community Health Fund recipients! The CCHF is proud to acknowledge your passion, hard work and commitment to promoting and preserving the well-being of our Canton citizens. **Presentation of your \$5,000.00 check, for your program, will made on June 7th, 7:00 pm, at the Canton Community Center.**

All organizations awarded funds through CCHF are required to complete an outcome report form online at our website within 6 months of the award, or no later than November 30. This report shows the grant committee how funds are utilized during the fiscal year and the outcome of programs funded by our organization. In order to be eligible for future funding this report **must** be completed in a timely manner. **We will refuse to review all future applications for funding unless we receive this report completed entirely.**

The Canton Community Health Fund is constantly revising and striving to find ways to reach, serve and be accessible to our community.

Please visit us at <http://www.cantoncommunityhealthfund.org>

Should you have any questions, please do not hesitate to send us a message via our website or contact Lynn Miner, Chair at 860-693-4886.

Thank you,

Frances Steers, Board Member

400



TOWN OF CANTON
FOUR MARKET STREET
P.O. Box 168
COLLINSVILLE, CONNECTICUT 06022-0168
OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

**BOARD OF SELECTMEN MEETING AGENDA
SUBMISSION FORM**

Title of Submission: Grant Application Acceptance for Canton Community Health Fund

Date of Submission: 06.01.16

Date of Board Meeting: 06.08.16

Individual or Entity making the submission:

Claire Cote, Director of Senior & Social Services
Nicole Carrasquillo, Canton Senior Center Coordinator

1. **Action requested of the Board of Selectmen (Acceptance of gift, approval to submit grant application, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**

The Individual or Entity making the submission requests that the Board of Selectmen:

Canton Senior & Social Services department has requested and received a letter indicating that we were awarded monies from the Canton Community Health Fund in an effort to purchase a Media Projector, Cart, and HMDI.

We are requesting the acceptance of these grant monies (to be awarded on 6.7.16) by the Board of Selectmen.

2. **Individual(s) responsible for submission (Please include complete contact information. If requested, the identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.)**

Nicole Carrasquillo, BA, Canton Senior Center Coordinator
ncarrasquillo@townofcantonct.org 860.693.5811 x4

Director of Senior & Social Services: Claire Cote LMSW
ccote@townofcantonct.org 860.693.5811 x6

3. Summary of Submission (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Canton; (iv) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.)

The Canton Community Health Fund grants are provided to organizations and entities that are working toward and assisting the Canton community. They are specifically provided to start up new programs for people of all ages; to enhance existing programs; and provide: "support and engage in activities such as educational programs or services that contribute to the enhancement of health or the well-being of the residents of Canton and the community as a whole" (CCHF Website).

The Canton Senior & Social Service Department is a pillar in the community. The department is a base for aging and older adult community members to gain information and resources to help them live healthy, independent lives. The Canton Senior Center is dedicated to providing social, educational, and recreation activities and resources to all older adults in the Canton community.

The Center provides programming and services that encourage independence and awareness, empowers adults and caregivers and also provides educational programming geared toward ensuring adults can stay as safe in their later years as well.

One long-standing role of the department is to provide informational talks, oftentimes in conjunction with other organizations, agencies, state and local departments. Canton Senior & Social Services does this during the daytime programming as well as during "off hours" of the Center in the evening, geared toward younger seniors and caregivers. The Canton Senior Center is also home to the CANTON ROLLERS, our Wii Bowling Team who is part of a league of players; Canton hosts tournaments on a regular basis and the projector would be used to play the game.

The new equipment will be used for educational presentations and programming that are currently offered at the Canton Senior Center as well as presentations and programs offered through the Senior & Social Services Department, including monthly trainings and annual CERT (Community Emergency Response Team) trainings hosted in Canton and community presentations on addiction, mental health, etc. as well. The new technology will allow us to provide new and enhanced programs, presentations, and other services for the community that we otherwise would not have the resources for.

In order to continue to grow and offer quality programming in the technological age, we as a department and center, would like to purchase equipment to further the services and information offered.

Currently, the Canton Library has two projectors that can be reserved out for these purposes, however with all the programming for people of all ages (including movies and video games) there is no guarantee that these are available to outside departments.

After thorough research (and consulting with Library and IT Staff who know about this particular technology Staff found a projector (approx. \$650) that is suitable for our needs, a media cart (approx. \$300) to support the projector and necessary equipment, and an HDMI cord (\$20) to connect media to the projector will cost close to \$1000.

Senior & Social Services has allocated space within our office that is lockable and would be used for secure storage of both the cart & projector. We are not requesting the purchase of a laptop, as we have never had issue in attaining one of the many laptops the Library has, which are purchased through the town.

CCHF Grant Applications are due by April 30th and awards are provided in May.

4. Description of documents included with submission (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

Award Letter from Canton Community Health Fund in the amount of \$1,000.00

UC③

May 26, 2016

Town of Canton-Senior and Social Services Dept.
Clare Cote, Director
40 Dyer Avenue
Canton, CT 06019

Thank you for your recent grant application submission to The Canton Community Health fund. The CCHF Selection Committee is impressed with the response from the community. There were 14 grant applications received totaling over \$35,000.00 for 2016.

It has been difficult to choose among so many deserving organizations, but we have chosen eleven programs. The CCHF is pleased to have the opportunity to support your organization this year.

Congratulations on being one of the 2015 Canton Community Health Fund recipients! The CCHF is proud to acknowledge your passion, hard work and commitment to promoting and preserving the well-being of our Canton citizens. **Presentation of your \$1,000.00 check, for your program, will made on June 7th, 7:00 pm, at the Canton Community Center.**

All organizations awarded funds through CCHF are required to complete an outcome report form online at our website within 6 months of the award, or no later than November 30. This report shows the grant committee how funds are utilized during the fiscal year and the outcome of programs funded by our organization. In order to be eligible for future funding this report **must** be completed in a timely manner. **We will refuse to review all future applications for funding unless we receive this report completed entirely.**

The Canton Community Health Fund is constantly revising and striving to find ways to reach, serve and be accessible to our community.

Please visit us at <http://www.cantoncommunityhealthfund.org>

Should you have any questions, please do not hesitate to send us a message via our website or contact Lynn Miner, Chair at 860-693-4886.

Thank you,

Frances Steers, Board Member

400



TOWN OF CANTON
FOUR MARKET STREET
P.O. BOX 168
COLLINSVILLE, CONNECTICUT 06022-0168
OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

**BOARD OF SELECTMEN MEETING AGENDA
SUBMISSION FORM**

Title of Submission: Acceptance of grant funds through DoT Elderly/Disabled Demand-Responsive Transportation Grant

Date of Submission: 06/01/2016

Date of Board Meeting: 06/08/2016

Individual or Entity making the submission:

Senior & Social Services Dept/Claire Cote, Director

1. **Action requested of the Board of Selectmen (Acceptance of gift, approval to submit grant application, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**

The Individual or Entity making the submission requests that the Board of Selectmen:

The Senior & Social Services department is requesting the acceptance of this grant money and the agreement between the State of Connecticut and the town of Canton concerning a state matching grant program for elderly and/or disabled individuals demand-responsive transportation (needs signature on Page 8 by First Selectman)

2. **Individual(s) responsible for submission (Please include complete contact information. If requested, the identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.)**

Claire Cote, Director, Senior & Social Services
860.693.5811x6
ccote@townofcantonct.org

4d ②

3. Summary of Submission (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Canton; (iv) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.)

This is a Dept of Transportation grant that the town of Canton has historically applied for and been awarded through the Capitol Region Council of Governments, CRCOG). The monies through this grant subsidize our regular Dial a Ride service, and are also used to provide medical transportation for eligible residents who have appointments outside the regular DAR service area. In the past these monies have been utilized for coordinated social out-trips as well, with Simsbury Senior Center.

The Senior & Social Services department successfully applied for and was awarded the allocated amount of \$20,464.00.

4. Description of documents included with submission (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

Award email from Aimee Marques, CT DoT

You will find the Agreement that requires a signature

As well as the Certificate of Insurance (provided by Martel Transportation) for the package (required)

4d③

Cote, Claire

From: Marques, Aimee <Aimee.Marques@ct.gov>
Sent: Tuesday, May 31, 2016 2:38 PM
To: Cote, Claire
Cc: Guerrero, Michael J
Subject: MGP award notice

Follow Up Flag: Follow up
Flag Status: Flagged

May 31, 2016

Dear Claire,

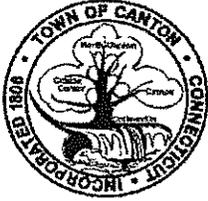
This letter confirms that the Department of Transportation (Department) has received your application for the State Matching Grant Program for Elderly and Disabled Demand Responsive Transportation for State Fiscal Year 2017. Based upon the Department's review, your application has been approved for a grant award in the amount of \$20,464. Quarterly payments will be made by dividing the total maximum State share by four.

You may bill for the first quarter of the 2017 MGP when there is an executed agreement. The agreements were email to you and your signatory on May 27, 2016.

If you have any questions feel free to contact me at 860.594.2840 or by e-mail.

Aimee Marques
Aimee.marques@ct.gov

4e ①



TOWN OF CANTON

FOUR MARKET STREET

P.O. BOX 168

COLLINSVILLE, CONNECTICUT 06022-0168

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

Title of Submission:

Grant Award from Canton Community Health Fund

Date of Submission:

06.02.16

Date of Board Meeting:

06.08.16

Individual or Entity making the submission:

Canton Police Department/Emergency Management Director, Chief Christopher Arciero
Canton Senior & Social Services, Canton CERT Co-Coordinator, Claire Cote LMSW
Canton CERT (Community Emergency Response Team)

1. **Action requested of the Board of Selectmen (Acceptance of gift, approval to submit grant application, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**

The Individual or Entity making the submission requests that the Board of Selectmen:

Co-ordinators for the Canton Emergency Response Team request the approval of grant funds from the Canton Community Health Fund in an effort to get our growing team of dedicated Volunteers to receive CPR/AED/FIRST AID Training in October/November of 2016 during regularly scheduled monthly trainings.

CCHF is not going to present us a check on 06.07.16 at the award ceremony, though we have been asked to attend, however they have appropriated the \$1350.00 requested for this training. We are requesting the acceptance of the donation now.

2. **Individual(s) responsible for submission (Please include complete contact information. If requested, the identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.)**

Chief Christopher Arciero, Canton Police Department/Emergency Management Director, town of Canton & Co-Coordinator, Canton CERT carciero@townofcantonct.org 860.693.7872

Director of Senior & Social Services & Co-Coordinator, Canton CERT: Claire Cote LMSW
ccote@townofcantonct.org 860.693.5811 x6

Randale Nunley, Deputy, Canton CERT

4e @

3. Summary of Submission (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Canton; (iv) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.)

The Canton Community Health Fund grants are provided to organizations and entities that are working toward and assist the Canton community. They are specifically provided to start up new programs for people of all ages; to enhance existing programs; and provide support to: *"support and engage in activities such as educational programs or services that contribute to the enhancement of health or the well being of the residents of Canton and the community as a whole"* (CCHF Website).

The Canton Emergency Response Team was formed in response to the After Action Report that was done after the "Sno-tober" large scale weather incident of October 2011 when the town found itself without power, and when all Emergency Responders and supports were overwhelmed. The town assisted Canton residents in a multitude of ways, ensuring safety and security; ensuring accessibility and in providing shelter over the course of a couple of weeks. Canton opened and ran a shelter for 8 days and was able to shelter approximately 175 people every night; serve over 500 people 3 meals a day and provided information, the ability to power up electronics, crisis counseling services and health services, access to showers, water and MRE's (Meals Read to Eat) to those residents sheltered in place, accessible transportation for elderly and disabled residents to the shelter and shuttles to and from Mills Pond Park/the Shower area, etc.

Since this incident, the town applied for and has received monies through CRCOG to create a Community Emergency Response Team, a group of volunteers who are able to assist in a variety of ways in the case of large-scale disasters such as this. The team meets and trains monthly and has been actified to assist with traffic management and crowd control so far for many events. They also provide outreach and education in regard to emergency preparedness to residents of all ages and abilities and the team will also be used in the case that Family Reunification is necessary at any one of the Canton Schools. A large focus of the Team will be to assist and run the Shelter if ever the need to open one again happens.

