



FUSS & O'NEILL

146 Hartford Road, Manchester, CT 06040
TEL: (860) 646-2469 FAX: (860) 533-5143

56 Quarry Road, Trumbull, CT 06611
TEL: (203) 374-3748 FAX: (203) 374-4391

78 Interstate Drive, West Springfield, MA 01089
TEL: (413) 452-0445 FAX: (413) 846-0497

50 Redfield Street, Ste. 100, Boston, MA 02122
TEL: (617) 282-4675 FAX: (617) 282-8253

317 Iron Horse Way, Ste. 204, Providence, RI 02908
TEL: (401) 861-3070 FAX: (401) 861-3076

80 Washington Street, Ste. 306, Poughkeepsie, NY 12601
TEL: (800) 286-2469 FAX: (845) 452-5186

717 Lady Street, Suite E, Columbia, SC 29201
TEL: (803) 376-6034 FAX: (803) 376-6035

Letter of Transmittal

To: Mr. Robert H. Skinner
Chief Administrative Officer
Town of Canton
P.O. Box 168
Collinsville, CT 06022

Date: August 29, 2014
Project No: 20140327.a10 Task No.:
Re: Contract - On-Call Engineering Services
Telephone No:

- We are sending you: [X] Attached [] Under Separate Cover [X] via Courier
[] Shop Drawings [] Prints [] Plans [] Specifications
[] Copy of Letter [] Change Order [] Reports [X] Other

Table with 4 columns: Copies, Date, No., Description. Row 1: 7, 9/1/2014, Contract for On Call Engineering Services

- [] For approval [] Returned loaned prints [] Furnish as submitted
[] As requested [X] Return signed original [] Furnish as noted
[] For your use [] For bids due [] Rejected
[] For review & comment [] Submit ___ copies for distribution [] Resubmit ___ copies for approval

Bob, attached are the signed contract documents. Thank you for the opportunity to serve the Town of Canton.

Signed: Ted DeSantos (with signature)

ON CALL CONSULTANT ENGINEERING SERVICES AGREEMENT

THIS CONTRACT is made as of the 1st day of September 2014, by and between the Town of Canton a municipal corporation organized and existing under the laws of the State of Connecticut (hereinafter the "Town"), and Fuss & O'Neill, of 146 Hartford Road, Manchester, CT 06040 (hereinafter "Contractor").

WHEREAS, the Town has issued a Request for Proposals to provide on call consulting engineering services (hereinafter referred to as the "RFP"), a copy of which is attached hereto as Exhibit A and is incorporated by reference as if fully set forth herein;

WHEREAS, the Contractor submitted to the Town a proposal dated April 24, 2014 in response to the RFP (hereinafter referred to as "Proposal"), a copy of which is attached hereto as Exhibit B and is incorporated by reference as if fully set forth herein;

WHEREAS, the Town has selected the Contractor to perform all the services as specified in the RFP; and

WHEREAS, the Town and the Contractor desire to enter into a formal contract for the performance of these services;

THEREFORE, in consideration of the recitals set forth above and the mutual promises by the parties below, the parties agree as follows:

1. General - The Contractor agrees to perform services as described more fully in the attached RFP, attached Proposal, and this Agreement (collectively referred to as "Contract Documents"). The Contractor also agrees to all of the terms and conditions set forth in the Contract Documents.

2. Term - This Contract is for a term of one year beginning on the execution of this Agreement. Upon agreement of both parties this Agreement may be extended for a term not to exceed 36 months. Such extension must be in writing and signed by both parties.

3. Payments: Contractor shall be compensated for services either on an hourly basis or based on a lump sum amount as may be agreed to by Contractor and Town. The Town will require, prior to any work being performed or billed, an estimate of the costs for a particular work order. The estimates are to be considered "not to exceed" estimates. Contractor may only exceed estimates upon written approval of the CAO or the CAO's designate. Contractor shall bill the Town for outside services or non-

direct employees at a rate not to exceed Contractor's actual cost plus 10%. Routine copies and printing, first class postage, routine local and long distance telephone calls and facsimile transmissions and receipt will be provided without charge. Unless modified by this Agreement, Contractor shall be paid for all services at the rate specified in Contractor's Proposal. Payment for work fully performed is contingent upon the written approval of the Chief Administrative Officer or his/her designee (the "CAO"). The Town shall pay the invoice within 30 days of the CAO's approval. Contractor shall invoice the Town monthly for worked performed, either based on hours, or in the case of a lump sum arrangement, on the percentage of work performed. All invoices shall clearly designate which project or projects work was performed on.

