



**DRAFT MINUTES**  
Special Meeting  
Canton TIF Steering Committee  
Tuesday, June 28, 2016 at 3:30 pm  
Community Center, Room B  
40 Dyer Avenue, Canton, CT

**CALL TO ORDER:** The Special Meeting of the Canton TIF Steering Committee on June 28, 2016 was called to order at 3:32 p.m.

**ROLL CALL:** Thomas Sevigny, Gary Roman, William Volovski, Stephen Veillette, Shawn Cole, and Larry Minichiello

**ABSENT:** Tyla Permenter

**ALSO PRESENT:** Jim Damicis, Tom Dworetsky, First Selectman Leslee Hill, Chief Administrative Officer Robert Skinner, and Land Use Coordinator Renee Narducci

**NEW BUSINESS:**

1. **Project administration: review scope, timeline, etc.** – Mr. Jim Damicis, Senior Vice President of Camoin Associates, and Mr. Tom Dworetsky, Economic Development Analyst for Camoin Associates, provided an overview of the company's history and experience working with Tax Increment Financing (TIF). At the start of the meeting, the Committee was provided with documentation that outlined the proposed scope of services. Mr. Damicis ran through the document and expanded upon all of the tasks outlined, while answering any questions the Committee had. Requirements for TIF were outlined, along with the differences that exist among Connecticut's TIF legislation. Mr. Damicis briefly discussed the meetings that occurred with the property owner, interested developers and Collinsville merchants/members of the Economic Development Agency. Based on the scope of services proposed, tasks 2-6 are expected to be completed by early August, tasks 7-8 are to be completed by the end of August, and tasks 9-11 are to be completed by the September 30, 2016 deadline. It was requested of the Committee that a list of key objectives be provided to assist in the development of the master plan. Towards the end of the meeting, Ms. Hill restated the intent and goal of the public workshop, which was scheduled for 7:00 p.m. that evening.
2. **Educational session on Tax Increment Financing** – Discussed under item # 1 of new business.
3. **Discussion on Town's vision for the site** – Discussed under item # 1 of new business.

**OTHER BUSINESS:** None

**ADJOURNMENT:**

**MOTION:** W. Volovski moved to adjourn the meeting at 4:45 p.m. S. Cole seconded the motion, which passed unanimously 6-0-0.