The town would like to support these dedicated volunteers in supporting the health and overall safety of the Canton Community by getting them certified in CPR/AED and First Aid through the American Red Cross. This would provide them the skills to possibly save someone in duress who is either utilizing Shelter resources, or is present at a community event where CERT has been activated. This not only equip Team Members with skills they can use for the CERT and with their own loved ones, and provide peace of mind to Canton residents but this also supports the high standards to which Canton holds themselves as a "Heart Safe Community".

Certificates through the Red Cross cost \$27 per Trainee and Parks & Recreation staff has offered to provide their time to train the group of approximately 50 potential Members. Currently our Team consists of 23 individuals. We are currently running a Training and have 27 people engaged in that who will have the option of becoming part of our Team after graduation and a background check.

CCHF has appropriated up to \$1350.00 for training our members.

4. Description of documents included with submission (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

CCHF Award Letter



P.O. Box 504 • Canton, CT 06019

4e(3)

May 26, 2016

Canton CERT
Chief Christopher Arciero/Clare Cote
45 River Road
Canton, CT 06019

Thank you for your recent grant application submission to The Canton Community Health fund. The CCHF Selection Committee is impressed with the response from the community. There were 14 grant applications received totaling over \$35,000.00 for 2016.

It has been difficult to choose among so many deserving organizations, but we have chosen thirteen programs. The CCHF is pleased to have the opportunity to support your organization this year.

Congratulations on being one of the 2016 Canton Community Health Fund recipients! The CCHF is proud to acknowledge your passion, hard work and commitment to promoting and preserving the well-being of our Canton citizens. **Once you have determined the exact number of CERT members that you will be training, please let us know, so that we may provide you with a check. CCHF has approved up to \$1,350.00.** We will be presenting checks to other grant recipients on June 7th, 7:00 pm, at the Canton Community Center, and would be pleased if you could be present then.

All organizations awarded funds through CCHF are required to complete an outcome report form online at our website within 6 months of the award, or no later than November 30. This report shows the grant committee how funds are utilized during the fiscal year and the outcome of programs funded by our organization. In order to be eligible for future funding this report **must** be completed in a timely manner. **We will refuse to review all future applications for funding unless we receive this report completed entirely.**

The Canton Community Health Fund is constantly revising and striving to find ways to reach, serve and be accessible to our community.

Please visit us at <http://www.cantoncommunityhealthfund.org>

Should you have any questions, please do not hesitate to send us a message via our website or contact Lynn Miner, Chair at 860-693-4886.

Thank you,
Frances Steers, Board Member



Town of Canton
4 Market Street / PO Box 168
Collinsville, CT 06022-0168

OFFICE OF THE TAX COLLECTOR

May 25, 2016

TO: Amy O'Toole, Finance Director

FROM: Erin Johnson, Tax Collector

RE: Suspense List for approval

Attached is this year's request to the Board of Finance for the accounts that I feel should be suspended.

Please add this to your agenda for the June 20, 2016 regular meeting.

Thank you.

Phone: 860-693-7843
taxcollector@townofcantonct.org
www.townofcantonct.org

TOWN OF CANTON TAX SUSPENSE LIST
SUBMITTED TO THE BOARD OF FINANCE FOR APPROVAL
AT THE MONTHLY MEETING JUNE 20, 2016

DETAILED LISTING ATTACHED - TOTALS BY GRAND LIST YEAR:

2010 GRAND LIST	\$34.43
2011 GRAND LIST	\$8,123.82
2012 GRAND LIST	\$13,226.07
2013 GRAND LIST	\$9,480.46
2014 GRAND LIST	\$7,965.39
GRAND TOTAL	\$38,830.17

I, Erin Johnson, certify that to the best of my knowledge and belief each tax shown in this statement has not been paid and is uncollectible.

SUBMITTED BY *Erin Johnson* DATE: May 25, 2016
ERIN JOHNSON, TAX COLLECTOR

APPROVED BY _____ DATE: _____
BRIAN FIRST, CHAIRMAN OF THE BOARD OF FINANCE

60

Modify Suspense Report

TOWN OF CANTON Date: 05/25/2016 Time: 10:21:54 Page: 1
 Condition (s): Year: 2014, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code	Reason	Date	Town Due/SuspDist	Due/SuspSewer	Due/Susp	Total
2010-02-4000007	A PERFECT SHINE	UL	UNABLE TO LOCATE	04/04/2016	34.43	0.00	0.00	34.43
PERSONALPROPERTY # Of Acct: 1					34.43	0.00	0.00	34.43
YR : 2010 TOTAL : 1					34.43	0.00	0.00	34.43
2011-02-4001815	COURY JANETTE AND	UL	UNABLE TO LOCATE	04/04/2016	9.25	0.00	0.00	9.25
2011-02-4005611	SPECIALTY AUTO SALES	UL	UNABLE TO LOCATE	04/04/2016	17.44	0.00	0.00	17.44
PERSONALPROPERTY # Of Acct: 2					26.69	0.00	0.00	26.69
2011-03-0050137	ALSAADI FATH S	UL	UNABLE TO LOCATE	04/06/2016	52.84	0.00	0.00	52.84
2011-03-0050302	AVILA STEVEN D	UL	UNABLE TO LOCATE	04/06/2016	177.77	0.00	0.00	177.77
2011-03-0050718	BIGMOUNTAIN AVANDARAE	UL	UNABLE TO LOCATE	04/06/2016	225.10	0.00	0.00	225.10
2011-03-0050979	BREGMAN JOSHUA B	UL	UNABLE TO LOCATE	04/06/2016	55.48	0.00	0.00	55.48
2011-03-0051594	CASTILLO BIANCA N JNT	UL	UNABLE TO LOCATE	04/06/2016	13.21	0.00	0.00	13.21
2011-03-0052813	ENGSTROM GORDON E 2ND	UL	UNABLE TO LOCATE	04/06/2016	156.41	0.00	0.00	156.41
2011-03-0052814	ENGSTROM GORDON E 2ND	UL	UNABLE TO LOCATE	04/06/2016	107.53	0.00	0.00	107.53
2011-03-0052951	FENNEMA SHARON R	UL	UNABLE TO LOCATE	04/06/2016	13.21	0.00	0.00	13.21
2011-03-0053256	GABRIEL JANUSZ	UL	UNABLE TO LOCATE	04/06/2016	338.44	0.00	0.00	338.44
2011-03-0053680	GREGWARE ANDREW J	UL	UNABLE TO LOCATE	04/06/2016	173.84	0.00	0.00	173.84
2011-03-0053758	GUSTAFFSON KELLY L	UL	UNABLE TO LOCATE	04/06/2016	97.49	0.00	0.00	97.49
2011-03-0054017	HERBERT ELIZABETH I	UL	UNABLE TO LOCATE	04/06/2016	113.87	0.00	0.00	113.87
2011-03-0054634	JOHNSON MATTHEW D	UL	UNABLE TO LOCATE	04/06/2016	83.49	0.00	0.00	83.49
2011-03-0054635	JOHNSON MATTHEW D	UL	UNABLE TO LOCATE	04/06/2016	396.30	0.00	0.00	396.30
2011-03-0054636	JOHNSON MATTHEW D	UL	UNABLE TO LOCATE	04/06/2016	899.34	0.00	0.00	899.34
2011-03-0054890	KIE ASHLEY E	UL	UNABLE TO LOCATE	04/06/2016	44.91	0.00	0.00	44.91
2011-03-0055349	LATULIPE CATHERINE E	UL	UNABLE TO LOCATE	04/06/2016	318.10	0.00	0.00	318.10
2011-03-0055350	LATULIPE CATHERINE E	UL	UNABLE TO LOCATE	04/06/2016	22.46	0.00	0.00	22.46
2011-03-0055351	LATULIPE CATHERINE E	UL	UNABLE TO LOCATE	04/06/2016	253.37	0.00	0.00	253.37
2011-03-0055383	LAWN TAILORS LLC	BC	BUSINESS CLOSED	04/06/2016	32.34	0.00	0.00	32.34

6 (3)

Modify Suspense Report

TOWN OF CANTON Date: 05/25/2016 Time: 10:21:54

Page: 2

Condition (s): Year: 2014, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code	Reason	Date	Town Due/SuspDist	Due/SuspSewer	Due/Susp	Total
2011-03-0055672	LUCAS DAVID	UL	UNABLE TO LOCATE	04/06/2016	68.43	0.00	0.00	68.43
2011-03-0055673	LUCAS DAVID	UL	UNABLE TO LOCATE	04/06/2016	18.49	0.00	0.00	18.49
2011-03-0055674	LUCAS DAVID	UL	UNABLE TO LOCATE	04/06/2016	13.21	0.00	0.00	13.21
2011-03-0055734	MACDONALD PATRICK J	UL	UNABLE TO LOCATE	04/06/2016	243.59	0.00	0.00	243.59
2011-03-0056159	MCDONNELL MERRY A	UL	UNABLE TO LOCATE	04/06/2016	91.94	0.00	0.00	91.94
2011-03-0056162	MCFADDEN DANIEL R	UL	UNABLE TO LOCATE	04/06/2016	58.65	0.00	0.00	58.65
2011-03-0056163	MCFARLAND STEPHEN J	UL	UNABLE TO LOCATE	04/06/2016	511.76	0.00	0.00	511.76
2011-03-0056285	MICHAUD WALTER P	UL	UNABLE TO LOCATE	04/06/2016	78.20	0.00	0.00	78.20
2011-03-0056660	MUTH SHELBY	UL	UNABLE TO LOCATE	04/06/2016	86.92	0.00	0.00	86.92
2011-03-0056912	OCONNELL JAMES A JR	UL	UNABLE TO LOCATE	04/06/2016	72.13	0.00	0.00	72.13
2011-03-0057576	RAYMOND JAMIE M	UL	UNABLE TO LOCATE	04/06/2016	191.81	0.00	0.00	191.81
2011-03-0057981	RUSSELL LAURA JNT	UL	UNABLE TO LOCATE	04/06/2016	177.94	0.00	0.00	177.94
2011-03-0058063	SAVAGE DAVID B	UL	UNABLE TO LOCATE	04/06/2016	43.06	0.00	0.00	43.06
2011-03-0058207	SEARS KERRY D	UL	UNABLE TO LOCATE	04/06/2016	415.32	0.00	0.00	415.32
2011-03-0058998	THOMPSON THERESA J	UL	UNABLE TO LOCATE	04/06/2016	689.75	0.00	0.00	689.75
2011-03-0059151	TOZER PETER	UL	UNABLE TO LOCATE	04/06/2016	53.10	0.00	0.00	53.10
2011-03-0059155	TRACY STEVEN R	UL	UNABLE TO LOCATE	04/06/2016	13.21	0.00	0.00	13.21
2011-03-0059156	TRACY STEVEN R	UL	UNABLE TO LOCATE	04/06/2016	7.95	0.00	0.00	7.95
2011-03-0059591	WARENYCIA PETER J	UL	UNABLE TO LOCATE	04/06/2016	101.19	0.00	0.00	101.19
2011-03-0060126	ZUNIGA MARISSA	UL	UNABLE TO LOCATE	04/06/2016	175.16	0.00	0.00	175.16
MOTOR VEHICLE	# Of Acct: 40				6,687.31	0.00	0.00	6,687.31
2011-04-0080263	CARANGELO MICHAEL A OR	UL	UNABLE TO LOCATE	04/06/2016	57.33	0.00	0.00	57.33
2011-04-0080599	GRIFFIN ROBERT	UL	UNABLE TO LOCATE	04/06/2016	54.82	0.00	0.00	54.82
2011-04-0080648	HETTICH JESSIKA * COM	UL	UNABLE TO LOCATE	04/06/2016	27.11	0.00	0.00	27.11
2011-04-0080792	KERR ALICIA A	UL	UNABLE TO LOCATE	04/06/2016	22.03	0.00	0.00	22.03
2011-04-0080886	LATULIPE CATHERINE E	UL	UNABLE TO LOCATE	04/06/2016	46.21	0.00	0.00	46.21