4. Right to Terminate – The Town shall have the right to terminate all or a portion of this Agreement for its convenience and without cause. As used in this provision, "convenience" shall include but not be limited to the CAO's determination that proceeding with the Contract is not in the Town's interest. In the event of termination, the Town shall be liable to the Contractor for services performed to date and approved by the CAO in accordance with Paragraph 3, above.

5. Non-Employment Relationship - The Town and the Contractor are independent parties. Nothing contained in this Agreement shall create, or be construed or deemed as creating, the relationships of principal and agent, partnership, joint venture, employer and employee, and/or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the terms and conditions of this Agreement. The Contractor understands and agrees that its employees are not entitled to employee benefits, including but not limited to worker's compensation and employment insurance coverage, and disability from the Town. The Contractor shall be solely responsible for any applicable taxes.

6. No Misrepresentations or Omissions - No representation, warranty or statement of the Contractor in the Proposal or this Agreement, including the Exhibits hereto, or any document furnished pursuant thereto, contains or will contain any untrue statement of a material fact, or omits or will omit to state a material fact required to be stated to make the statements contained therein not misleading in any material respect.

7. Amendments - This Agreement may not be altered or amended, except by written agreement of the parties.

8. Entire Agreement - It is expressly understood and agreed that this Agreement states the entire agreement between the parties and that the parties are not and shall not be bound by any stipulations, representations, agreement or promises, oral or otherwise, not printed or inserted in this Agreement or attached as Exhibits hereto.

9. Validity - The invalidity of one or more of the phrases, sentences and clauses contained in this Contract shall not affect the remaining portions so long as the material purposes of this Contract can be determined and effectuated.

10. Connecticut Law and Courts - This Contract shall be governed by and construed in accordance with the internal laws (as opposed to the conflicts of law provisions) of the State of Connecticut and the parties irrevocably submit in any suit, action or proceeding arising out of this Agreement to the jurisdiction of the United States District Court for the District of Connecticut and the jurisdiction of any court of the State of Connecticut.

11. Defense and Indemnification - To the fullest extent permitted by law, the Consultant, or any other person or entity contracting with the Town to perform engineering services to assist the Town in reviewing land use applications and in providing engineering services in connection with multiple projects, shall indemnify, defend and hold harmless the Town and its respective officers, elected and non-elected officials, board members, agents, and employees, the Consultant, the Consultant's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to, attorneys' fees arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the work itself), but only to the extent caused by the negligent acts or omissions of the Consultant, a Sub-consultant, anyone directly or indirectly employed by them or anyone whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described herein. In claims against any person or entity indemnified hereunder by an employee of the Consultant, a Sub-consultant, anyone directly or indirectly employed by them or anyone whose acts they may be liable, the indemnification obligations hereunder shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Consultant or a Sub-consultant under worker's compensation acts, disability benefit acts or other employee benefit acts.

12. Compliance with Laws - The Contractor shall comply with all federal, state and local laws and regulations governing this Agreement, including without limitation health, safety and environmental requirements.

13. Insurance - Contractor shall carry Commercial General Liability Insurance (Bodily Injury, Property Damage, Products and Completed Operations) in an amount of not less than one million dollars (\$1,000,000) per occurrence with a two million dollar (\$2,000,000) aggregate, combined single limits and a one million dollar (\$1,000,000) umbrella liability policy. The Contractor shall provide Worker Compensation insurance as required by the State of Connecticut. The Contract shall further provide Automobile bodily injury and property liability coverage with a combined limit per accident of one million dollars (\$1,000,000). The Contractor shall also provide valuable papers liability insurance with a limit of one hundred thousand dollars (\$100,000) per accident. Contractor shall provide the Town with certificates verifying such coverage acceptable to the Town before commencing any services. Such policy shall require thirty (30) days

notice to the Town in writing prior to alteration, cancellation, termination or expiration of any kind. All Commercial General Liability Insurance shall name the Town as additional insured.

14. Ownership of Documents - all records, sketches, drawings, models, renderings field notes, field books, and other documents, (electronic or hard copy) prepared by or received by the Contractor during the performance of the terms of this contract shall become the property of the Town. Documents shall be inventoried, indexed, and delivered to the Chief Administrative Officer upon the completion of contract services. Reuse of documents shall be conditional upon execution of a separate agreement between the Town and the contracting party

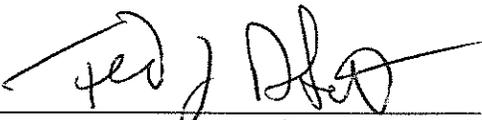
14. No Assignment - The Contractor shall not subcontract, transfer or assign its obligations under this Agreement or any portion thereof without prior written consent of the CAO or the CAO's designate.

