



DRAFT MINUTES

Special Meeting

Plan Implementation Committee

Wednesday, November 2, 2016 at 3:30 pm
Second Floor Conference Room, Town Hall
4 Market Street, Canton, CT

CALL TO ORDER: The Special Meeting of the Canton Plan Implementation Committee on November 2, 2016 was called to order at 3:30 p.m.

PRESENT: Thomas Sevigny, William Canny, Town Planner Neil Pade and Land Use Coordinator Renee Narducci

ABSENT: Chief Administrative Officer Robert Skinner

NEW BUSINESS:

1. **Review of 2016 Customized Implementation Reports** – The committee reviewed various reports regarding the status of all Lead Agencies and any outstanding items. T. Sevigny stated his concerns regarding the Conservation Commission's progress, and how many goals remain outstanding. N. Pade informed the committee that the Town is still pursuing the possibility of hiring a consultant to support the Conservation Commission's initiatives and assist with completing their goals; i.e., the Natural Resource Inventory.
2. **Discussion and review of September 7th, 2016 Super Board Meeting** – This agenda item was discussed as New Business Item #1.
3. **Discussion of possible process for updating Plan of Conservation and Development** – N. Pade informed the committee that the process for updating the POCD has been brought before the Board of Selectmen, and was approved. The committee stated that information regarding Tax Increment Financing (TIF) should be acknowledged within the Economic Development section of the POCD, as well as future utilization of this mechanism.
4. **Review and/or possible distribution of implementation letters to Lead Agencies** – N. Pade provided a draft letter to the committee, which was reviewed with no further edits. The Land Use Office will mail out said letter to Lead Agencies within the next two weeks, with recommendations requested by March 31, 2017. The committee expressed interest in meeting with the Commissioners in order to discuss their recommendations once feedback was received. It is the committee's intent to provide the Board of Selectmen with an updated report no later than July of 2017.

OTHER BUSINESS:

1. **Review of minutes from the March 16, 2016 Special Meeting and May 18, 2016 Special Meeting**
– The minutes were approved as presented.

ADJOURNMENT:

The meeting adjourned the meeting at 3:45 p.m.