64

Modify Suspense Report

TOWN OF CANTON Date: 05/25/2016 Time: 10:21:54

Page: 3

Condition (s): Year: 2014, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code	Reason	Date	Town Due/SuspDist	Due/SuspSewer	Due/Susp	Total
2011-04-0081091	NELSON JESSICA A	UL	UNABLE TO LOCATE	04/06/2016	48.88	0.00	0.00	48.88
2011-04-0081095	NEWBERG REECE A	UL	UNABLE TO LOCATE	04/06/2016	243.59	0.00	0.00	243.59
2011-04-0081211	POEHNER CYNTHIA S	UL	UNABLE TO LOCATE	04/06/2016	27.98	0.00	0.00	27.98
2011-04-0081232	RAYMOND JAMIE M	UL	UNABLE TO LOCATE	04/06/2016	102.77	0.00	0.00	102.77
2011-04-0081466	TRACY STEVEN R	UL	UNABLE TO LOCATE	04/06/2016	272.39	0.00	0.00	272.39
2011-04-0081566	WARNER COLIN M	UL	UNABLE TO LOCATE	04/06/2016	79.44	0.00	0.00	79.44
2011-04-0081574	WATSON TIMOTHY C #	UL	UNABLE TO LOCATE	04/06/2016	345.84	0.00	0.00	345.84
2011-04-0081591	WILCOX HOPE A OR	UL	UNABLE TO LOCATE	04/06/2016	81.43	0.00	0.00	81.43
MV SUPPLEMENTAL	# Of Acct: 13				1,409.82	0.00	0.00	1,409.82
YR : 2011	TOTAL : 55				8,123.82	0.00	0.00	8,123.82
2012-02-4000390	ARCHITEXONE	BC	BUSINESS CLOSED	04/06/2016	37.94	0.00	0.00	37.94
2012-02-4001634	COLLINSVILLE TREE SERVICE	UL	UNABLE TO LOCATE	04/05/2016	117.88	0.00	0.00	117.88
2012-02-4001950	DAMATO GROUP LLC	UL	UNABLE TO LOCATE	04/05/2016	463.12	0.00	0.00	463.12
2012-02-4003860	LOCKABY MICHAEL A	BC	BUSINESS CLOSED	04/06/2016	1.70	0.00	0.00	1.70
2012-02-4006170	ULTIMATE SHINE LLC	UL	UNABLE TO LOCATE	04/05/2016	21.26	0.00	0.00	21.26
PERSONALPROPERTY	# Of Acct: 5				641.90	0.00	0.00	641.90
2012-03-0050018	ACKERSON MELISSA SUE JNT	UL	UNABLE TO LOCATE	04/06/2016	324.01	0.00	0.00	324.01
2012-03-0050121	ALLISON CAMERON P OR	UL	UNABLE TO LOCATE	04/06/2016	97.95	0.00	0.00	97.95
2012-03-0050183	ANDERSSON KARI S OR	UL	UNABLE TO LOCATE	04/06/2016	271.25	0.00	0.00	271.25
2012-03-0050211	ARBORIO KATE E	UL	UNABLE TO LOCATE	04/06/2016	257.53	0.00	0.00	257.53
2012-03-0050305	AVILA STEVEN D	UL	UNABLE TO LOCATE	04/06/2016	173.84	0.00	0.00	173.84
2012-03-0050428	BANKS MICHAEL ANTHONY	UL	UNABLE TO LOCATE	04/06/2016	120.56	0.00	0.00	120.56
2012-03-0050548	BAUER MARIA D	UL	UNABLE TO LOCATE	04/06/2016	239.77	0.00	0.00	239.77
2012-03-0050549	BAUER NICHOLAS C	UL	UNABLE TO LOCATE	04/06/2016	239.23	0.00	0.00	239.23
2012-03-0050742	BIGMOUNTAIN AMANDARAE	UL	UNABLE TO LOCATE	04/06/2016	31.13	0.00	0.00	31.13
2012-03-0050807	BLOUIN BRIAN A	UL	UNABLE TO LOCATE	04/06/2016	88.53	0.00	0.00	88.53

65

Modify Suspense Report

TOWN OF CANTON Date: 05/25/2016 Time: 10:21:54
 Condition (s): Year: 2014, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dist Name	Code	Reason	Date	Town Due/SuspDist Due/SuspSewer Due/Susp	Total
2012-03-0050809	BLOUIN BRIAN A	UL	UNABLE TO LOCATE	04/06/2016	180.03	180.03
2012-03-0050841	BONN MICHAEL S	UL	UNABLE TO LOCATE	04/06/2016	13.46	13.46
2012-03-0050842	BONN MICHAEL S	UL	UNABLE TO LOCATE	04/06/2016	76.42	76.42
2012-03-0050949	BOZZI MARLANE A	UL	UNABLE TO LOCATE	04/06/2016	13.44	13.44
2012-03-0051009	BREGMAN JOSHUA B	UL	UNABLE TO LOCATE	04/06/2016	51.94	51.94
2012-03-0051500	CARANGELO MICHAEL A	UL	UNABLE TO LOCATE	04/06/2016	203.44	203.44
2012-03-0051501	CARANGELO MICHAEL A OR	UL	UNABLE TO LOCATE	04/06/2016	56.51	56.51
2012-03-0052091	CUPP CHRISTOPHER OR	UL	UNABLE TO LOCATE	04/06/2016	238.69	238.69
2012-03-0052662	DUBAY KYLE L	UL	UNABLE TO LOCATE	04/06/2016	165.49	165.49
2012-03-0052665	DUBE STEPHEN J OR	UL	UNABLE TO LOCATE	04/06/2016	65.34	65.34
2012-03-0052805	EHRHARDT DUBE LINDA W OR	UL	UNABLE TO LOCATE	04/06/2016	370.28	370.28
2012-03-0052807	EHRHARDT STEVEN R JR	UL	UNABLE TO LOCATE	04/06/2016	85.30	85.30
2012-03-0052853	ENGSTROM GORDON E 2ND	UL	UNABLE TO LOCATE	04/06/2016	107.37	107.37
2012-03-0053111	FLINK ZACHARY R	UL	UNABLE TO LOCATE	04/06/2016	81.00	81.00
2012-03-0053291	GABRIEL JANUSZ	UL	UNABLE TO LOCATE	04/06/2016	275.56	275.56
2012-03-0053326	GALVIN CHRISTOPHER S	UL	UNABLE TO LOCATE	04/06/2016	45.21	45.21
2012-03-0053715	GRIFFIN ROBERT	UL	UNABLE TO LOCATE	04/06/2016	99.03	99.03
2012-03-0054060	HETTICH JESSIKA COM A	UL	UNABLE TO LOCATE	04/06/2016	151.88	151.88
2012-03-0054628	JOHNSON MATTHEW D	UL	UNABLE TO LOCATE	04/06/2016	882.11	882.11
2012-03-0054880	KIE ASHLEY E	UL	UNABLE TO LOCATE	04/06/2016	45.21	45.21
2012-03-0055185	KUMAR ASHOK	UL	UNABLE TO LOCATE	04/06/2016	182.18	182.18
2012-03-0055683	LUCAS DAVID	UL	UNABLE TO LOCATE	04/06/2016	65.93	65.93
2012-03-0055684	LUCAS DAVID	UL	UNABLE TO LOCATE	04/06/2016	18.03	18.03
2012-03-0055685	LUCAS DAVID	UL	UNABLE TO LOCATE	04/06/2016	13.46	13.46
2012-03-0055748	MACDONALD PATRICK J	UL	UNABLE TO LOCATE	04/06/2016	196.44	196.44
2012-03-0056078	MAURER GLENN C	UL	UNABLE TO LOCATE	04/06/2016	403.11	403.11

60

Modify Suspense Report

TOWN OF CANTON Date: 05/25/2016 Time: 10:21:54

Page: 5

Condition (s): Year: 2014, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code	Reason	Date	Town Due/SuspDist	Due/SuspSewer	Due/Susp	Total
2012-03-0056079	MAURER GLENN C	UL	UNABLE TO LOCATE	04/06/2016	236.54	0.00	0.00	236.54
2012-03-0056162	MCFARLAND STEPHEN J	UL	UNABLE TO LOCATE	04/06/2016	456.39	0.00	0.00	456.39
2012-03-0056286	MICHAUD WALTER P	UL	UNABLE TO LOCATE	04/06/2016	77.23	0.00	0.00	77.23
2012-03-0056749	NEWBERG REECE A	UL	UNABLE TO LOCATE	04/06/2016	171.95	0.00	0.00	171.95
2012-03-0057390	POEHNER CYNTHIA S	UL	UNABLE TO LOCATE	04/06/2016	61.35	0.00	0.00	61.35
2012-03-0057486	PRZYCHODZEN-GABRIEL W T	UL	UNABLE TO LOCATE	04/06/2016	176.18	0.00	0.00	176.18
2012-03-0057559	RAYMOND JAMIE M	UL	UNABLE TO LOCATE	04/06/2016	65.79	0.00	0.00	65.79
2012-03-0057638	REXIN TIMOTHY A	UL	UNABLE TO LOCATE	04/06/2016	276.10	0.00	0.00	276.10
2012-03-0057981	RYAN PATRICK W	UL	UNABLE TO LOCATE	04/06/2016	116.25	0.00	0.00	116.25
2012-03-0057982	RYNECKI CARL S	UL	UNABLE TO LOCATE	04/06/2016	320.77	0.00	0.00	320.77
2012-03-0057983	RYNECKI CARL S	UL	UNABLE TO LOCATE	04/06/2016	339.87	0.00	0.00	339.87
2012-03-0058187	SEARS KERRY D	UL	UNABLE TO LOCATE	04/06/2016	406.07	0.00	0.00	406.07
2012-03-0058547	SPRACKLAND ROBERT GEORGE	UL	UNABLE TO LOCATE	04/06/2016	59.55	0.00	0.00	59.55
2012-03-0058609	STATCHEN KEVIN MICHAEL	UL	UNABLE TO LOCATE	04/06/2016	97.41	0.00	0.00	97.41
2012-03-0058641	STEIN JORDON	UL	UNABLE TO LOCATE	04/06/2016	234.66	0.00	0.00	234.66
2012-03-0058980	THOMPSON THERESA J	UL	UNABLE TO LOCATE	04/06/2016	642.34	0.00	0.00	642.34
2012-03-0058983	THOMSON LESLEY A	UL	UNABLE TO LOCATE	04/06/2016	163.88	0.00	0.00	163.88
2012-03-0059134	TOZER PETER	DE	DECEASED	04/06/2016	53.82	0.00	0.00	53.82
2012-03-0059138	TRACY STEVEN R	UL	UNABLE TO LOCATE	04/06/2016	13.46	0.00	0.00	13.46
2012-03-0059139	TRACY STEVEN R	UL	UNABLE TO LOCATE	04/06/2016	257.53	0.00	0.00	257.53
2012-03-0059140	TRACY STEVEN R	UL	UNABLE TO LOCATE	04/06/2016	13.46	0.00	0.00	13.46
2012-03-0059602	WARENYCIA PETER J	UL	UNABLE TO LOCATE	04/06/2016	88.53	0.00	0.00	88.53
2012-03-0059604	WARNER COLIN M	UL	UNABLE TO LOCATE	04/06/2016	85.30	0.00	0.00	85.30
2012-03-0059631	WATSON TIMOTHY C	UL	UNABLE TO LOCATE	04/06/2016	326.42	0.00	0.00	326.42
2012-03-0060182	BULLRICH AUGUSTO	UL	UNABLE TO LOCATE	04/06/2016	207.39	0.00	0.00	207.39
2012-03-0060183	BULLRICH AUGUSTO	UL	UNABLE TO LOCATE	04/06/2016	291.97	0.00	0.00	291.97