15. Multiple Contracts - The Town reserves the right to enter into a service agreement with more than one consultant as may be required to ensure the fair due process of the application review process.

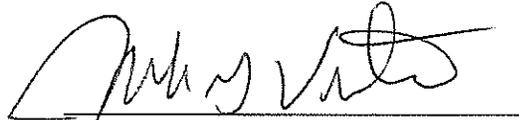
16. Execution - This Agreement may be executed in one or more counterparts, each of which shall be considered an original instrument, but all of which shall be considered one and the same agreement, and shall become binding when one or more counterparts have been signed by each of the parties hereto and delivered (including delivery by facsimile) to each of the parties.

IN WITNESS THEREOF, the parties have executed this contract this 15 day of September 2014.

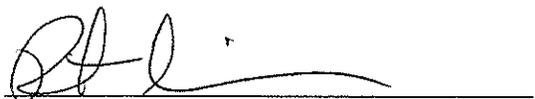
Fuss & O'Neill


By its: SENIOR VICE PRESIDENT
TED J. DESANTOS

Witness:


MARK G. VERTUCCI

TOWN OF CANTON CONNECTICUT


Robert Skinner
Chief Administrative Officer

Witness:


Kerri Kazlauskas

EXHIBIT A

REQUEST FOR QUALIFICATIONS FOR ON CALL ENGINEERING SERVICES

The Town of Canton, Connecticut, including its Land Use and Public Works Departments, (hereinafter "Town") are seeking Engineering Services both professional/technical qualifications to assist the Town in reviewing land use applications and providing engineering services in connection with municipal projects. It is anticipated that a portion of the Engineering Services could be provided by a small or single person engineering firm while other services may require a larger multi-disciplinary firm. Therefore the Town will accept professional/technical qualifications from both small and multi-disciplinary consultant engineering firms (hereinafter "Consultant"). A general description of these services is outlined below.

Scope of Work

The Consultant(s) selected will be directly responsible for the following activities:

- Perform technical reviews of Land Use applications;
- Prepare and submit detailed reports to the Town analyzing the impact of the proposed applications upon the Town and its resources, highlighting any anticipated adverse impacts resulting from the proposed activity;
- Attend Town Agency meetings and give testimony on behalf of the Town;
- Prepare and/ or review surety bond estimates for Subdivision construction, Wetlands Permit activities, Site Plan construction and Special Exceptions construction. Make recommendation for bond reductions during constructions;
- Inspect construction of public and private improvements for Subdivisions, Site Plans and Special Exceptions as required or directed;
- Conduct construction and post construction inspection and monitoring services for compliance with Wetlands Permits and other approvals when required;
- Provide engineering services to Town Departments for municipal projects when required; and
- Perform such other tasks as the Town may from time to time require.

Consultants must be knowledgeable in the areas of law that govern wetlands, subdivision and zoning in the State of Connecticut, and have extensive experience in dealing with land use, conservation and development issues. Consultants should have demonstrated experience in representing Land Use Regulatory Agencies, including Planning and Zoning Commissions, Wetlands Agencies. Any multidisciplinary engineering firm or team should include technical experts in: site plan review; civil engineering and surveying; traffic; noise, light, hydrology/hydrogeology/geology; soils science, flora and fauna; sanitation; geotechnical/ structural engineering; architecture; landscape architecture; storm water, water and waste water quality; or other technical expert that may be required, or the ability to obtain such experts as a sub consultant in a quick and efficient manner. Any smaller firm must have experience in civil engineering and be familiar with the Land Use Regulatory process.

Submission of Statement of Qualifications

Seven (7) copies of the Statement of Qualifications describing the respondent, its experience in regard to scope of work with examples of such projects, special expertise and strengths, and a fee schedule should be submitted by 4:00 p.m., Thursday, April 10, 2014 to: Chief Administrative Officer of the Town of Canton, 4 Market Street, Collinsville, CT 06019.

The seven (7) copies of the Statement of Qualifications and other material submitted to the Town of Canton will be retained by the Town and will not be returned to prospective Consultants responding to this Request for Qualifications (RFQ).

