



APPROVED MINUTES

Special Meeting
Canton TIF Steering Committee
Monday, February 29, 2016 at 12:00 pm
Community Center, Room C
40 Dyer Avenue, Canton, CT

CALL TO ORDER: The Special Meeting of the Canton TIF Steering Committee on February 29, 2016 was called to order at 12:10 p.m.

PRESENT: William Volovski, Shawn Cole, Gary Roman and Larry Minichiello

ABSENT: Thomas Sevigny and Stephen Veillette

ALSO PRESENT: Town Planner Neil Pade, Town Clerk Linda Smith and Land Use Coordinator Renee Narducci

Town Clerk Linda Smith swore in the committee members at 12:13 p.m.

A quorum of the Committee is present.

NEW BUSINESS:

1. Review of Roles and Responsibilities
2. Election of Officers
3. Meeting Schedule
4. Review of Scope of Work of TIF Master Plan Consultant
5. Discussion of Responses to the Request for Proposal
6. Scheduling of Interviews
7. Discussion of Potential Re-Development of the Collins Company Complex

N. Pade provided an overview of the RFP process, as well as the establishment of this committee by the Board of Selectman on February 24, 2016. A brief discussion occurred pertaining to the roles and responsibilities of the committee, timeframes, goals, etc. G. Roman was recommended by L. Minichiello to be the Chairman; however, at this time, G. Roman agreed to be the temporary Chairman for the purposes of this meeting.

MOTION: L. Minichiello moved to elect Mr. Roman as the temporary Chairman for the committee. B. Volovski seconded the motion, which passed unanimously.

L. Minichiello provided an overview of what transpired at last week's meeting and where things left off. The question was raised as to whether or not a potential developer exists, or is a master plan being created from scratch. N. Pade raised the concern as to whether or not the property in question could be secured at this time, the potential price and the need to provide the consultants with a revised scope of work. G. Roman stated that he would like to schedule interviews with the respondents in order to move forward in the process. N. Pade stated that he will send out the revised scope of work to the consultants and schedule interviews for Thursday, March 17, 2016. He also noted that September 30, 2016 is the submittal deadline for reimbursement from the Preservation of Place Grant. The committee discussed in depth the need for the consultants to provide the town with a toolbox, which would provide guidance on how to address a variety of options that might be proposed for the property and what the town might take on for responsibility.

EXECUTIVE SESSION:

1. Review and Ranking of Responses to the Request for Proposal

EXECUTIVE SESSION:

1. Discussion of Real Estate: Collins Company Complex

MOTION: W. Volovski moved to enter into Executive Session at 12:55 p.m. L. Minichiello seconded the motion, which passed unanimously.

MOTION: L. Minichiello moved to exit the Executive Session at 1:46 p.m. G. Roman seconded the motion, which passed unanimously.

ADJOURNMENT:

MOTION: S. Cole moved to adjourn the meeting at 1:51 p.m. W. Volovski seconded the motion, which passed unanimously.