60

Modify Suspense Report

TOWN OF CANTON Date: 05/25/2016 Time: 10:21:54

Page: 6

Condition (s): Year: 2014, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	# Of Acct: 62	Code	Reason	Date	Town Due/SuspDist Due/SuspSewer Due/Susp	Total
MOTOR VEHICLE						11,170.87	11,170.87
2012-04-0080035	ALLISON CAMERON P		UL	UNABLE TO LOCATE	04/06/2016	0.00	0.00
2012-04-0080036	ALLISON CAMERON P OR		UL	UNABLE TO LOCATE	04/06/2016	73.46	73.46
2012-04-0080235	CARANGELO MICHAEL A		UL	UNABLE TO LOCATE	04/06/2016	168.13	168.13
2012-04-0080273	COCHRANE DAVID O		UL	UNABLE TO LOCATE	04/06/2016	18.03	18.03
2012-04-0080328	DANIELSON DANIEL G		UL	UNABLE TO LOCATE	04/06/2016	66.60	66.60
2012-04-0080365	DIANA JANINE K		UL	UNABLE TO LOCATE	04/06/2016	240.58	240.58
2012-04-0080765	KENYON STEVEN PATRICK		UL	UNABLE TO LOCATE	04/06/2016	240.49	240.49
2012-04-0081004	MICHAUD WALTER P		UL	UNABLE TO LOCATE	04/06/2016	15.47	15.47
2012-04-0081291	ROBINSON SCOTT M		UL	UNABLE TO LOCATE	04/06/2016	63.91	63.91
2012-04-0081602	WILSON BARBARA ANN		UL	UNABLE TO LOCATE	04/06/2016	135.63	135.63
MV SUPPLEMENTAL		# Of Acct: 10				1,413.30	1,413.30
YR : 2012		TOTAL : 77				13,226.07	13,226.07
2013-02-4003050	HOLMES & BAHRE PAINT &		BC	BUSINESS CLOSED	04/06/2016	0.00	0.00
2013-02-4003421	JUMP ZONE		BC	BUSINESS CLOSED	04/04/2016	373.00	373.00
2013-02-4004684	OLMSTEAD NATALIE LLC		UL	UNABLE TO LOCATE	04/06/2016	27.13	27.13
2013-02-4005592	SOUND ELECTRIC LLC		BC	BUSINESS CLOSED	04/04/2016	37.41	37.41
2013-02-4005936	TEEN SCENE CONSIGNMENTS		BC	BUSINESS CLOSED	04/04/2016	49.98	49.98
2013-02-4006170	ULTIMATE SHINE LLC		UL	UNABLE TO LOCATE	04/05/2016	99.96	99.96
PERSONALPROPERTY		# Of Acct: 6				2,090.99	2,090.99
2013-03-0050022	ACKERSON MELISSA SUE JNT		UL	UNABLE TO LOCATE	04/06/2016	336.44	336.44
2013-03-0050101	ALLARD NEIL S OR		UL	UNABLE TO LOCATE	04/06/2016	62.63	62.63
2013-03-0050120	ALLISON CAMERON P		UL	UNABLE TO LOCATE	04/06/2016	359.86	359.86
2013-03-0050121	ALLISON CAMERON P OR		UL	UNABLE TO LOCATE	04/06/2016	165.93	165.93
2013-03-0050178	ANDERSSON KARI S OR		UL	UNABLE TO LOCATE	04/06/2016	249.90	249.90
2013-03-0050203	ARBORIO KATE E		UL	UNABLE TO LOCATE	04/06/2016	241.33	241.33

68

Modify Suspense Report

TOWN OF CANTON Date: 05/25/2016 Time: 10:21:54

Page: 7

Condition (s): Year: 2014, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code	Reason	Date	Town Due/SuspDist	Due/SuspSewer	Due/Susp	Total
2013-03-0050286	AUSTIN WHITNEY	UL	UNABLE TO LOCATE	04/06/2016	565.77	0.00	0.00	565.77
2013-03-0050793	BLOUIN BRIAN A	UL	UNABLE TO LOCATE	04/06/2016	91.39	0.00	0.00	91.39
2013-03-0050794	BLOUIN BRIAN A	UL	UNABLE TO LOCATE	04/06/2016	190.78	0.00	0.00	190.78
2013-03-0050936	BOZZI MARLANE A	UL	UNABLE TO LOCATE	04/06/2016	555.78	0.00	0.00	555.78
2013-03-0051468	CARANGELO MICHAEL A	UL	UNABLE TO LOCATE	04/06/2016	212.49	0.00	0.00	212.49
2013-03-0051785	COCHRANE DAVID O	UL	UNABLE TO LOCATE	04/06/2016	14.28	0.00	0.00	14.28
2013-03-0052045	CUPP CHRISTOPHER OR	UL	UNABLE TO LOCATE	04/06/2016	203.06	0.00	0.00	203.06
2013-03-0052152	DANIELSON DANIEL G	UL	UNABLE TO LOCATE	04/06/2016	122.52	0.00	0.00	122.52
2013-03-0052428	DIANA JANINE K	UL	UNABLE TO LOCATE	04/06/2016	232.48	0.00	0.00	232.48
2013-03-0052627	DUBE STEPHEN J JNT	UL	UNABLE TO LOCATE	04/06/2016	353.00	0.00	0.00	353.00
2013-03-0052766	EHRHARDT STEVEN R JR	UL	UNABLE TO LOCATE	04/06/2016	42.55	0.00	0.00	42.55
2013-03-0053060	FLINK ZACHARY R	UL	UNABLE TO LOCATE	04/06/2016	81.40	0.00	0.00	81.40
2013-03-0053229	GABRIEL JANUSZ	UL	UNABLE TO LOCATE	04/06/2016	239.90	0.00	0.00	239.90
2013-03-0053645	GRIFFIN ROBERT	UL	UNABLE TO LOCATE	04/06/2016	91.11	0.00	0.00	91.11
2013-03-0053992	HETTICH JESSIKA COM A	UL	UNABLE TO LOCATE	04/06/2016	161.08	0.00	0.00	161.08
2013-03-0057367	POHNER CYNTHIA S	UL	UNABLE TO LOCATE	04/06/2016	59.98	0.00	0.00	59.98
2013-03-0057606	REXIN TIMOTHY A	UL	UNABLE TO LOCATE	04/06/2016	268.46	0.00	0.00	268.46
2013-03-0057737	ROBINSON SCOTT M	UL	UNABLE TO LOCATE	04/06/2016	235.91	0.00	0.00	235.91
2013-03-0057939	RYAN PATRICK W	UL	UNABLE TO LOCATE	04/06/2016	109.38	0.00	0.00	109.38
2013-03-0057940	RYNECKI CARL S	UL	UNABLE TO LOCATE	04/06/2016	309.02	0.00	0.00	309.02
2013-03-0057941	RYNECKI CARL S	UL	UNABLE TO LOCATE	04/06/2016	306.73	0.00	0.00	306.73
2013-03-0058220	SHANK KIMBERLY	UL	UNABLE TO LOCATE	04/06/2016	77.77	0.00	0.00	77.77
2013-03-0058516	SPRACKLAND ROBERT GEORGE	UL	UNABLE TO LOCATE	04/06/2016	93.96	0.00	0.00	93.96
2013-03-0059204	ULTIMATE SHINE LLC	UL	UNABLE TO LOCATE	04/06/2016	8.57	0.00	0.00	8.57
2013-03-0059575	WARENYCIA PETER J	UL	UNABLE TO LOCATE	04/06/2016	83.97	0.00	0.00	83.97
2013-03-0059577	WARNER COLIN M	UL	UNABLE TO LOCATE	04/06/2016	79.11	0.00	0.00	79.11

69

Modify Suspense Report

TOWN OF CANTON Date: 05/25/2016 Time: 10:21:54
 Condition (s): Year: 2014, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code	Reason	Date	Town Due/SuspDist Due/SuspSewer Due/Susp	Total
2013-03-0059833	WILSON BARBARA ANN	UL	UNABLE TO LOCATE	04/06/2016	251.04	251.04
2013-03-0060120	BULLRICH AUGUSTO	UL	UNABLE TO LOCATE	04/06/2016	252.47	252.47
MOTOR VEHICLE	# Of Acct: 34				6,710.05	6,710.05
2013-04-0080209	BULLRICH AUGUSTO	UL	UNABLE TO LOCATE	04/06/2016	281.32	281.32
2013-04-0080765	HURLEY MICHAEL J	DE	DECEASED	04/06/2016	10.74	10.74
2013-04-0080766	HURLEY MICHAEL J	DE	DECEASED	04/06/2016	25.82	25.82
2013-04-0080768	HURLEY MICHAEL J	DE	DECEASED	04/06/2016	177.04	177.04
2013-04-0081636	WARNER COLIN	UL	UNABLE TO LOCATE	04/06/2016	184.50	184.50
MV SUPPLEMENTAL	# Of Acct: 5				679.42	679.42
YR : 2013	TOTAL : 45				9,480.46	9,480.46
2014-02-4001167	CANTON LAUNDROMAT	BC	BUSINESS CLOSED	04/04/2016	268.56	268.56
2014-02-4001825	COYLE BRENDA LLC	BC	BUSINESS CLOSED	04/04/2016	89.32	89.32
2014-02-4002564	FOUR PHASES CONSULTING	BC	BUSINESS CLOSED	04/04/2016	56.92	56.92
2014-02-4003050	HOLMES & BAHRRE PAINT &	BC	BUSINESS CLOSED	04/06/2016	1,673.46	1,673.46
2014-02-4003421	JUMP ZONE	BC	BUSINESS CLOSED	04/04/2016	768.28	768.28
2014-02-4003437	K J QUALITY CONSIGNMENT	BC	BUSINESS CLOSED	05/25/2016	41.74	41.74
2014-02-4003545	KIDDLY WINKS	BC	BUSINESS CLOSED	04/04/2016	376.56	376.56
2014-02-4005456	SEDUZIONE	BC	BUSINESS CLOSED	04/04/2016	503.82	503.82
2014-02-4005535	SLIPSTREAM SOUND SERVICES	BC	BUSINESS CLOSED	04/04/2016	12.84	12.84
2014-02-4005592	SOUND ELECTRIC LLC	BC	BUSINESS CLOSED	04/04/2016	38.24	38.24
2014-02-4005936	TEEN SCENE CONSIGNMENTS	BC	BUSINESS CLOSED	04/04/2016	51.08	51.08
2014-02-4006581	COMPETITIVE EDGE MARTIAL ARTS	BC	BUSINESS CLOSED	04/04/2016	40.87	40.87
PERSONALPROPERTY	# Of Acct: 12				3,921.69	3,921.69
2014-03-0050105	ALLARD NEIL S OR	UL	UNABLE TO LOCATE	04/06/2016	166.67	166.67
2014-03-0050210	ARBORIO KATE E	UL	UNABLE TO LOCATE	04/06/2016	210.46	210.46
2014-03-0050270	ASCENT SERV TECH	UL	UNABLE TO LOCATE	04/06/2016	246.35	246.35

6 (10)