The Statement of Qualifications should describe the following:

- (1) The general and special skills of the consultant firm;
- (2) The experience of the consultant in regard to projects of this nature;
- (3) The project director, personnel who will be actively involved in the project including additional personnel who will be available and may become involved in the project;
- (4) The professional qualifications of the person or personnel who will be involved in the project;
- (5) A proposed fee schedule (hourly or alternate fee proposal);
- (6) 4 references;
- (7) A list of municipalities, inclusive of contacts, for which similar services are currently being provided;
- (8) Certificate of liability insurance; and,
- (9) Any additional information that will assist in evaluating the qualifications of the Consultant.

Respondents with questions regarding the submission requirements may contact the below individual *via email only* (telephone inquiries related to proposal requirements shall not receive a response):

Neil S. Pade AICP,
Director, Planning and Community Development
Town of Canton
npade@townofcanton.org

Additional Responses

Interested Consultants may submit responses for portions of this RFQ or alternate proposals. Separate fees shall be provided for alternate proposals and any scope of work not included as part of this request. Alternate proposals must provide a clear description of tasks to be completed, a detailed approach in how such tasks will be completed, in addition to proposed deliverables.

Posting

An electronic copy of this request for proposals, along with any changes, will be posted on the Town web page (<http://www.townofcantonct.org>).

Addendum(s) to this RFQ may be issued by the Town. When issued, addendum(s) will be posted on the Town's website under the "Request for Proposals" link. It is the respondent's responsibility to check to see if RFQ addendum(s) have been issued by the Town and to ensure that its proposal addresses all addendum(s).

Selection of Consultant(s)

The Town of Canton is issuing this RFQ for the purpose of determining the benefits of retaining Consultants to provide the services described in this Scope of Services and reserves the right to reject any or all Statements of Qualifications and to amend this Scope of Services in the process of selecting a Consultant. The Town of Canton reserves the right to enter into a contracted service agreement with more than one Consultant as may be required to ensure the fair due process of the application review process and to meet the specialized needs of the Commission.

Selected Consultant(s) will immediately enter into negotiations with the Town to formalize an executed agreement.

All submissions shall be final and binding on the respondent for acceptance by the Town for 120 days from the RFQ closing date and time.

A respondent filing a Statement of Qualifications thereby certifies that no officer, agent or employee of the Town who has a pecuniary interest in this RFQ neither has nor shall participate in the contract negotiations on the part of the Town, that the proposal is made in good faith without fraud, collusion or connection of any kind with any other respondent of the same call for proposals, and that the respondent is competing solely in its own behalf without connection with or obligation to, any undisclosed person or firm.

Respondents must fully disclose, in writing to the Town on or before the closing date of this RFQ, the circumstances of any possible conflict of interest or what could be perceived as a possible conflict of interest if the respondent were to become a contracting party pursuant to this RFQ. The Town shall review any submissions by respondents under this provision and may reject any proposals where, in the opinion of the Town, the respondent could be in a conflict of interest or could be perceived to be in a possible conflict of interest position if the respondent were to become a contracting party pursuant to this RFQ.

Respondents shall make all investigations necessary to inform it regarding the service(s) to be performed under this RFQ.

Any act or acts of misrepresentation or collusion shall be a basis for disqualification of any proposal or proposals submitted by such person guilty of said misrepresentation or collusion. In the event that the Town enters into a contract with any respondent who is guilty of misrepresentation or collusion and such conduct is discovered after the execution of said contract, the Town may cancel said contract without incurring liability, penalty, or damages.

The Town is issuing this request for qualifications for the purpose of determining the benefits of retaining consultants to provide the services described in this Scope of Services and reserves the right to reject any or all responses and to amend this Scope of Services in the process of selecting a Consultant. The Town reserves the right to enter into a contracted service agreement with more than one consultant, to divide up services, and to include or not include portions thereof, within any such service agreement as may be required to meet the specialized needs of the Town.

The Town reserves the right to waive informalities, non-material defects, or clerical errors in any proposal. The Town also reserves the right to reject any and all proposals, or any part of a proposal, when said action is deemed to be in the best interest of the Town. The Town reserves the right to negotiate with one or more respondent as it sees fit. Proposal will be evaluated based on what is in the best interest of the Town. Costs will not be the sole factor in evaluating qualifications. No contracts rights shall accrue to a respondent unless and until the Town and the respondent execute a binding contract.

All costs incurred in the preparation of the Statement of Qualifications will be borne entirely by the individual/ firm submitter.

All responses submitted become property of the Town.

All responses submitted information contained therein, and attached thereto shall be subject to disclosure under the Freedom of Information Act.

Small businesses and Minority and Woman Business Enterprises are encouraged to consider submitting qualifications for consideration. The Town is an Affirmative Action - Equal Opportunity Employer.

