

DRAFT MINUTES
CANTON BOARD OF SELECTMEN
Wednesday, October 7, 2009 Regular Meeting
Community Center, Conference Room B, 7:00 PM

Selectmen Present: First Selectman, Richard Barlow; Selectman: Marc Cerniglia, David Gilchrist and Shirley Krompegal

Absent: Mary Tomolonius

Also Present: Chief Administrative Officer, Robert Skinner and Executive Assistant to CAO, Michelle Schroder

First Selectman Richard Barlow called the regular meeting of the Board of Selectmen to order at 7:00 p.m. R. Barlow noted that due to technical difficulties the meeting will not be recorded. It was stated that under FOI regulation, the Board is only required to provide motions and written minutes for their meetings.

I. PLEDGE OF ALLEGIANCE – The Pledge of allegiance was recited.

II. PUBLIC PARTICIPATION – None.

III. RESIGNATIONS / APPOINTMENTS – *Consideration of and possible action on the following items:*
REAPPOINTMENT:

A. Reappointment of Lawrence Soliani to the Commission on Aging for a term to expire on 01/01/2013 – MOTION: D. Gilchrist moved to reappoint Lawrence Soliani to the Commission on Aging for a term to expire on 01/01/2013. S. Krompegal seconded the motion. The motion passed unanimously, 4-0-0.

B. Reappointment of Elizabeth Taylor-Huey to the Juvenile Review Board for a term to expire on 06/30/2013 – E. Taylor-Huey stated that the Juvenile Review Board has sent a letter to the Police Department requesting referrals. In her four (4) years on the Board there have only been three (3) referrals. MOTION: S. Krompegal moved to reappoint Elizabeth Taylor-Huey to the Juvenile Review Board for a term to expire on 06/30/2013. D. Gilchrist seconded the motion. The motion passed unanimously, 4-0-0.

C. Reappointment of Frank Mairano to the Design Review Team for a term to expire on 04/01/2013 – R. Barlow stated that this item will be TABLED until F. Mairano is present.

APPOINTMENT:

D. Appointment of David Chellgren (R) to the Pension Committee for a term to expire on 01/01/2011 – MOTION: M. Cerniglia moved to appoint David Chellgren to the Pension Committee for a term to expire on 01/01/2011. D. Gilchrist seconded the motion. The motion passed unanimously, 4-0-0.

E. Appointment of Barry Dickstein (D) to the Planning Commission for a term to expire on 04/01/2013 – MOTION: D. Gilchrist moved to appoint Barry Dickstein (D) to the Planning Commission for a term to expire on 04/01/2013. S. Krompegal seconded the motion. The motion passed unanimously, 4-0-0.

It was the consensus of the Board to return to agenda item C. Reappointment of Frank Mairano to the Design Review Team for a term to expire on 04/01/2013.

C. Reappointment of Frank Mairano to the Design Review Team for a term to expire on 04/01/2013 – It was questioned of how many applicants the Design Review Team has had during F. Mairano's term. F. Mairano reviewed several approved applications. MOTION: S. Krompegal moved to reappoint Frank Mairano to the Design Review Team for a term to expire on 04/01/2013. D. Gilchrist seconded the motion. The motion passed unanimously, 4-0-0.

F. Appointment of Kenneth Eifes (U) to the Conservation Commission for a term to expire on 07/01/2013 – K. Eifes stated that his main interest is wildlife and habitat diversity. MOTION: S. Krompegal moved to appoint Kenneth Eifes to the Conservation Commission for a term to expire on 07/01/2013. D. Gilchrist seconded the motion. The motion passed unanimously, 4-0-0.

G. Appointment of Harvey Jassem (D) to the Plainville Area Cable Telephone Advisory Council for a term to expire on 10/07/2011 – R. Barlow stated that this item will be TABLED until H. Jassem is present.

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L. Soliani, E. Taylor-Huey, F. Mairano, D. Chellgren, B. Dickstein and K. Eifes were sworn in by R. Skinner.

IV. CONSIDERATION OF OLD BUSINESS – None.

V. CONSIDERATION OF NEW BUSINESS – *Consideration of and possible action on the following items:*

A. Consideration regarding Boy Scout Eagle Project – Trevor Pierce introduced himself and distributed a Boy Scout Eagle project proposal to the Board. T. Pierce stated that his goal is to refurbish the Town Hall Auditorium by improving the area from its current state in order to hold performances and other events. T. Pierce stated that as a resident and member of the Acts Factory Players he has a vested interest in bringing life back to the Auditorium. He stated that the Acts Factory Players are in full support of this project and look forward to the opportunity to perform in the improved auditorium. The first step of this project is to thoroughly clean the area and remove several years' worth of props, furniture, out of date lighting and sound equipment and other items. The second phase of the project would be a fresh coat of paint and ultimately replace lighting and sound equipment. Regarding funding for this project, T. Pierce anticipates holding fundraising events, contacting local businesses for donations, contacting CL&P and work with a town resident to write a grant. T. Pierce stated that the ultimate goal of this project is to recreate a welcoming space for the community and to gain valuable knowledge of grant writing. R. Skinner stated that Fran Jasmin, Building Official has agreed to work with T. Pierce on this project to appropriately address any issues regarding lead paint, building codes, etc. T. Pierce stated that June 15, 2010 is the projected deadline for this project. The consensus of the Board was to authorize Trevor Pierce to move forward with his Boy Scout Eagle project pertaining to the improvements to the Town Hall Auditorium. T. Pierce shall coordinate his efforts with the Chief Administrator's Office.