Modify Suspense Report

TOWN OF CANTON Date: 05/25/2016 Time: 10:21:54

Page: 9

Condition (s): Year: 2014, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dist Name	Code	Reason	Date	Town Due/SuspDist	Due/SuspSewer	Due/Susp	Total
2014-03-0050287	ATWATER KILEY M	UL	UNABLE TO LOCATE	04/06/2016	14.60	0.00	0.00	14.60
2014-03-0050814	BLOUIN BRIAN A	UL	UNABLE TO LOCATE	04/06/2016	91.07	0.00	0.00	91.07
2014-03-0050815	BLOUIN BRIAN A	UL	UNABLE TO LOCATE	04/06/2016	179.23	0.00	0.00	179.23
2014-03-0051239	BULLRICH AUGUSTO	UL	UNABLE TO LOCATE	04/06/2016	231.48	0.00	0.00	231.48
2014-03-0051498	CARANGELO MICHAEL A	UL	UNABLE TO LOCATE	04/06/2016	193.53	0.00	0.00	193.53
2014-03-0051804	COCHRANE DAVID O	UL	UNABLE TO LOCATE	04/06/2016	14.60	0.00	0.00	14.60
2014-03-0052000	CRAFT BRANDON	DE	DECEASED	04/06/2016	99.54	0.00	0.00	99.54
2014-03-0053510	GONZALEZ JUAN C	DE	DECEASED	04/06/2016	348.82	0.00	0.00	348.82
2014-03-0053996	HETTICH JESSIKA COM A	UL	UNABLE TO LOCATE	04/06/2016	151.20	0.00	0.00	151.20
2014-03-0054364	HURLEY MICHAEL J	DE	DECEASED	04/06/2016	96.62	0.00	0.00	96.62
2014-03-0054365	HURLEY MICHAEL J	DE	DECEASED	04/06/2016	140.99	0.00	0.00	140.99
2014-03-0054366	HURLEY MICHAEL J	DE	DECEASED	04/06/2016	328.39	0.00	0.00	328.39
2014-03-0057753	ROBINSON SCOTT M	UL	UNABLE TO LOCATE	04/06/2016	211.63	0.00	0.00	211.63
2014-03-0057948	RYAN PATRICK W	UL	UNABLE TO LOCATE	04/06/2016	102.17	0.00	0.00	102.17
2014-03-0058189	SEGER ROBERT E	DE	DECEASED	04/06/2016	87.28	0.00	0.00	87.28
2014-03-0058190	SEGER ROBERT E	DE	DECEASED	04/06/2016	14.60	0.00	0.00	14.60
2014-03-0058441	SNIADACK WILLIAM E	DE	DECEASED	04/06/2016	412.16	0.00	0.00	412.16
2014-03-0058442	SNIADACK WILLIAM E	DE	DECEASED	04/06/2016	124.64	0.00	0.00	124.64
2014-03-0058623	STEIN JORDON	UL	UNABLE TO LOCATE	04/06/2016	189.15	0.00	0.00	189.15
2014-03-0059257	ULTIMATE SHINE LLC	UL	UNABLE TO LOCATE	04/06/2016	8.76	0.00	0.00	8.76
2014-03-0059664	WARNER COLIN	UL	UNABLE TO LOCATE	04/06/2016	164.63	0.00	0.00	164.63
2014-03-0059918	WILSON BARBARA ANN	UL	UNABLE TO LOCATE	04/06/2016	215.13	0.00	0.00	215.13
MOTOR VEHICLE	# Of Acct: 25				4,043.70	0.00	0.00	4,043.70
YR : 2014	TOTAL : 37				7,965.39	0.00	0.00	7,965.39
Grand Total: 215					38,830.17	0.00	0.00	38,830.17

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Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

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May 24, 2016

Brian First
Chairman of the Board of Finance
Town of Canton
PO Box 168
Collinsville CT 06022-0168

Dear Mr. First:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended **June 30, 2015** qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An award for the Certificate of Achievement has been mailed to:

Amy C. O'Toole
Finance Officer/Treasurer

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, www.gfoa.org.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,
Government Finance Officers Association

Stephen J. Gauthier, Director

Technical Services Center

SJG/ds



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

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05/24/2016

NEWS RELEASE

For Information contact:
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **Town of Canton** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

Finance Department, Town of Canton

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.

Town of Canton
OPEB RFP Fee Analysis

	Milliman	H & H	Segal	USI
Biennial Valuation 7-1-16 (including Meeting)	13,500	12,500	4,000	6,500
GASB 45 6-30-16 Disclosures	800	1,000	2,000	650
GASB 74/74 6-30-17 Disclosure	4,000	2,000	2,000	975
Biennial Valuation 7-1-18 (including Meeting)	14,500	12,500	4,000	6,500
GASB 74/74 6-30-18 Disclosure	4,200	2,500	2,000	650
Disclosure of any other fees not included above	None	N/A	None	N/A

DRAFT Minutes – Subject to Corrections
Town of Canton – Board of Finance
Regular Meeting
Monday, May 16, 2016
7:30 p.m.
Community Center – Conference Room F

1. **Call to Order by Chairman** – B. First called the meeting to order at 7:32 p.m.

Present – Chairman Brian First, Dr. Arnold Goldman, Richard Eickenhorst, Ken Humphrey, Mary Tomolonius, and David Markowitz

Absent – None

Also Present – Chief Administrative Officer Robert Skinner, First Selectman Leslee Hill, Finance Officer Amy O’Toole, and Recording Secretary Jennifer Scott

2. **Public Forum** – Lou Daniels of 10 Greystone Dr spoke in favor of the CT Prime stop loss captive proposal being offered by the Capital Region Education Council (CREC). Mr. Daniels has a background in insurance and believes that partnering with other municipalities in a captive reduces the risk involved in self-insuring. Some of the benefits associated with joining the stop loss captive according to Mr. Daniels include a 5% reduction in premium, the opportunity for dividends down the line, and the ability to avoid fees by becoming involved at the start.

3. **CT Prime Inc – Stop Loss Captive Presentation** – Bob Lindberg, Senior Vice President at Gallagher Benefit Services in Windsor provided highlights of the stop loss captive program being offered by CREC. The stop loss captive known as CT Prime would be an insurance partnership made up of several regional municipalities that self-insure the medical coverage for their employees. The captive would allow Canton to share risk above its individual stop loss limit up to \$500,000. Any claim above \$500,000 will be transferred to a reinsurance company under a separate policy that the captive will hold. By merging together multiple groups (currently at 11 members), variability in risk from year to year is reduced thus allowing for a reduction in premium. The captive will be a member owned insurance company in the state of CT monitored and with oversight from the Department of Insurance. Membership in the captive will offer an anticipated 5% reduction in premium for the first year and rate stabilization over time. There is also the possibility for distribution back to the members upon periods with lower claims. The captive has a capitalization requirement that is being provided by either grant funding or a CREC letter of credit. The bylaws of the captive require a 12-month commitment from its members. The program is in the process of obtaining complete and final approval from the CT Department of Insurance which is required before it can be launched. Mr. Lindberg stated that he believes that the program has significant current and future benefits for the participants. He also said that being an early adopter has some financial and control value for its members.

R. Skinner stated that in the long run the captive offers limited risk and would save the town money. He added that he would like to review a contract agreement for the captive before the possibility of moving forward with it. A. O’Toole advised that the current stop loss coverage premium is going up by 10% next year so joining the captive would actually result in a 15% savings for Canton.

Further discussion about the details of the program was had and the members shared there concerns about the timeline, the contract and excess carrier not yet being in place, and the fact that final approval has not come from the state. Mr. First disclosed that he is a member of the CT Captive Insurance Association Board and his company works with Arthur J. Gallagher & Co. His opinion was that if the idea is good it will still be around next year and it will be better tested and more validated as a concept by then. He said that he does not think there is enough solid information in place at this

80

time to risk the availability of such vital coverage. He said that he supports the idea of regionalization and thinks the idea could work and save money for Canton.

K. Case said that the BOE will be voting on this item at their May 24th meeting. Additionally, L. Hill stated that it will be an agenda item at the May 25th BOS meeting.

4. People's Bank – Semi Annual Review – Chip Olson, Sr. Vice President at People's United Bank, presented the semi annual review of Canton's investment portfolio which is being managed by his firm. The performance results were satisfactory despite volatility in the market. He reported that they are excited for the upcoming year as they anticipate an attractive rate of return based on market outlook.

5. Monthly Report – Finance Officer/Treasurer

a. Year-to-Date Revenues – including Recreation, EMS, Transfer Station, WPCA Special Revenue funds and Sewer Assessment – April 2016

A. O'Toole reported that the revenue accounts for building licenses and conveyance fees are both approximately \$20,000 less when compared to the same month last year. She said that she does not anticipate making budget in these areas. She reported on anticipated income for transportation and Hartford tuition as well as a reduction to cover special education excess costs for the BOE. She added that she expects revenue to be close to what was projected in the revised budget including the \$435,000 of additional appropriations. The reason for this is mostly because of the \$559,000 overage in tax income.

b. Investment Income Reports – April 2016

Ms. O'Toole reported that investment income is at twice what was projected in the budget.

c. Cash and Investment Account Balances – April 2016

d. Tax Collection Report – April 2016

Ms. O'Toole said that some outstanding expenses remain including \$180,000 of encumbrances. She said that we are currently 86% spent in the general fund.

e. Year-to-Date Expenditure Reports – BOS – April 2016

f. Year-to-Date Expenditure Reports – BOF – April 2016

Ms. O'Toole said that the May and June debt service payments still need to be made.

g. Year-to-Date Expenditure Reports – Special Revenue Funds – April 2016

h. Year-to-Date Expenditure Reports – BOE – April 2016

K. Case said that it is too soon to tell where the BOE will finish at year end. In looking at the budget, most of the deficit areas are in special education. He anticipates needing most of the \$467,000 of state funding that the town has received for special education to cover their special education excess costs. He reported that the food service program is currently in deficit by \$32,000. They are working hard to make sure they do not go over the \$45,000 stop loss line item that was budgeted for the food service program this year.

Mr. Case also provided an update on the middle school/ high school window replacement project. He said that they cannot move forward with the project at this time because the bid they received was \$123,000 over the approved total for this job. PMBC has recommended that they not proceed with the project at this time and go out to bid again this fall with the hope that the cost estimates will come in lower. Mr. Skinner added that by waiting we will also have confirmation that funding is available for reimbursement from the state.

Mr. Skinner provided an update on the status of the Cherry Brook Primary School roof project. PMBC has revised their original recommendation to include the second half of the school's roof. Mr. Skinner said that there is some left over money from bonding that can be used to partially finance the project if it were able to be completed by the end of next summer when the timeline to use those funds will expire. Even with the bond funds and reimbursement from the state, additional funding of \$125,000 would be needed.

Finally, Mr. Case reported that they have a new Director of Facilities, Mr. Dwight Carlson.

i. Self-Insurance Fund

Reporting has not yet become available.

6. Board of Selectmen's Updates and Referrals

a. Authorization to accept and expend the Local Historic Preservation Enhancement Grant in the amount of \$4,100 for the purpose of funding the drafting and printing of the Collinsville Walking Tour brochure as approved by the Board of Selectmen on April 27, 2016.

Mr. Skinner reported that the walking tour brochure that documents important historical buildings in town is due to be updated. This \$4,100 grant would fund that update.

MOTION: M. Tomolonius moved to accept and expend the Local Historic Preservation Enhancement Grant in the amount of \$4,100 for the purpose of funding the drafting and printing of the Collinsville Walking Tour brochure as approved by the Board of Selectmen on April 27, 2016. K. Humphrey seconded the motion. The motion passed unanimously, 6-0-0.

Mr. Humphrey commented that he has been approached by a number of people in the public requesting information on how the \$600,000 in pavement management funding has been and will be spent. Mr. Skinner advised that the information on what roads have been completed and the cost associated with those projects is all available on the town website. He said that the schedule for this upcoming construction season can also be found there. Ms. Tomolonius requested that Mr. Skinner provide the members with cost estimates for the pavement management projects slated for the coming year. Mr. Humphrey also asked if there were schedules available detailing pavement management planning and drainage maintenance. Mr. Skinner explained that the pavement management plan is routinely updated and the catch basins are cleaned on a rotating schedule of about 1/3 each year. Ms. O'Toole clarified that the catch basin maintenance is not a capital expenditure but a line item in the operating budget.

7. Board of Education Updates and Referrals - None

8. New Business

Review / Discuss OPEB Valuation RFP Results and select firms for presentations

The OPEB valuation is a requirement by the State of Connecticut. It is used to determine the required contribution amount for medical insurance for retired teachers until they reach the age where they can begin receiving Medicare coverage. Ms. O'Toole noted that the new GASB guidelines are creating additional work for the actuarial firms who in turn have increased their fees. She said that the responses to the RFP were varied. With Ms. O'Toole and Mr. Skinner, the members discussed

the benefits and drawbacks of each of the proposals that were submitted. The members agreed that they would feel more comfortable selecting a local firm that would be more accessible. They requested a matrix showing an "apples to apples" responsibility and pricing comparison for the CT based candidates. It was decided to table a decision on this item until the next meeting.

9. Old Business

Review the status of the Town Energy Audit and possible funding options

A. O'Toole reported that the auditors did not find issue with the method proposed by the CAO to fund the improvements that were recommended following the Town Energy Audit. Mr. Skinner said that the next step would be to bring specific proposals for the improvements to the BOS and BOF for approval beginning with the police station.