The individual or firm selected will be required to abide by the Town of Canton Municipal Code of Ethics.

Terms

The On Call Consultant Services to the Town of Canton Commission/ Agency shall be established for a 12 month period based on an annually progressive rate. At the end of the 12 month period such agreement between the Consultant(s) and the Town may be extended for one additional 12 - 36 month period, based on the successful performance of the Consultant(s). If no extension is granted, the Request for Qualifications shall be re-issued. Selected consultants shall be subject to an annual evaluation by the Town in addition to the terms of contract service agreement. Such contract shall not occur for more than 4 consecutive years without the RFQ being reissued and a new contract has been established through a competitive process.

In specific instances where the request for on call services is made, selected Consultants shall be required to provide hourly estimates to carry out the specific request(s) on a case by case basis in advance of the execution of a specific work order, contract or authorization to proceed for that request.

All engineering services rendered under this Scope of Services shall be performed under the direct supervision of a principal engineer having at least ten years experience and licensed in the State of Connecticut.

Proposals shall be final and binding and may not be withdrawn or amended for one hundred and twenty (120) days from the date and time when proposal are due.

Selected respondent(s) shall carry Commercial General Liability Insurance (Bodily Injury, Property Damage, Products and Completed Operations) in an amount of not less than one million dollars (\$1,000,000) per occurrence with a two million dollar (\$2,000,000) aggregate, combined single limits. Such coverage shall also include coverage for operations, completed operations, products and contractual liability insurance. Such policy shall name the Town of Canton as

additional insured and shall be primary and noncontributory to any valid and collectible insurance carried by the Town.

Selected respondent(s) shall provide errors and omissions liability insurance covering the respondent and the Town against loss for financial damages resulting from legal expenses and costs the Town may incur by fines, and penalties assessed against the Town through administrative or judicial proceedings caused by errors or omission in the billing by the Respondent in the amount of one million dollars (\$1,000,000) each wrongful act and \$1,000,000 in the aggregate.

Selected respondent(s) shall provide the Town with a certificate verifying such coverage before commencing services under this RFQ. Such policy shall require thirty (30) days' notice to the Town in writing prior to alteration, cancellation, termination or expiration of any kind.

Any person contracting with the Town must, to the fullest extent permitted by law, indemnify, defend and hold harmless the Town and its agents and employees from and against all claims, damages, loss or expense including reasonable attorney's fees arising out of or resulting from the performance of the contract. Selected respondents shall pay any and all attorneys' fees incurred by the Town, its agents, or its employees, in enforcing any of the selected respondents' defense or indemnification obligations. In any and all claims against the Town, or any of its agents or employees, by any employee of a selected respondent, or anyone directly or indirectly employed by a selected respondent, or anyone for whose acts as a selected respondent is liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or a selected respondent under Workers' Compensation Acts, disability benefits acts or other employee benefit acts.

Dated at Canton, CT this 13th day of March, 2014

Robert Skinner
Chief Administrative Officer

Exhibit B



FUSS & O'NEILL
CELEBRATING 90 YEARS

April 24, 2014

Chief Administrative Officer
Town of Canton
4 Market Street
Collinsville, CT 06109

RE: Qualifications Submittal
On-Call Engineering and Consulting Services
Canton, Connecticut

Dear Sir or Madam:

We are providing our qualifications herein for the services presented in your Request for Qualifications for On-Call Engineering Services. We would support the Town in-house by providing comprehensive services in all of the areas presented in the RFQ, with the exception of architectural services. There are a number of architects with whom we have teamed successfully in the past. If the need for architectural services arises, we would retain an appropriate firm as a sub-consultant to provide the services your projects require.

We feel that our recent services to the town (Planning and Design Services) are strong proof of our ability to work with Town Staff and deliver quality regulatory reviews, design and construction inspection services.

Our Manchester Headquarters office has a comprehensive staff with land use specialists, civil engineers, surveyors, transportation and traffic engineers, construction inspectors and environmental specialists.

In short, our many experts are here to continue to assist Town Staff and residents. We thank you for the opportunity you have given us to get to know the Town of Canton, and we look forward to working closely with you in the coming years.

Sincerely,

Philip E. Forzley, PE, LEED-AP
Senior Associate

Ted J. DeSantos, PE, PTOE
Senior Vice President

146 Hartford Road
Manchester, CT
06040

t 860.646.2469
800.286.2469
f 860.533.5143

www.fando.com

Connecticut
Massachusetts
Rhode Island
South Carolina

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Section 3 Project Team

Staff Assignments

We have assembled an exceptional team of experienced engineers, scientists and other professionals to work on the Town of Canton's projects. We have a Task Manager and several key staff members designated for each of the disciplines we know you may need for these projects, and we will provide the necessary support services. Project personnel will be assigned to specific Town projects depending on the nature of the assignment and our internal workload. Based on the size of our staff, we can provide prompt response to the Town's needs, and can accommodate whatever size projects the Town of Canton undertakes.