B. CL&P Transmission Project – Marcia Wellman, Jeffrey Martin and Charles Eck were present from CL&P. A Central Connecticut Reliability Project packet was distributed to the Board. It was explained that the Independent System Operator for New England (ISO-NE) has identified several system weaknesses. The proposal is to "construct approximately 36 miles of new 345-kV overhead transmission lines on existing rights-of-ways from Frost Bridge Substation in Watertown to North Bloomfield Substation in Bloomfield". It was stated that Canton's portion of this route is "approximately 5 miles of 345-kV transmission line, typical right-of-way width is 150 feet and an estimated 46 new structures, with typical heights of 125 feet for steel monopole structures." It was stated that the width of the right-of-way already exists and will not be disturbed, but that a larger area of brush would be cleared within the existing right-of-way. The distance between poles is subject to safety regulations. J. Martin reviewed the pre-construction and construction (Stages 1-3) activities regarding this project. It was stated that there will be communication with residents throughout all aspects of the project. R. Barlow inquired about the utilization of the right-of-ways for possible recreational trails. It was stated that because of concerns related to electromagnetic fields areas such as playgrounds, parks, schools and residential neighborhoods may require additional mitigation. It was stated that Memorial Field was indentified as such an area. J. Martin reviewed a project timeline. It was stated that information and open house invitations will be sent to abutters. Discussion followed regarding possible reasons for mitigation. It was requested that the presentation be placed on the Town web site for residents to view along with a link to the CL&P web site. M. Cerniglia requested a detailed timeline for review and expressed his concern regarding notification procedures for abutting residential property owners.

It was the consensus of the Board to return to agenda item G. Appointment of Harvey Jassem to the Plainville Area Cable Television Advisory Council for a term to expire on 10/07/2011.

G. Appointment of Harvey Jassem (D) to the Plainville Area Cable Television Advisory Council for a term to expire on 10/07/2011 – H. Jassem stated that in reviewing minutes from the Plainville Area Cable Television Advisory Council he noticed that Canton is the only town that is not represented. It was stated that items such as free cable service to the Library are discussed. MOTION: S. Krompegal moved to appoint Harvey Jassem to the Plainville Area Cable Television Advisory Council for a term to expire on 10/07/2011. M. Cerniglia seconded the motion. The motion passed unanimously, 4-0-0.

H. Jassem was sworn in by R. Skinner.

C. Acceptance of donation from the Collinsville Corporation Pursuant to Charter Section 6-4(d) – MOTION: D. Gilchrist moved to accept the gifts referenced in the memorandum from Rich Hutchings, Fire Chief dated September 30, 2009. M. Cerniglia seconded the motion. The motion passed unanimously, 4-0-0. R. Barlow requested that a thank you letter be sent to the Collinsville Corporation.

D. Discuss North Canton Fire Station – R. Skinner presented a proposed Use and Occupancy Agreement between the North Canton Volunteer Fire Association and the Town of Canton along with a letter that was submitted to Harold Freytag, President of the North Canton Fire Association. R. Skinner stated that the Use and Occupancy Agreement specifies that the Town will pay most of the non-mortgage expenses associated with the building in exchange for the right to occupy the entire building and utilize it as a fire station. The creation of this agreement evolved because the Association has changed the locks to the interior of the building and will only allow the Fire Department access to the main bay where the trucks are kept and a bathroom. Discussion followed regarding possible action to rectify the situation. R. Barlow stated that he has requested a meeting with the North Canton Volunteer Fire Association that has yet to be scheduled. It was the consensus of the Board to keep this as an agenda item until further notice.

E. Fiscal Year 09-10 Contingency Transfer – MOTION: M. Cerniglia moves that \$29,569.12 be transferred from the contingency line item account number 1001585-59100 to the line items as specified in the Contingency re-class memo dated October 7, 2009. D. Gilchrist seconded the motion. The motion passed unanimously, 4-0-0.

F. Fiscal Year 09-10 Fire Department line item transfer – MOTION: M. Cerniglia moves to add an additional \$500 to the incentive program for stipends and to authorize the Fire Department transfers as presented. S. Krompegal seconded the motion. The motion passed unanimously, 4-0-0.