10. Approval of Minutes of the April 18, 2016 Regular Meeting

MOTION: D. Markowitz moved to approve the minutes of the April 18, 2016 Regular Meeting as amended. A. Goldman seconded the motion. The motion passed unanimously, 6-0-0.

Approval of Minutes of the May 2, 2016 Special Meeting

MOTION: K. Humphrey moved to approve the minutes of the May 2, 2016 Special Meeting as presented. M. Tomolonius seconded the motion. The motion passed unanimously, 6-0-0.

11. Informational Items -

- a. Board of Selectmen minutes
- b. Board of Education minutes

12. Upcoming Meetings: BOF Regular Monthly Meeting, June 20, 2016 7:00pm

13. Adjournment

MOTION: D. Markowitz moved to adjourn the Regular Meeting of the Board of Finance at 9:04 p.m. M. Tomolonius seconded the motion. The motion passed unanimously, 6-0-0.

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DRAFT MINUTES

Canton Board of Selectmen Regular Meeting
Community Center Room F
40 Dyer Avenue Canton, CT
Wednesday, May 11, 2016

The meeting commenced at 7:01pm. Members present were: First Selectman Leslee Hill, Thomas Sevigny, Larry Minichiello, William Canny, and Beth Kandrysawtz. Chief Administrative Officer Robert Skinner was also present.

- I. Pledge of Allegiance: Chair Leslee Hill led the Pledge of Allegiance.
- II. Public Participation: L. Hill stated that it may have been erroneously advertised on social media that the public hearing concerning the town garage land acquisition would take place at the May 11, 2016 Board of Selectmen Meeting. The scheduling of the public hearing was on the agenda for the May 11, 2016 meeting. Carol Shimelman had a question concerning the proposed height of thirty-five feet for the new town garage. CAO Robert Skinner explained the final height has not yet been determined; it will be a two story structure with part of the building higher for trucks. Ms. Shimelman asked if the height could be more than thirty-five feet.

Sarah Faulkner stated she is opposed to building the garage by the river and has submitted her opinion in writing to the Town. Ms. Faulkner stated doing something wrong because it is cheaper is not right and went on record that she did not like the process that was used. L. Hill responded that the public hearing was on the agenda for that evening and appreciated the comments. L. Minichiello stated the board was driving public awareness first and foremost, and he disagreed that the board was going about the process incorrectly.

Karen Burger had a different perspective stating she has worked with Mr. Martin with the Cherry Brook Garden Club and The DPW assists and collaborates with them. Ms. Burger feels terrible every time the garage failed at referendum. Ms. Burger felt the DPW deserve a better place to work and keep all their machines.

- III. Appointments/Resignations:
 - a. Reappointment of Guerry Dotson (R) as a regular member to the Zoning Board of Appeals for a term to expire on June 30, 2020. **W. Canny moved to reappoint Guerry Dotson (R) as a regular member to the Zoning Board of Appeals for a term to expire on June 30, 2020. B. Kandrysawtz seconded. The vote passed unanimously.**
 - b. Reappointment of Walter Kendra (D) to the Collinsville Historic District for at term to expire on June 30, 2020. **T. Sevigny moved to reappoint Walter Kendra (D) to the Collinsville Historic District for at term to expire on June 30, 2020. L. Minichiello seconded. The vote passed unanimously.**

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- c. Appointment of Thomas Place (D) as a regular member to the Water Pollution Control Authority Committee for a term to expire on June 30, 2020. Mr. Place was unable to attend the meeting and since this is an appointment and not a reappointment has to be at the Selectman's Meeting to be appointed. The appointment of Thomas Place was moved to the next regular meeting.

IV. Adoption of Consent Agenda:

- a. Approval of Board of Selectmen Minutes: April 27, 2016 Regular Meeting
- b. Acceptance of donation in the amount of \$4,000 from the Canton Lion's Club towards the power box project at Mills Pond Park.
B. Kandrysawtz moved to approve the Consent Agenda. W. Canny seconded. The vote passed unanimously.

V. Consideration of Old Business:

- a. Review comments by the Permanent Municipal Building Committee on construction of a new Public Works Facility and schedule a public hearing to receive comments on constructing a new Public Works Facility: Multiple sites were discussed including the present Public Works garage site. L. Minichiello questioned if at any point since 2007 and the last referendum has the Old River Road site been brought up for consideration. Peter Reynolds of the PMBC stated that was essentially the charge for the PMBC in 2007, to evaluate the present site. It was not until 2008 that the Board of Selectmen went to looking at other sites. L. Minichiello asked if the present site was considered too small so was not considered. The site was considered, a set of criteria was developed with the DPW and the Chief Administrative Office and a number of weeks were spent on developing an analysis to see if a 25,000 square foot building could be built on the site. It could not, if the ball field was eliminated then possibly something could be built, but not a 25,000 square foot building. There was also a challenge of raising the site out of the flood plain, which would entail compensation elsewhere on the flood plain. Based on those challenges the Board of Selectmen chose to look at a selection process. The proposed building has been reduced to 15,000 square feet and the flood plain can now be managed. B. Kandrysawtz stated that the board now has better information which opens up more options. B. Kandrysawtz was a little disappointed with the report, not because of the proposed site but because the list of alternatives should be updated to include pros and cons, the report should not just list pros and cons for the present site. P. Reynolds stated the PMBC are all volunteers and feel they have addressed all the viable sites, potential sites have changed in the last nine years. Private parcels cause a problem because the PMBC does not have the authority to negotiate with private land owners. Alternative sites to the River Road site were discussed including more than one piece of land on Commerce Drive. The suggestion was made to narrow the potential sites down to a logical, reasonable amount for the public to review. There was a consensus that all the chairs and vice chairs of Town Agencies should be invited to this meeting.
B. Kandrysawtz moved to schedule a public hearing on May 25, 2016 at 7:00pm in Room F of the Canton Community Center to receive comments

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from the public on options for constructing a new Public Works Facility. W. Canny seconded. The vote passed unanimously.

VI. Consideration of New Business:

- a. Request by the Town Clerk to waive the bid procedures pursuant to the Board of Selectmen Purchase Policy for the purpose of renewing a contract with COTT for maintaining the Town's land records system for FY2016-2019: CAO Robert Skinner explained that COTT is predominately used by town halls to maintain land records. A bid was put out by the Canton Town Hall some years ago and COTT was the lowest bidder. Town Clerk, L. Smith negotiated with COTT a less expensive system which will be cloud-based and more efficient and will save approximately \$3,000 a year. The Town Clerk is just looking to waive the bid process. **B. Kandrysawtz moved to approve the request by the Town Clerk to waive the bid procedures pursuant to the Board of Selectmen Purchase Policy for the purpose or renewing a contract with COTT for maintaining the Town's land records system for FY2016-2017. T. Sevigny seconded. The vote passed unanimously.**
- b. Review and possibly approve the Connecticut Department of Housing, Main Street Investment Fund grant application in the amount of \$500,000 for phase II of the Collinsville Streetscape project: Neil Pade, Director of Planning and Community Development, was present to discuss the Main Street grant application. This grant is a continuation of the Bridge Street grant from 2012. \$387,000 was previously received from a \$500,000 grant for the project. The project was designed to drive traffic past Main Street and the trails to River Street and other sections of Collinsville. A grant was applied for already for this portion of the project, but it is unclear where that grant stands. Neil spoke to the Office of Policy and Management and was told the funding is secure but they are not issuing the award in the immediate future. If the previous grant and this grant were both obtained they could be combined to do all the work in the project. Beth Kandrysawtz asked how much the total cost for the remaining work is. Neil answered in the range of \$1.5 million, but the project is not all scoped out and the cost could change. Approximately \$50,000 would be a town commitment to the engineer's costs and would have to be paid by the town directly. Beth Kandrysawtz asked if the first grant applied for has a town commitment as well. Neil replied it does not however it does ask for matching funds from the town. Larry Minichiello was against the grant application if the grant is debt financed, feeling the state is in debt right now, it is very noble to improve the town but the town should pay for it if it wants it. As for the rest of the project Mr. Minichiello felt it would be nice to get the sidewalks safe, as for the other bells and whistles he is unsure. The Economic Development Committee and the Main Street Board have not officially supported the proposed grant, however Neil Pade could ask them to submit official letters if necessary. **T. Sevigny moved to approve the Connecticut Department of Housing, Main Street Investment Fund grant application in the amount of \$500,000 for phase II of the Collinsville Streetscape project. B. Kandrysawtz seconded. L. Minichiello was opposed**

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because of the debt finance by the State of Connecticut. The vote passed 4-1-0 with L. Minichiello opposed.

- VII. Communications from the CAO, Town Agencies, officials, and/or other governmental agencies and official:
 - a. First Selectman's Report – Planning and Zoning Commission's positive report under CGS 8-24 to the Board of Selectmen on the concept of rebuilding the Public Works facility at its current location and other site improvements: Chair Leslee Hill thanked Neil Pade for his efforts in bringing the information to the Planning and Zoning Commission. Beth Kandryawtz noted that the Planning and Zoning Commission's report was positive.
 - b. Chief Administrative Officer's Report: CAO Skinner reported that the state planned on discussing the state budget the following day and legislators have said they think money to the municipalities will remain the same. Next budget they are anticipating a shortfall.

- VIII. Remarks by Selectmen: The comments on social media concerning the new town seal were discussed. There have been positive and negative remarks. William Canny felt the seal and the marketing package have been voted on and it is a done deal. CAO Robert Skinner will proceed with the trade mark status.

- IX. Adjournment: **T. Sevigny moved to adjourn the meeting at 8:54pm. W. Canny seconded. All were in favor, the meeting was adjourned.**

Recorded By:

Kimberly A. Cyr

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DRAFT MINUTES

Canton Board of Selectmen Meeting
Community Center Room F
40 Dyer Avenue Canton, CT
Wednesday, May 25, 2016 6:00pm

Special Meeting Minutes

The meeting commenced at 6:03pm. Members present were: Thomas Sevigny, First Selectman Leslee Hill, William Canny, and Beth Kandrysawtz. Chief Administrative Officer Robert Skinner was also present.

- I. Pledge of Allegiance: The pledge of allegiance was postponed to the 7:00pm meeting.
- II. Public Participation: There was no public participation.
- III. Appointments/Resignations:
 - a. Appointment of Thomas Place (D) as a regular member to the Water Pollution Control Authority for a term to expire on June 30, 2016: **B. Kandrysawtz moved to appoint Thomas Place (D) as a regular member to the Water Pollution Control Authority for a term to expire on June 30, 2016. T. Sevigny seconded. The vote passed unanimously.** Robert Skinner swore Thomas Pane into office.
 - b. Reappointment of Eric Jackson (D) as a regular member of the Collinsville Historic District Commission for a term to expire on June 30, 2020: **T. Sevigny moved to reappoint Eric Jackson (D) as a regular member of the Collinsville Historic District Commission for a term to expire on June 30, 2016. Beth Kandrysawtz seconded. The vote passed unanimously.**
 - c. Reappointment of David Evens (R) as a regular member to the Planning and Zoning Commission for a term to expire on June 30, 2020: **B. Kandrysawtz moved to reappoint David Evens (R) as a regular member to the Planning and Zoning Commission for a term to expire on June 30, 2020. W. Canny seconded. The vote passed unanimously.**
 - d. Resignation of Kenton McCoy (D) as an alternate member of the Collinsville Historic District Commission for a term to expire on June 30, 2016: Chair Leslee Hill received Mr. McCoy's resignation and will send out a notice to for applications for the vacancy.
- IV. Adoption of Consent Agenda:
 - a. Refund of taxes pursuant of Connecticut General Statutes §12-129.
 - b. Approval of Board of Selectmen Minutes May 11, 2016 Regular Meeting

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B. Kandryawtz moved to approve the consent agenda. T. Sevigny seconded. The vote passed unanimously.