Note that we absolutely commit the staff that is proposed herein to your program

Throughout the duration of our on call contract with the Town of Canton, the primary contact at Fuss & O'Neill will be **Philip Forzley, PE, LEED AP**, who is a Senior Associate with our firm. Phil has represented applicants in front of land use agencies for most of his career. In addition, Phil served as Vice Chairman of the South Windsor, Connecticut Inland Wetlands Agency/ Conservation Commission for nine years. His consulting work and Town Agency experiences have provided him with a deep understanding of Connecticut's land use statutes and local land use regulations.

Mr. Forzley will serve as Project Manager for the Town of Canton On-Call contract. He is a licensed professional engineer in the states of Connecticut and Massachusetts and has extensive experience conducting and managing land use, civil and environmental engineering projects. Phil will be responsible for building project teams for each assignment and managing staff, budgets and schedules.

Phil will be supported by **Ted DeSantos, PE, PTOE**, who is a Senior Vice President of our firm. Ted will help ensure that the resources necessary to serve the Town of Canton are made available to the project team. Other senior staff have been assigned as Task Managers to provide technical assistance on projects in particular focus areas. These individuals are shown on the *Organizational Chart*. As indicated on this chart, these key individuals have experience in the areas of expertise specified in the Town's scope-of services.

A licensed professional in the specific discipline will sign documents requiring the seal and signature of a Professional Engineer. In total, our staff is comprised of **44 Professional Engineers licensed in Connecticut**. Documents requiring the stamp of a Licensed Surveyor will be prepared under the direct supervision of the firm's survey department, headed by Jeffrey Dobosz, L.S. (Chief of Survey), who is one of our **3 licensed Connecticut Land Surveyors**. We also have **12 Licensed Environmental Professionals (LEP's)** on staff that is authorized by the State of Connecticut to verify closure of environmental clean-up projects under various State clean-up programs. These professionals interact daily with the staff at the CTDEEP regarding site investigations and the determination of remedial measures consistent with State clean-up standards.

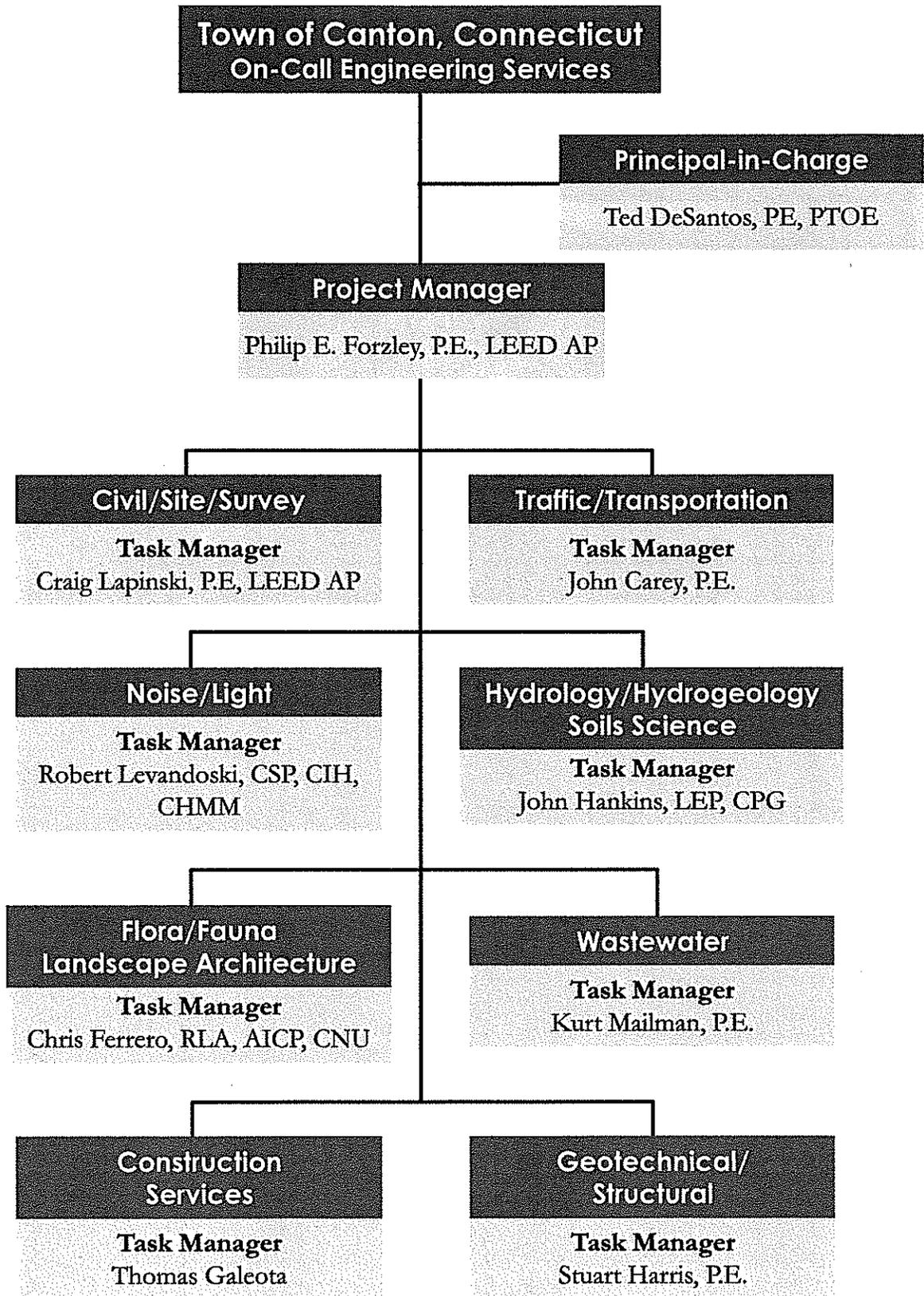
For specialized services outside the expertise of its in-house staff Fuss & O'Neill typically subcontracts with one or more experienced subcontractors with which it maintains a professional relationship. Subcontract services are most frequently arranged for chemical laboratory analysis, drilling services, soil testing, aerial