G. Refund of Taxes Pursuant to Connecticut General Statutes 12-129 – MOTION: S. Krompegal moved to approve the issuance of tax refunds in the amounts and to the individuals named on the “2nd Half of September 2009” Tax Refunds to be Approved”, as certified by the Tax Collector, a list of which is attached hereto. M. Cerniglia seconded the motion. The motion passed unanimously, 4-0-0.

VI. MINUTES OF PREVIOUS MEETINGS

A. Board of Selectmen Minutes 09/16/2009 Regular Meeting – It was requested that the minutes reflect that H. Jassem was not present for appointment. MOTION: S. Krompegal moved to approve the regular meeting minutes dated September 16, 2009 of the Board of Selectmen as amended. M. Cerniglia seconded the motion. The motion passed unanimously, 4-0-0.

VII. COMMUNICATIONS FROM THE CAO, TOWN AGENCIES AND OFFICIALS AND/OR OTHER GOVERNMENTAL AGENCIES AND OFFICIALS

A. First Selectman’s Report – R. Barlow spoke with staff from Congressman Murphy’s office via teleconference regarding the reissuance of a FERC license. R. Barlow stated that the Temporary Hydro Advisory Committee has interviewed consultants. R. Barlow attended the recent CRCOG meeting. R. Barlow and S. Krompegal attended the recent Farmington Valley Health District meeting. It was stated that the H1N1 vaccines will be free of charge and only available from physicians. The Collinsville Halloween Parade will be held on Saturday, October 31, 2009.

B. CAO Report – R. Skinner distributed a Board of Ethics Policy and Procedures Manual for informational purposes. R. Skinner presented a summary of the recent police forum to the Board. R. Skinner stated that UConn Health Center has decided to continue providing paramedic services to Avon, Canton and Farmington. R. Skinner stated that he has reviewed the previous Town Attorney RFP due to the current contract expiring in November. In following the purchasing policies and procedures, it will go out to bid. R. Skinner stated that an appraisal will be done for property as discussed at the previous Board meeting. R. Skinner stated that the Parks Supervisor position was posted in-house and one application was received. Applications have been received regarding an upcoming full time dispatcher position. R. Skinner stated that five (5) certified officers have applied for the three (3) vacant officer positions. The hiring process is on-going with a written and oral test, physical and other required contingents. Regarding the Senior Services / Parks & Recreation Director, an applicant has accepted the terms of the position contingent on a criminal background check, physical and drug test and is currently a Recreation Director in another Town, has significant experience and was chosen by the interview panel. The consensus of the Board was to thank L. Darrien for her hard work and dedication to the Town while upholding the Department in the absence of a Director. R. Skinner distributed information on construction estimates regarding East Hill Road Roadway Improvements and East Hill Road Drainage Project from the Town Engineer. It was requested that a road schedule be forwarded to the Board.

C. Correspondence – A letter dated 09/24/09 from the Canton Housing Authority was received by all Board members. Discussion followed regarding Charter Section 6-5(g)(1) that states “(1) *Appointee Attendance Requirements – The Board of Selectmen shall remove any member or alternate member of any committee, board, agency, authority, or commission, appointed by it should such appointee miss three (3) consecutive regularly scheduled meetings of the committee, board, agency, authority, or commission or more than forty (40) percent of the regular and special meetings on which such appointee has been appointed during the most recent twelve (12) month period.*” Discussion followed regarding a Canton Housing Authority member that has satisfied the requirements for dismissal. MOTION: M. Cerniglia moved to remove Leah Jadovich from the Canton Housing Authority pursuant to Section 6-5(g)(1) of the Town Charter. D. Gilchrist seconded the motion. The motion passed unanimously, 4-0-0.

VIII. REMARKS BY SELECTMEN – M. Cerniglia stated that he is currently assisting the Acting Chief of Police regarding computerized time logs.

IX. EXECUTIVE SESSION

A. Pending Litigation pursuant to Connecticut General Statutes Section 1-200(6)(d)

B. Personnel matters pursuant to Connecticut General Statutes Section 1-200(6)(a)

C. Real Estate pursuant to Connecticut General Statutes Section 1-200(6)(d)

MOTION: M. Cerniglia moved that the BOS enter into Executive Session at 9:41p.m. to discuss Personnel matters pursuant to Connecticut General Statutes Section 1-200(6)(a); Pending Litigation pursuant to Connecticut General Statutes Section 1-200(6)(d); and Real Estate pursuant to Connecticut General Statutes Section 1-200(6)(d) with Chief Administrative Officer, Robert Skinner present. S. Krompegal seconded the motion. The motion passed unanimously, 4-0-0.

The Board exited Executive Session at 10:40 p.m.

X. ADJOURNMENT – MOTION: M. Cerniglia moved to adjourn the regular meeting of the Board of Selectmen at 10:41 p.m. S. Krompegal seconded the motion. The motion passed unanimously, 4-0-0.

Respectfully submitted,
Michelle Schroder, Clerk