V. Consideration of Old Business:

a. Review status of the Town Energy Audit and possible funding: Letters from the auditors were included in the agenda packets. CAO Robert Skinner reminded the Board that the concept was that money would be used out of the undesignated fund balance to pay for energy conservation measures, which would be paid back with the savings from those accounts. This has already been reviewed by the Board of Finance and R. Skinner stated that they had not expressed concerns with the proposal. A formal proposal would be needed for energy improvements from the Police Station to move forward. B. Kandryawtz was concerned that if energy costs continue to rise that there would not be any payback to the fund. Bob stated that if energy costs went up by 20% then the Board may want to adjust the base by 20%. At the end of the fiscal year there would be a report on what amount was put into the budget and what amount was returned. The Board did not need to vote on the proposal, all that was needed was a general consensus until a future meeting when a formal proposal from the Police Station would be submitted. Energy audits are complete for Town Hall and the Community Center.

VI. Consideration of New Business:

a. Review and possibly approve the Capital Region Education Council (CREC) Stop Loss Captive proposal to provide stop loss coverage for the Town's self-insured health insurance program: CREC essentially created their own insurance company made up of member towns in order to curb the rising cost of stop loss insurance. CAO Robert Skinner reported the proposal was rejected by the Board of Education the night before and the Board of Finance was negative about it too. The concern was that CREC did not have all their information in place yet. There are presently two stop watch insurances which are both with one company. The Board of Selectmen felt given the Board of Finance feelings on the subject and the lack of approval by the Board of Education, that they do not feel comfortable going ahead at this time, but possibly will revisit it in the future. **B. Kandryawtz moved to reject the option of utilizing the Capital Region Education Council (CREC) Stop Loss Captive proposal to provide stop loss coverage for the Town's self-insured health insurance program because of insufficient information. W. Canny seconded. The vote passed unanimously.**

VII. Communications from the CAO, Town Agencies, officials, and/or other governmental agencies and official:

a. First Selectman's Report:

i. L. Hill handed out copies of e-mails about the town garage project that she had received. Most of the e-mails were received earlier that day after a reminder of the night's meeting had been sent out via e-mail and the public was encouraged to e-mail their thoughts if they were unable to attend the meeting.

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- ii. Kevin Witkos and David Gilchrist will be speaking at the Memorial Day parade and there will be more motorized vehicles in the parade than in previous years.
- b. CAO Report: R. Skinner will begin police negotiations in a week, and dispatch negotiations at about the same time. R. Skinner stated that many of the terms were negotiated during the last round of negotiations. R. Skinner will look for a temporary Assessor to cover while a search is ongoing for a permanent Assessor. R. Skinner will also be interviewing potential Building Officials as well.
- c. Monthly Report: none
- d. Absentee Record: none

VIII. Remarks by Selectmen: none

IX. Adjournment: **B. Kandrysawtz moved to adjourn the meeting at 6:25pm. T. Sevigny seconded. All were in favor, the meeting was adjourned.**

Recorded By:

Kimberly A. Cyr

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DRAFT MINUTES

Canton Board of Selectmen Meeting
Community Center Room F
40 Dyer Avenue Canton, CT
Wednesday, May 25, 2016 7:00pm

Regular Meeting Minutes

The meeting commenced at 7:01pm. Members present were: First Selectman Leslee Hill, William Canny, Beth Kandryszawtz, Thomas Sevigny, and Larry Minichiello. Chief Administrative Officer Robert Skinner was also present.

- I. Pledge of Allegiance: The pledge of allegiance was led by L. Hill.
- II. Public Participation: All public participation was given after the PowerPoint presentation during the Public Hearing.
- III. Public Hearing:
 - a. R. Skinner started by introducing Director of Public Works Robert Martin, Project Administrator George Wallace, and Director of Planning and Community Development Neil Pade. R. Skinner gave a PowerPoint presentation on the proposed town garage development on the present town garage site, as well as alternate sites that have been discussed. Points that were presented were:
 - i. The present town garage is in bad condition; trucks are stored outside where they freeze in the winter and are unable to start without warming up. The bays are undersized.
 - ii. In 2013 consultants did a study which showed that over a 50 year period it would end up costing the town an additional \$13,000,000 in maintenance to continue to store the trucks outside.
 - iii. In 2007 50 Old River Road, the current location, was looked at to determine if the town garage could be expanded. Due to floodplain regulations at the time and the recommended size of the new garage the plan was found inadequate.
 - iv. In 2010 5 Cherry Brook Road went to referendum but failed for a few reasons. In 2012 the lot price was lowered and a second proposal was made which was moving towards referendum but was pulled off the ballot because the price was higher than the appraisals for the lot.
 - v. 325 Commerce Drive went to referendum in 2013 and 2014 and was defeated both times due to location and cost.
 - vi. 100 Commerce Drive was looked at but is no longer available.
 - vii. 79 Dowd Avenue was considered but was flagged for wetlands, which it has a considerable amount of, and there are condominiums close by. It is

also owned by the Canton Land Conservation Trust, which might be interested in a land swap.

- viii. 275 Commerce Drive was looked at including its limited size.
 - ix. 225 Cherry Brook was looked at but is in the Canton Historic District and also has wetlands on either side which would limit the buildable area. There is a 400 foot drop in elevation, there is no gas, sewer, or public water and it is residentially zoned.
 - x. 51 River Road, across the street from the present site where the police station and fire station are could be a possibility if the new building was pushed towards the back of the lot into the buffer zone. The garage would be very visible and the softball field would have to be eliminated.
 - xi. 674 Albany Turnpike (Satan's Kingdom) was considered but elevation on the site varies, there is an approved commercial subdivision on the New Hartford adjacent property, there are no utilities, it is not centrally located, and it is privately owned with a \$1.2 million price tag.
 - xii. Reasons that the present site on River Road is now adequate for a new town garage include: the new garage would be pushed to one side of the lot and would now be less than 15,000 square feet which is smaller than the previous plan.
- b. After the PowerPoint presentation the floor was opened to the public for comment. There was a 5 minute limit for each participant.
- i. Ben Holden, 20 Boulder Ridge, stated it was a daubable persistent board deal we seem to be suffering through, and felt it was unfortunate that the Commerce Drive opportunity was lost. Mr. Holden does not like the River Road site. Mr. Holden is a member of the Parks and Rec Commission but these comments are his own comments. Mr. Holden felt the point was to get the garage out of the river and wondered what would happen if the building burnt and the fire was put out and the noxious substances went into the river. Mr. Holden felt the town needs to build a consensus that will sell the new town garage in a new area.
 - ii. Jay Kaplan, 71 Gracey Road, is on the Canton Conservation Commission and co-president of the Canton Land Conservation Trust and feels no one denies there is a need for a new facility. Mr. Kaplan felt there were two questions concerning the River Road site: 1. what are the opportunities for expansion in the future? 2. How does it affect the potential sewer plant expansion? Bob Skinner responded the only opportunity for expansion would be moving the location of the proposed salt shed and making the proposed salt shed additional storage space. The site was designed to accommodate WPCA expansion.
 - iii. David Sinish, 20 Dyer Avenue, is a member of the Inland Wetland Watercourse Commission but was speaking for himself. Mr. Sinish read a prepared statement stating he could not support any expansion that would degrade the river. Any plans on the present site would need permits from DEEP and Army Corps of Engineers, and must be provided to the public in timely fashion. Mr. Sinish felt that building the proper size structure

- now would prevent having to build another facility in the future and suggested going back to the Commerce Drive site with a redesign
- iv. Al Bombassei, 58 Bart Drive, felt Commerce Drive should not be considered after two defeats. Mr. Bombassei was for the River Road site.
 - v. Arnold Shimmerman, 39 Wickhams Fancy, felt we should do everything we can to preserve the river, and it would be a shame if we have a facility that is clearly undersized. Mr. Shimmerman wondered how long construction would take on the present site and how much it would cost to move everything to another facility during construction. George Wallace answered construction would start in April and would be done in the fall, and since the trucks are not stored inside the town could pick any site to store the trucks at.
 - vi. Mark Osmolski, 34 Bart Drive, felt River Road is land already owned by the town and there should be an opportunity to leverage a viable solution on River Road.
 - vii. Charlie Burk, 11 Country Lane, agreed with David Sinish on there being confusion previously which is why the referendums did not pass. Also, people think it is too expensive, it is a garage not a garage-mahal. Mr. Burk also questioned the protection of the river if 4,000 yards of material are moved along the river.
 - viii. Norman Adams, Case Street, North Canton felt the public have no trust in the town. For 5 plus years the town has been trying to put a traffic light in town.
 - ix. John Cottingham, 3 Buttonwood Hill, asked where the Department of Public Works wanted the new town garage. Bob Martin answered for Public Works that 325 Commerce Drive would accomplish everything they wanted. Mr. Martin also stated one of DPW's biggest fears is safety and trucks not starting when they are needed because they are stored outside in the cold.
 - x. Dave Hudon, Gildersleeve Avenue, felt the public voted on Commerce Drive two years in a row and it was shot down soundly, and wondered why no one has taken a survey of why Commerce Drive was voted down. The town just spent \$6,000,000 on a sports field. Putting the garage on the same (present) site does not solve the problem. Mr. Hudon is not in favor of the Commerce Drive site because of the cost, but does like the Satan's Kingdom site.
 - xi. Mike Ignatowicz, 9 Uplands Drive, felt there is a direct correlation between complaints about the roads and the conditions the town forces the public works staff to work in. Mr. Ignatowicz is not in favor of the 50 River Road site saying it is short-sighted and does not allow for future expansion. There are too many cons to go forward. Mr. Ignatowicz is in favor of the Commerce Drive site.
 - xii. Jonathan Thiessee spoke on behalf of his wife, Melissa Blais, who is not in support of the existing site and would rather see the money spent on a site that fits the needs long-term. Melissa also felt that there should be feedback by ranking properties that are being considered. Jonathan

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Thiesse himself felt that the first cost proposal had a lot of contingencies in the estimate, and the second proposal's contingencies were 5% less with a smaller building. The price between the two proposals is minimal. The reality is the cost to build a garage will keep going up.

- xiii. Joe Casioppo, 18 Dyer Avenue, is against the River Road sites for many reasons, siting the influx in towns participating in river front capture. The river is an asset; the smell of the sewer plant has gotten better and has not kept people off the river. The river is on the new town emblem, but here we sit still putting a town garage on the river. Mr. Casioppo likes the Commerce Drive location.
- xiv. Don Tarinelli, 4 Center Street, felt Mr. Skinner's presentation cleared up a lot of questions he had. Mr. Trinelli looked at the old River Road garage and thought it was not as dysfunctional as he thought it would be, but it is not possible to get the trucks in without getting other trucks out. Even though it may be more expensive there are more appropriate sites. Mr. Tarinelli does not like the price of any of the sites, but present site seems to be the better price.
- xv. Elaine Morisano, 37 Mohawk Drive, wanted to state her objection to the first site on the Albany Turnpike property, because some ridge would have to be removed, which she felt would be devastating to the river. The other two locations on the front of the property she could possibly see. She also has concerns about the old River Road site.
- xvi. Glen Barger, 8 Pond Road, does not like the River Road site and feels it is the town should not be penny wise and pound foolish. Mr. Barger did vote for both Commerce Drive proposals, and felt it would be good to have a survey to find out why they did not pass.
- xvii. John Kelly, 51 Bart Drive, felt it would be nice to have a master plan for all community buildings would be appropriate in case something happens people can see the entire outlay. We want to protect everything but what are we willing to invest, and wondered what it would take to move the treatment plant from the river. R. Skinner answered that was looked into and it would take \$20,000,000 to \$30,000,000 to move the treatment plant.
- xviii. Kristin Kelly, 51 Bart Road, felt everyone was there to give public comment and let their voices be heard, but they have been heard twice, the public has voted twice, and it is a huge waste of time to look at the same site when the public has overwhelmingly said no.
- xix. Richard Swibold, North Canton, praised Peter Reynolds' report and felt the tone of the report was hopeful. Mr. Swibold felt the "not in my backyard" attitude was a big negative for the Commerce Drive lot, and that the previous Board of Selectmen were complacent. Mr. Swibold felt the Satan's Kingdom site might be far preferable to the Commerce Drive site.
- xx. Brendan Perkins, 5 Bidwell Farm Road, pointed out about the Satan's Kingdom site that everyone is against the present river site but are all for putting it up the river. It is a critical infrastructure that should be