photogrammetry, architecture and the services of a wetlands biologist. The involvement of any subcontractor in a project assigned in connection with this on-call services contract would not be undertaken without the prior approval of the Town.

The following matrix was prepared to present the staff members that would provide the general categories of services presented in the RFQ. As necessary these staff members would be supported by other staff, including engineers, scientists, GIS and AutoCAD specialists and others. Resumes for Phil Forzley, Ted DeSantos, Task Managers, and a few other key staff are presented in *Section 4*. Additional resumes can be made available, upon request.

Technical Experts	Civil/Site/survey	Traffic/Transportation	Noise/Light	Hydrology/Hydrogeology Soils Science	Flora/Fauna Landscape Architecture	Wastewater	Construction Services	Geotechnical/Structural
Philip Forzley	✓					✓	✓	
Craig Lapinski	✓						✓	
John Carey	✓	✓					✓	✓
Robert Levandoski			✓					
John Hankins				✓				
Christopher Ferrero					✓			
Kurt Mailman						✓		
Thomas Galeota	✓						✓	
Stuart Harris								✓
Ronald Bomengen	✓						✓	
Christopher Cullen				✓			✓	✓
Joshua Wilson				✓	✓			



Proposed Fee Schedule





2014 BILLING RATES

<u>BILLING CATEGORY</u>	<u>HOURLY RATE</u>
Researcher, Clerical	\$ 62
CADD, Survey, Technician I	\$ 76
CADD, Survey, Technician II	\$ 80
CADD, Survey, Technician III	\$ 91
Engineer, Scientist, Analyst I	\$ 95
Engineer, Scientist, Analyst II	\$ 101
Engineer, Scientist, Analyst III	\$ 119
Senior Engineer, Scientist, Analyst I	\$ 136
Senior Engineer, Scientist, Analyst II	\$ 150
Senior Engineer, Scientist, Analyst III	\$ 167
Associate	\$ 185
Officer	\$ 195
Senior Officer	\$ 205

DIRECT CHARGE SCHEDULE

Subcontractors/Subconsultants	Cost plus 15%
F&O Staff Mileage	At Prevailing IRS Rate
F&O Field Vehicles	\$100/day plus \$.35/mile
Geoprobe Box Truck	\$.85/mile
F&O Hybrid Vehicles	At Prevailing IRS Rate
Printing/Reprographics	
Black & White Copy/Print	\$0.065/page
Color Copy/Print	\$0.40/page
Electrostatic Copy/Print	\$0.20/Sq. ft.
Inkjet Plotter	\$0.25/Sq. ft.
Inkjet Mylar	\$2.50/Sq. ft.
Binding Materials	At Cost