- centralized, and the Satan's Kingdome site is ridiculously expensive and should be crossed off the list.
- xxi. Judy Cabeceiras, 38 Freedom Drive, said the Commerce Drive site price seemed astronomical and maybe reaching out to people to get comparisons and prices from other towns would get something passed.
 - xxii. Virginia Shreve, 23 Country Lane, felt that after the town's reclaiming of the water front the river is a treasure and the town should choose an ecological and fiscal alternative site. Ms. Shreve is in favor of the Commerce Drive site.
 - xxiii. Jim Keane, Freedom Drive, sighted the lack of any utilities on the Albany Turnpike site, and why it was voted down was always because of the money. Every time a referendum was voted down the cost ended up going down. Mr. Keane felt this is probably the best thing that could happen to the neighborhoods around Albany Turnpike because this is still a commercial zone and could have all sorts of businesses with trucks coming and going all night. Mr. Keane also felt that remediation of the old site should be minimal at this time and any recreational improvement should be addressed later.
 - xxiv. Steve Roberto, Tanglewood Drive, felt at least one person in the room did not like each site, and wanted to know where the public would like to place the garage.
 - xxv. Dick Barlow, former First Selecteman, commented he took exception to the person who said public works could do better with a better garage. The public works staff always did a good job. The Dyer Avenue site proposal was heard at the 11th hour. \$3.2 million was paid for a track field for the kids. If you leave that facility on River Road you are not doing anything for the kids, you are not doing anything for the future generations or their kids, the facility needs to be moved off the river.
 - xxvi. Tamara Anderson, 59 Bart Drive, said she had heard during the meeting about people feeling mislead and confused. Ms. Anderson informed the board that when she goes to the polls she is very much informed and not confused and when she casts a vote she is quite certain about what she is saying, and is against the Commerce Drive site, and feels going back to that site for a third time would be a terrible waste of resources.
 - xxvii. Persefone Sticka, 59 Atwater Drive, did not like hearing that 100 Commerce Drive was no longer an option.
 - xxviii. Ken VanKirk, 123 North Mountain Road, had voted for 325 Commerce Drive and thought it would pass. Mr. VanKirk also thought Mr. Witkos should be ashamed of himself for submitting a piece of junk proposal.
 - xxix. Ruth Small, 315 East Hill Road, asked if the referendum could be voted on in November at the general election, feeling that 80% of the voters would be voting and would afford a broader perception.
 - xxx. Bob Celmer, 23 Queens Peak Road, is an architect for the state of Connecticut and also an alternate on the Zoning Board of Appeals. Mr. Celmer wanted to know if anyone has spoken to the owners of the adjacent property of the present Rive Road site and would they be

interested in selling their property to the town to add to the present garage site? R. Martin said he spoke to the Redmonds about 6 weeks ago to inform them and answer any questions. Mr. Celmer asked if anyone had thought of purchasing the old golf center and renovating it for the town garage? Neil Pade answered he has actually met with the owner, but there is an adversity with the town to acquiring a buildable commercial lot which would mean no tax revenue. The property owners are looking for tenants, they could be asked but it is felt they have other interests, and it is unknown how people would feel about a public works building there.

- xxxii. Theresa Dotson asked what is the cost of doing nothing where the town garage is concerned? This was brought to the Board of Selectmen 20 years ago. Ms. Dotson lives on Torrington Avenue so the town garage is sort of in her back yard. It makes her sad to hear the public works people out in the cold in the early morning hours warming up the trucks to they can go plow. She has no problem building on Commerce Drive or leaving it where it is, but does not like to see the equipment outside rusting. Ms. Dotson voted no for the sports track and feels the town should have voted for the town garage before considering a track sold by a multipurpose field.

The Public Hearing ended at 9:20pm. There was a ten minute recess before the conclusion of the meeting.

- IV. Discussion of Public Works Facility with agency members: (Started at 9:30pm)
- a. Peter Reynolds, Chair of the Building Committee - thanked R. Skinner for the presentation and was encouraged by the turnout to the Public Hearing.
 - b. Dave Kubus, Ethics Committee -- asked L. Hill if the referendum can go on the November ballot for the next election cycle as opposed to a special election? L. Hill answered the ballot would have to be ready by September 1st, and it has been determined by the town attorney that the town cannot have a non-binding referendum, also it cannot be multiple choice questions there can be only a question with a yes or no answer.
 - c. Jay Kaplan, Conservation Commission -- felt really bad that the Conservation Commission was not in favor of the proposal. He stated in area surveys done in Canton the people felt natural resources and the Farmington River are very important. Mr. Kaplan thinks that a 50 River Road referendum would lose.
 - d. David Shepard, Chair Inland Wetlands and Watercourse Agency -- the Wetlands Agency got a glance at the proposal and when they receive a full application will be able to move forward on it. It would be nice if there was greater accessibility to River Road. Wetlands is the first step in the land use process. 79 Dowd Avenue had an enormous wetlands problem. There will be a fair review on everything but Dowd Avenue is very wet. Satan's Kingdom would have a fair amount of ridge line removal and an enormous amount of fill. Commerce Drive is less problematic from a Wetlands standpoint.
 - e. Phil Pane, Planning and Zoning Commission -- Planning and Zoning did not have a unanimous vote on the 8-24 referral. Something not brought up was the line of

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site... the state of Connecticut is notorious about where roads will be cut. Trees will have to be removed which is not popular with the public because they do not want to look at the sewer plant. Another site that was discussed earlier (the Cadle site) could have pollution on the site, which would make it a super fund site, and banks do not want to give money for super fund sites. Bob Skinner commented that the Cadle site is still contaminated according to DEEP, and would be a very tight site for the town garage.

- f. Bob Bessel, Economic Development Committee – found it ironic that in light of the River Road site the Commerce Drive site was looking good again. Another ironic thing is how much misinformation is out there, information was out there for people to see but they did not see it, and there is a huge disconnect getting information out. Mr. Bessel felt the town has to be aware of what town officials have done concerning this project and that they have been working it for years.
- g. Steve Veillette, Collinsville Historic District Commission – would be in favor of getting the garage away from the current site. The site has good potential for use as an extension of the downtown area.
- h. John Huyghebaert, Planning and Zoning Commission – Two major issues would be the nimby (not in my back yard) and the cost. For the nimby, Satan’s Kingdom would be worse than Commerce Drive. Putting in soccer fields might be a selling point.

V. Remarks by Selectmen: No additional remarks were made

VI. Adjournment: **B. Kandrysawtz moved to adjourn the meeting at 10:18pm. T. Sevigny seconded. All were in favor, the meeting was adjourned.**

Recorded By:
Kimberly A. Cyr

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**Canton Board of Education
Regular Meeting**

May 10, 2016

7:00 pm

Canton Intermediate School

Board Members:

Julie Auseré	Present
Peg Berry	Present
Maria Bradley	Present
David Briggs	Absent
Ana Cavanaugh	Present
Dana Kosior	Present
Jack Powell	Present
Helen Treacy	Present
Joseph Scheideler	Present

Also Present:

Kevin D. Case, Superintendent of Schools
Jordan E. Grossman, Assistant Superintendent of Schools
Lisa Jones, Interim Director of Finance & Facilities
Kevin Hanlon, Principal – Canton Intermediate School
Floyd Campbell, Open Choice New Student Liaison

Student Representatives:

Mia Tuccillo - present
Noah O'Leary - present

Mrs. Auseré called the meeting to order at 7:04 pm with the Pledge of Allegiance and a reading of the District's Vision and Mission.

PUBLIC FORUM – none

RECOMMENDED ACTION

Consent Agenda

MOTION: That the Canton Board of Education accept the Consent Agenda as presented.
Berry/Cavanaugh

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INFORMATION and REPORTS

Student Report –

A written report was distributed. Noah and Mia spoke on the following past events:

- Chamber Day at Collinsville Church,
- Advanced Placement tests are currently being taken,
- the final band concert of the school year; and
- the successful toy drive to benefit CCMC sponsored by CATA.

Mia and Noah then highlighted the following upcoming events:

- the upcoming Memorial Day parade,
- the chorus concert to be held at Canton High School on May 11th,
- the Science National Honor Society hike that will be held on May 13th,
- the Junior Prom that will be held on May 13th,
- the Senior Prom that will be held on June 3rd,
- the upcoming school elections, and
- the Canton High School Honors Celebration that will be held on May 17th.

MOTION: To change the order of the agenda and move Item C – Choice Program Update to be discussed prior to Item B.

Treacy/Bradley

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Choice Program Update -

Floyd Campbell, our Choice Program Liaison, introduced the following students who participate in the Choice Program: Isaiah Tripp, Khalil Thomas, Azaria Augustine, Damon Kates and Amaria Yancey to the Board. Each student spoke about their experience at their particular school. The students spoke of the academic challenge, school activities, host families and future educational plans. The Board thanked the students for speaking with the Board and their families for their dedication to the Choice Program.

Mr. Campbell provided an overview of his daily schedule. He informed the Board that his position was very diverse and could include participation in PPT meetings, SIT meetings, greeting students, after-school programs, field trip participation, parental meetings, and post-high school educational planning.

Mr. Campbell introduced Mary Dean, a member of the Host Family Program, who read a letter from Mahari Taylor's mother Shaquia Terry. Ms. Terry's letter stated her support for the Choice Program and the positive experiences that her son has been provided.

The Board thanked Mr. Campbell for his dedication to the students and their families that participate in the Choice Program and the contributions he personally and professionally contributes to the Canton Public Schools.

Canton Intermediate School Continuous Improvement Plan Report –

Mr. Hanlon welcomed the Board to Canton Intermediate School.

Mr. Hanlon introduced two of the SAC Liaisons - Stephanie Derkovitz and Lily Chopus. The students spoke of the Spirit Days held throughout the year; the food drive that was conducted for the Canton Food Bank; the 5th and 6th grade PBIS projects; and the Month of Kindness campaign.

Mr. Hanlon then introduced Jennifer Rottkamp, President of the Canton Intermediate School PTO, who shared with the Board detailed information on the accomplishments of the group this year and the continued commitment of the members to provide enrichment for the students of Canton Intermediate School and their families.

Mr. Hanlon shared a powerpoint presentation with the Board that provided a year end update to his Continuous Improvement Plan. Mr. Hanlon spoke of the increased use of technology throughout his building. Mr. Hanlon provided detailed information on the current math program and the preparation to move forward with the Bridges Math Program. Mr. Hanlon shared detailed fall and winter test results in the areas of reading and writing. He also spoke of the progress made on the school priorities of community engagement, the formation of the Social Studies Strategic Plan, and the revisions to the grading system and student report card. Mr. Hanlon ended his presentation by answering Board questions.

Business Manager Report –

Ms. Jones reported on the preparations underway for the process of year-end financial reporting. Ms. Jones reviewed the financial reports for the period ending April 30, 2016. She provided detailed information on Special Education costs, food service, and grants.

Ms. Jones reported that the position of Director of Facilities has been filed by Mr. Dwight Carlson, II. She provided a brief resume of Mr. Carlson. He will begin with the District on May 16th.

Assistant Superintendent Report

Dr. Grossman and Mrs. Bradley provided an overview of the survey that will be distributed to Canton families regarding the updated Canton Public School's website.

Superintendent Report

Mr. Case shared a report on the following:

MOTION: That the Canton Board of Education approve the overnight Nature's Classroom field trip request from September 26 through September 29, 2016 as a first reading.

Scheideler/Treacy

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16/9

MOTION: That the Canton Board of Education award the Transportation Contract for the period of July 1, 2016 through June 30, 2021 to Martel Transportation.

Bradley/Scheideler

Lisa Jones provided an overview of the bid process including information on the final bids received from the two vendors that submitted bids.

Motion called:

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MOTION: That the Canton Board of Education request that the Town of Canton Board of Selectmen seek additional funding to complete the Cherry Brook Primary School Roof Replacement Project.

Kosior/Cavanaugh

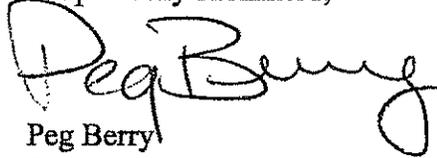
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MOTION: That the Canton Board of Education adjourn at 10:02 p.m.

Kosior/Berry

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Respectfully submitted,



Peg Berry
Secretary