2014 BILLING RATES

FIELD EQUIPMENT SCHEDULE	PER DAY (unless noted)
Air Sampling Pumps	\$15
All Terrain Vehicle	\$100
Bladder Pumps	\$25
Boat	\$50
Combustible Gas Indicator (CGI)	\$20
Concrete Coring Machine	\$250
Dissolved Oxygen/Temp/pH Meter	\$15
Generators	\$50
Geoprobe Sampling Rig	\$600 ^{(a)(b)}
Ground-Penetrating Radar	\$250 ^(a)
Survey GPS Submeter Receiver	\$30 per hr
Hammer Drill	\$50
Hand Auger	\$25
Interface Probe	\$25
Low Flow Controller	\$50
Metal Detector	\$25
Multimeters	\$85
Confined Space Meter (Multi-Gas Meter)	\$30
Peristaltic Pumps	\$20
Petro Flag Sample	\$25
Photoionization Detector (OVM/PID)	\$75
Soil Gas Sampling Equipment	\$100
Soil/Sediment VOC Supplies (Terra Core)	\$2 per sample
Soil/Sediment SPLP/TCLP Supplies (Encore)	\$ 10 per sample
Soil Vapor Extraction (SVE) Pilot Test Equipment	\$260
Survey Levels	\$20
Total Organic Vapor Analyzer	\$65
Transit Time Flowmeter	\$130 per day, \$520 per week, \$1,706 per month
Turbidity Meters	\$15
Water Level Indicator	\$15

- (a) Plus expendables and standard hourly rate for operator.
 (b) CT State sales tax may apply

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/23/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services LLC 530 Preston Avenue Meriden, CT 06450 203 634-5700	CONTACT NAME: Beverly.Adamick@usi.biz
	PHONE (A/C, No, Ext): 203 634-5700 FAX (A/C, No): 203 634-5701 E-MAIL ADDRESS:
INSURED Fuss & O'Neill, Inc. 146 Hartford Road Manchester, CT 06040	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A : Hartford Fire Insurance Co 19682
	INSURER B : Hartford Casualty Insurance Com 29424
	INSURER C : Twin City Fire Insurance Compan 29459
	INSURER D : Lexington insurance Company 19437
	INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS			
A	GENERAL LIABILITY			31UUNBT5743	09/17/2013	09/17/2014	EACH OCCURRENCE \$1,000,000			
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000			
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$10,000			
	GEN'L AGGREGATE LIMIT APPLIES PER:									PERSONAL & ADV INJURY \$1,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC									GENERAL AGGREGATE \$2,000,000
										PRODUCTS - COMP/OP AGG \$2,000,000
										\$
B	AUTOMOBILE LIABILITY			31UENBW3089 31MCPAB3853	09/17/2013 09/17/2013	09/17/2014 09/17/2014	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000			
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$			
	<input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$			
	<input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$			
						\$				
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR			31XHUDI8187	09/17/2013	09/17/2014	EACH OCCURRENCE \$15,000,000			
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$15,000,000			
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10000						\$			
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			31WELB7393	09/17/2013	09/17/2014	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER			
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT \$500,000			
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$500,000			
							E.L. DISEASE - POLICY LIMIT \$500,000			
D	Professional / Environmental			021456801	09/17/2013	09/17/2014	\$5M each claim / \$5 agg \$300,000 Retention			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: Project #20140327.A10, On-Call Engineering Services, Project Manager: Philip Forzley, Canton, Connecticut.

The General Liability policy includes an automatic Additional Insured endorsement that provides Additional Insured status to Town of Canton, only when there is a written contract that requires such status, and only with regard to work performed on behalf of the named insured. The General Liability (See Attached Descriptions)

CERTIFICATE HOLDER Town of Canton Attn: Chief Administrative Officer 4 Market Street Canton, CT 06019	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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DESCRIPTIONS (Continued from Page 1)

policy contains a special endorsement with Primary and Noncontributory wording. The General Liability, Automobile Liability, Umbrella Liability and Workers Compensation policies includes an endorsement providing that 30 days notice of cancellation will be given to the Certificate Holder by the Insurance Carrier.

**** Supplemental Name ****

**** Supplemental Name ****

Fuss & O'Neill, Inc.

Fuss & O'Neill EnviroScience, LLC

Fuss & O'Neill Manufacturing Solutions, LLC

Fuss & O'Neill Design/Build Services, LLC

Fuss & O'Neill Consulting Engineers, P.C. dba Fuss & O'Neill of New York